

Portland Public School District 1st Reading

DATE OF FIRST READING: September 05, 2023

PUBLIC COMMENT FOR

Policy Rescission **3.60.040-P: Nutrition Services, Meal Pricing and Purchasing**

The Portland Public School District is providing Notice of Proposed Revised Policy and Public Comment to offer interested parties reasonable opportunity to submit data or comments on the proposed policies noted below.

Public comment may be submitted in writing directly to the district or through the district website noted below. Written comments must be submitted by 5:00pm on the Last Date for Comment listed below.

Open for Comment until at least:
September 26, 2023

Summary: **Rescission of Policy 3.60.040-P Nutrition Services, Meal Pricing and Purchasing**

1st Reading by: **Director Julia Brim-Edwards**
Portland Public School Board, Policy Committee Chair

Recommended for a 1st Reading by:
Portland Public Schools Board of Education
Policy Committee

Draft Policy Web Site: <http://www.pps.net/draftpolicies>

Contact: **Rosanne Powell, Senior Board Manager**
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Draft Policy Comment Form: <https://forms.gle/VqYbmVA36qqADj6n6>

Included in Packet**Page**

Staff Report

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Original Policy

05



STAFF REPORT

Date: August 31, 2023
To: School Board
From: Mary Kane, Senior Legal Counsel
Subject: Proposed rescission of Nutrition Services, Meal Pricing and Purchasing 3.60.040-P

BACKGROUND

A proposal to rescind this policy was heard by the Policy Committee at its August 7, 2023 meeting. The recommendation for rescission was made as the actions outlined in the policy govern department procedure and more properly belong within the Nutrition Services procedural manual. The requirements for providing reimbursable meals to students will continue as this is required under the United States Department of Agriculture's National School Lunch Program or School Breakfast Program.

Committee members raised concerns that rescinding section 4 of the policy was not required by state or federal law and asked staff to go back to Nutrition Services for clarification. At the August 28 meeting, the committee received confirmation that this provision was required by state law and determined that, because these were legally required, the policy was not needed, recommended that it go to the full board for review.

ANALYSIS OF SITUATION

The policy is not required by state law and is merely a recitation of state and federal legal requirements rendering the policy unnecessary. Information about pricing and meal services can be found on the Nutrition webpage and are also sent out annually to families.

FISCAL IMPACT

There is no fiscal impact.

COMMUNITY ENGAGEMENT

There was no community engagement as there is no impact to the community.

STAFF RECOMMENDATION

Staff recommends the rescission of this policy.

ATTACHMENTS

- A. Nutrition Services, Meal Pricing and Purchasing 3.60.040-P



Nutrition Services, Meal Pricing and Purchasing

I. Standard Prices

Standard prices for adult meals and student reimbursable meals shall be established by the Board. Ala carte meal prices may be established by the Director of Nutrition Services.

II. Payment of Charges

All adults shall pay the regular lunch fee, and there shall be no charge accounts. In accordance with federal law, reimbursable student meal prices shall not be used as an offset to adult meal program prices.

III. Purchase of Foods

All food prepared and/or served in cafeterias of the district shall be purchased through and according to specifications of the Office of Nutrition Services. All food prepared on school premises must be for the consumption on school premises or at school activities only. Food or supplies for private use are not to be purchased by the school nor carried from the premises. Any leftover food or other material, which is not to be incinerated, is to be collected by the city sanitary service.

IV. Student Reimbursable Meals

Students who request a reimbursable meal shall be provided with one regardless of whether the student has money to pay for the meal or owes money for meals unless the student's parent or guardian has provided written permission to the District to withhold a meal from the student.

Prohibition on Public Disclosure of Status of Meal Payments. The District shall not publicly identify or stigmatize a student who cannot pay for a meal or who owes money for a meal by requiring that the student wear a wristband, hand stamp or other identifying marker or by serving the student an alternative meal; or require the student to do chores or other work to pay for meals.

V. Collection Agencies

The District may not require a parent or guardian to pay fees or costs from collection agencies hired to collect moneys owed for meals.