



PORTLAND PUBLIC SCHOOLS
Office of Head Start/Early Learners

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Date: February 19, 2021
To: PPS School Board
From: Emily Glasgow, Director of Early Learning
Robert D. Cantwell, Head Start Director
Subject: Board Resolution

BACKGROUND

- A. Federal requirements call for the Governing Board of Head Starts to approve recommendations and reports for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for PPS Head Start.
- C. PPS Head Start CARES Act/COVID-19 Relief Funds Carryover Request: Board Signature of Approval Needed. Federal funds were made available by Congress (CARES Act, 2020) through the Office of Head Start (OHS) in 2020. PPS Head Start received \$261,006 in CARES Act funding in 2020. On February 12, 2021, the PPS Head Start Parent Policy Council approved applying for carryover of the remaining \$79,551 to be used to prevent, prepare for, and respond to COVID-19. These funds must be spent by September 30, 2021. This timeline will be monitored by the Head Start Director and Business Operations Analyst as well as by PPS Grant Accounting.

ANALYSIS OF SITUATION

Items listed above support the high quality, comprehensive services provided to the children and families enrolled in PPS Head Start.

FISCAL IMPACT

CARES Act/COVID-19 Relief funds will continue to support PPS Head Start's efforts to prevent, prepare for, and respond to COVID-19 during comprehensive distance learning, limited in-person instruction, and potential re-opening of in-person instruction. In addition, PPS Head Start may offer and operate a supplemental summer program during summer 2021 if conditions permit. Expenses will include staff salaries, children's snacks, and costs for materials and supplies. Expenses will be covered by carryover funds.

COMMUNITY ENGAGEMENT (IF APPLICABLE)

PPS Head Start Parent Policy Council reviewed, provided input, and approved these actions/documents on February 12, 2021 as noted above.

TIMELINE FOR IMPLEMENTATION / EVALUATION

The timeline for implementation will be the 2020-2021 fiscal cycle with a deadline of September 30, 2021.

BOARD OPTIONS WITH ANALYSIS

Board approval needed.

CONNECTION TO BOARD GOALS

The goal of PPS Head Start is to prepare the city's most diverse young children for successful transitions to kindergarten and beyond by leveraging each child's strengths, building their social competence, and developing school readiness skills.

Portland Public Schools' vision is this: Every student, every teacher, and every school succeeding. The school district's mission is that every student by name is prepared for college, career, and participation as an active community member, regardless of race, income, or zip code. The Board adopted the following four priorities for the 2018-19 school year to move the school district toward the above aspirations:

- Set a clear vision and strategic plan.
- Create equitable opportunities and outcomes for all students.
- Build management accountability systems and structures.
- Allocate budget, funding, and resources focused on improving outcomes for students.

All of the above items support the district's and School Board's vision and priorities.

STAFF RECOMMENDATION

Develop Board resolution and obtain signature approval from the Board Chair of the attached document.

As a member of the PPS Executive Leadership Team, I have reviewed this staff report. *lv* (Initials)

ATTACHMENTS

- A. 2020-21 COVID Carryover Request Letter Policy Council Signed
- B. Feb. 12, 2021 PPS Head Start Parent Policy Council Meeting Minutes
- C. 2020-21 COVID Carryover Request Letter PPS School Board
- D. PPS School Board Resolution for Carryover of CARES Act Funds