



Policy Council Program Planning Committee Meeting Agenda/Minutes

March 12, 2021

Attendees: Robert Cantwell, Nancy Robles, Christianne Moore, Jon Anderson, Renee Becerra, Jason Roepel, Robert O'Brien, Donald Jackson, Crystal Ball, Rhiannon Martin, Donna Jones, Christie Bailey, Kim Richards

AGENDA/MINUTES

1. Brainstorm things we consider important in creating or maintaining Head Start sites.
 - maintenance: is security up to date? cameras have been installed at several sites. Custodians are maintaining sites, administrators have been in and out of the building
 - creation: consider Madison hub (building space is an issue) keep Vestal on the list; extending daytime hours for working parents; continue considering transportation support - parent drivers, program vans? parent led carpooling? double check boundaries and gaps to better gauge transport needs/site needs; consider using first student and currently in communication with district transportation
 - zoom parents meeting access - do we have the ability to do a hybrid setup moving forward? is it something that parents would utilize well. what tech support/personnel support would be needed for hybrid? can we rotate meeting sites (maybe quarterly)? keep digital option through end of year - giving word of mouth invites; consider interpretation for online options; recording options?
2. Review planning committee meetings from [2019](#) and [2020](#), parent survey, [2020 Community Needs Assessment key findings](#), [2020 Community Needs Assessment](#)
 - Reviewed
3. Committee agree on program priorities
 - Agreed
4. Discussion of delayed conversion of one double session class at Kelly Center to one extended day classroom at Kelly Center and one extended day 3-year old classroom at Whitman.

The goal is to have this approved by Fall 2021

5. Discussion of ODE SSA Enhancement Funds

- We were not able to establish transportation as outlined in our SSA application. We have submitted a Request for Prior Approval form to adjust our budget this year, so that we can use those funds (\$64,000) for other purposes, i.e. materials/supplies for in-person and CDL services.

6. Discussion of CARES Act/COVID Relief Funds

- This Council approved requesting carryover. PPS School Board approved on 3/9. We are ready to submit a request to carryover remaining funds (\$79,550.74) into next fiscal year. Deadline to spend by 9/30 has been suspended.

7. Discussion of fall 2021

- Expect to re-open at full enrollment of 760 spaces

Approved by PPS Parent Policy Council March 12, 2021