



**POLICY COMMITTEE MEETING INFORMAL MINUTES**

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*The purpose of this document is to provide an overview of the reports to and actions taken by the Committee. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://www.youtube.com/playlist?list=PL8CC942A46270A16E>*

A Meeting of the Board of Education's Policy Committee came to order at 4:06 pm at the call of the Committee Chair Moore. This meeting was held virtually due to Covid-19 and streamed live at <https://www.youtube.com/user/ppscomms/videos>

**There were present:**

Committee Members

Directors Bailey, Brim-Edwards, Lowery, and Moore (Committee Chair)

District Student Council (DSC) Representatives

Jackson Weinberg

Staff and Other Attendees

Kara Bradshaw – Executive Assistant, Board of Education  
Kirsten Cowden – Senior Real Estate Manager and Asset Management  
Claire Hertz – Deputy Superintendent of Business and Operations  
Dan Jung – Chief Operation Officer  
Mary Kane – Legal Counsel  
Liz Large – Contracted General Counsel  
Dani Ledezma – Senior Advisor, Racial Equity and Social Justice  
Dr. Travis Paakki – Senior Director, Technology  
Rosanne Powell – Senior Board Manager  
Terry Proctor – Manager, Multimedia Services  
David Roy – Senior Director, Communications  
Dana White – Director, Planning & Property Management

**Pre-meeting**

The virtual meeting opened for attendees to arrive at 3:46 pm. No deliberation or decisions were made prior to the start of the meeting.

**Introduction**

Director Moore stated that there had been a request to cancel the March 29<sup>th</sup> meeting so that staff could focus on returning to in-person learning and asked if there was any committee opposition. There was none.

Action Taken

The committee canceled the meeting scheduled for March 29, 2021.

**Public Comment**

- Cara Haskey: Request revisions of 7.10.030-P Foundation Fundraising Policy and the elimination of paying for FTE by fundraising.

### **8.70.040-P Preservation, Maintenance, and Disposition of District Real Property**

Time Started: 4:09 pm

Director Moore shared that the Preservation, Maintenance, and Disposition of District Real Property policy has been out for a first reading (since February 09, 2021), but that Director Brim-Edwards has proposed some revisions based on feedback received. Director Brim-Edwards summarized the policy revisions, noting that the revisions reinforce the district's racial equity priorities. There was committee discussion regarding the revised changes, the process of decision making, transparency, and whether undermarket decisions should be tied to student outcomes. Dani Ledezma shared that the focus of the revisions is on creating partnership with organizations that serve communities of color. There was discussion regarding tying real estate threshold for below market rate leases to partnerships with culturally specific organization.

Director Moore suggested that the criteria "the communities being served by the other party include a substantial proportion of underserved students: students of color; students whose families qualify for free or reduced lunch, students with special needs, emerging bilingual students, or LBGTQ students" be tied to the threshold for undermarket lease decision. There was discussion regarding the recommendation.

Director Moore requested that the full board be able to take a vote to adopt at the regular meeting on 3/9 since the policy and the revisions have received a lot of airing. Liz Large stated that the board can make that decision.

#### **Action Taken**

Director Moore called to vote the recommendation to tie the following criteria to the threshold for undermarket lease decisions: "the communities being served by the other party include a substantial proportion of underserved students: students of color; students whose families qualify for free or reduced lunch, students with special needs, emerging bilingual students, or LBGTQ students". The recommendation was approved by a voice vote (4 yes, 0 no).

Director Moore called to vote the approval of the language changes in the current draft, as amended, for referral to the full board. The recommendation was approved by a voice vote of the committee (3 yes, 1 no [Bailey]).

### **4.50.032-P Formal Public Complaints**

Time Started: 4:54 pm

Director Moore introduced the policy, including a brief history of the policy and summary of considered made by the committee in past meetings. It was noted that a survey of complainants was completed. Director Brim-Edwards and Director Bailey shared their views of the survey results and possible paths towards revisions that come from their workgroup. There was discussion regarding potentially eliminating Step Two of the complaint process in order to improve how long it takes to appeal. Director Moore stated that if the committee would like to address changing the full structure of the process and include more engagement, that it would mean tabling the policy revision and engagement until the next school year. There was discussion regarding whether to refer to the board the revisions that had already been made to the policy by the committee or to hold all revisions until further revisions and engagement could be completed. There was consensus that the committee would like to wait until the policy can be revised / reviewed further.

#### **Action Taken**

By a consensus of the committee, the review and revision of the Formal Public Complaints Policy 4.50.032-p was put on hold.

### **Break 5:43 – 5:50 pm**

**8.60.040-P Computer Use Policy**

Time Started: 5:51 pm

Dr. Travis Paakki shared an overview of Responsible Use Policy, formally the Computer Use Policy. He included an overview of what language was removed and added. He provided an overview of the engagement plan that is in development. There was discussion regarding no expectation of privacy. Dr. Paakki noted that there are federal laws in place, such as the Children's Internet Protection Act (CIPA) that require the district to monitor activity on the Portland Public Schools Network, adding that it includes any activity on district devices, WIFI or email accounts, and programs with a Portland Public Schools login. He added that the monitored information is subject to confidentiality laws such as Family Educational Rights and Privacy Act (FERPA). There was a request to look at the term digital citizenship, and a request to look at comparable policies. Staff will consider the committee's feedback and bring further revisions and or information to the next policy committee.

Action Taken

None.

**Adjourned**

Committee Chair Moore adjourned the meeting at 6:24 pm. The next meeting of the Portland Public Schools Policy Committee is scheduled for April 19, 2021.

Submitted by:

*Kara Bradshaw*

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Kara Bradshaw, Executive Assistant  
PPS Board of Education