

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following item:

Number 5659

Director Esparza Brown moved and Director Bailey seconded the motion to adopt the above numbered item. The motion was put to a voice vote and passed unanimously (7-yes, 0-no), with Student Representative Tran voting yes, unofficial.

June 12, 2018

**RESOLUTION No. 5659**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Highstreet IT Solutions	6/20/18 through 6/30/21 Option to renew for up to two additional one-year terms through 6/30/23	Software SW 66344	Cloud based PeopleSoft hosting and managed services. RFP 2018-2393	Original Term \$795,000 Total Contract Value \$1,875,000	T. Paaki Fund(s) 407, 101 Dept. 5581 Project A1010
INVO Healthcare Associates	7/1/18 through 6/30/19	Personal Services PS 66368	INVO-Healthcare will provide a Board Certified Behavior Analyst (BCBA) team to work with District students and staff. Direct Negotiation PPS-46-0525	\$443,826	B. Martinek Fund 101 Dept. 5414
Goody Man Distributing, Inc.	7/1/18 through 6/30/19 Option to renew for up to four additional one-year terms through 6/30/23	Materials Requirement MR 66435	Provide District with bread products on a requirements basis. RFP 2018-2438	Original Term \$180,000 Total Contract Value \$900,000	S. Soden Fund 202 Dept. 5570

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

No New IGAs

**AMENDMENTS TO EXISTING CONTRACTS**

No New Amendments

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Other Matters Requiring Board Approval

The Superintendent RECOMMENDED adoption of the following items:

Numbers 5660 through 5663

During the Committee of the Whole, Director Kohnstamm moved and Director Esparza Brown seconded the motion to adopt amended Resolution 5660. The motion was put to a voice vote and passed unanimously (7-yes, 0-no) with Student Representative Tran voting yes, unofficial.

Director Rosen moved and Director Kohnstamm seconded the motion to add the following language under the Recitals of Resolution 5660: *F. Amendments to the policy were introduced on April 24, 2018, and were available for the 21-day public comment period.* The motion was put to a voice vote and passed unanimously (7-yes, 0-no), with Student Representative Tran voting yes, unofficial.

During the Committee of the Whole, Director Moore moved and Director Anthony seconded the motion to adopt Resolution 5661. The motion was put to a voice vote and passed unanimously (7-yes, 0-no), with Student Representative Tran voting yes, unofficial.

During the Committee of the Whole, Director Bailey moved and Director Esparza Brown seconded the motion to adopt Resolution 5662. The motion as put to a voice vote and passed by a vote of 6-1 (6-yes, 1-no [Anthony]), with Student Representative Tran voting yes, unofficial.

Director Esparza Brown moved and Director Bailey seconded the motion to adopt the Resolution 5663. The motion was put to a voice vote and passed unanimously (7-yes, 0-no), with Student Representative Tran voting yes, unofficial.

June 12, 2018

**RESOLUTION No. 5660**

Resolution to Adopt the Revised 4.50.032-P-Formal Public Complaint Policy

**RECITALS**

- A. On August 25, 2017, the Board of Education's Policy and Governance Special Committee reviewed the policy of Formal Public Complaint.
- B. On October 23, 2017, January 5, 2018, March 1, 2018, and March 10, 2018, the Policy and Governance Special Committee met to discuss the current policy on Formal Public Complaints and proposed changes that would provide clear guidance on the formal complaint process.
- C. On April 3, 2018, the Policy and Governance Special Committee met to review proposed revisions and recommended to move forward the proposed policy to the full Board for approval.
- D. On April 10, 2018, staff presented the first reading of Policy 4.50.032-P Formal Public Complaints.
- E. Per District policy, the public comment period was open for at least 21 days. Comments received were shared with staff and with the Board of Education.
- F. Amendments to the policy were introduced on April 24, 2018, and were available for the 21-day public comment period.

**RESOLUTION**

The Board of Education hereby adopts revised Policy 4.50.032-P-Formal Public Complaints as presented at the April 10, 2018 First Reading.

June 12, 2018

**RESOLUTION No. 5661**

Amendment No. 2 to the 2017/18 Budget for School District No. 1J,  
Multnomah County, Oregon

**RECITALS**

- A. On June 13, 2017 the Board of Education (“Board”), by way of Resolution No. 5467, voted to adopt an annual budget for the Fiscal Year 2017/18 as required under Local Budget Law.
- B. Board Policy 8.10.030-AD, “Budget Reallocations – Post Budget Adoption,” establishes the guidelines to ensure consistent and detailed communication on fiscal issues between the Superintendent and the Board.
- C. Oregon Local Budget Law, ORS 294.471, allows budget changes after adoption under prescribed guidelines.
- D. On October 3, 2017 by way of resolution No. 5521, the Board voted to amend the annual budget for the Fiscal Year 2017/18.
  - a. Amendment No.1 included the following major components:
    - i. \$7.36M Fund 420 - Full Faith and Credit Fund Balance Reconciliation.
      - 1. Updated the budget to reflect ending fund balance from FY16/17 for FY17/18 capital expenditures for specifically authorized projects.
    - ii. \$3.78M General Fund 101 - Usage of Unassigned Contingency.
      - 1. Adjusted program allocations to more accurately reflect intended expenditures with appropriation levels adjusted as needed.
      - 2. Corrected technical errors that occurred during budget development.
      - 3. Adjusted revenues and resources for known or expected significant changes.
      - 4. Funded through use of unassigned contingency in the General Fund.
- E. This Amendment No. 2 revises Fiscal Year 17/18 beginning fund balances to reflect the FY 2016/17 financial statements of the District; adjusts program allocation for funds to more accurately reflect intended expenditures, adjusts appropriation levels as needed, and adjusts revenues and resources for known or expected significant changes. Changes in the appropriation level are indicated in the on the table attached to this resolution
  - a. Amendment No. 2 includes the following major components:
    - i. \$0.30M Fund 299 – Dedicated Resource Fund
      - 1. Shift appropriation to allow a full transfer of proceeds of pcard and e-payable rebates to General Fund 101.
      - 2. Shift appropriation to permit spending donations received for construction of playground facilities.
    - ii. \$2.77M Fund 450 – GO Bonds Fund
      - 1. Shift appropriation to reflect funding of bond issuance costs.
    - iii. \$6.60M Fund 101 – General Funds
      - 1. Adjust program allocations to more accurately reflect intended expenditures with appropriation levels adjusted as needed.
- F. This resolution is to enable the Board to approve Amendment No.2 to the annual budget for the Fiscal Year 2017/18, and is allowed under ORS 294.471(a) (b) (c) & (d) which state that the budget may be amended at a regular meeting of the governing body.

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G. The Superintendent recommends approval of this resolution.

**RESOLUTION**

1. The Board hereby amends budgeted expenditure appropriation levels as summarized by Fund and Appropriation Level in Attachment A for the fiscal year beginning July 1, 2017.

*Interim CFO / Jim Scherzinger*

June 12, 2018

**Attachment A to Resolution 5661**

<b>Fund 299 - Dedicated Resource Fund</b>	<b>Amended Budget</b>	<b>Change Amount</b>	<b>Amendment #2</b>
Resources			
Beginning Fund Balance	\$ 9,032,612	\$ -	\$ 9,032,612
Other Revenue from Local Sources	7,379,124	-	7,379,124
State Sources	46,150	-	46,150
Federal Sources	11,405	-	11,405
Other Sources	307,325	-	307,325
<b>Total</b>	<b>\$ 16,776,616</b>	<b>\$ -</b>	<b>\$ 16,776,616</b>

<b>Fund 299 - Dedicated Resource Fund</b>	<b>Amended Budget</b>	<b>Change Amount</b>	<b>Amendment #2</b>
Requirements			
Instruction	\$ 12,507,888	\$ (350,000)	\$ 12,157,888
Support Services	3,335,246	-	3,335,246
Enterprise & Community Services	183,602	-	183,602
Facilities Acquisitions & Construction	-	50,000	50,000
Debt Service & Transfers Out	749,881	300,000	1,049,881
Contingency	-	-	-
Ending Fund Balance	-	-	-
<b>Total</b>	<b>\$ 16,776,617</b>	<b>\$ -</b>	<b>\$ 16,776,617</b>



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<b>Fund 450 - GO Bonds Fund</b>	<b>Amended Budget</b>	<b>Change Amount</b>	<b>Amendment #2</b>
Resources			
Beginning Fund Balance	\$ 116,141,655	\$ -	\$ 116,141,655
Earnings on Investments	2,977,000	-	2,977,000
Other Revenue from Local Sources	-	-	-
Other Sources	477,160,000	-	477,160,000
<b>Total</b>	<b>\$ 596,278,655</b>	<b>\$ -</b>	<b>\$ 596,278,655</b>

<b>Fund 450 - GO Bonds Fund</b>	<b>Amended Budget</b>	<b>Change Amount</b>	<b>Amendment #2</b>
Requirements			
Instruction	\$ -	\$ -	\$ -
Support Services	786,266	2,773,491	3,559,757
Enterprise & Community Services	-	-	-
Facilities Acquisitions & Construction	183,094,895	(2,773,491)	180,321,404
Debt Service & Transfers Out	-	-	-
Contingency	412,397,494	-	412,397,494
Ending Fund Balance	-	-	-
<b>Total</b>	<b>\$ 596,278,655</b>	<b>\$ -</b>	<b>\$ 596,278,655</b>

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**Attachment A (continued)**

<b>Fund 101 - General Fund</b>	<b>Amended Budget</b>	<b>Change Amount</b>	<b>Amendment #2</b>
Resources			
Beginning Fund Balance	\$ 19,871,000	\$ -	\$ 19,871,000
Local Sources	341,943,960	-	341,943,960
Intermediate Sources	13,030,000	-	13,030,000
State Sources	241,692,000	-	241,692,000
Federal Sources	-	-	-
Other Sources	749,881	300,000	1,049,881
<b>Total</b>	<b>\$ 617,286,841</b>	<b>\$ 300,000</b>	<b>\$ 617,586,841</b>

<b>Fund 101 - General Fund</b>	<b>Amended Budget</b>	<b>Change Amount</b>	<b>Amendment #2</b>
Requirements			
Instruction	\$ 334,163,152	\$ 6,150,000	\$ 340,313,152
Support Services	255,544,055	(6,600,000)	248,944,055
Enterprise & Community Services	1,886,099	450,000	2,336,099
Facilities Acquisitions & Construction	-	-	-
Debt Service & Transfers Out	5,960,441	-	5,960,441
Contingency	19,733,094	-	19,733,094
Ending Fund Balance	-	300,000	300,000
<b>Total</b>	<b>\$ 617,286,841</b>	<b>\$ 300,000</b>	<b>\$ 617,586,841</b>

June 12, 2018

**RESOLUTION No. 5662**

Budget Committee Approval of the FY 2018/19 Budget and  
Imposition of Property Taxes

**RECITALS**

- A. Oregon Local Budget Law, Oregon Revised Statute (ORS) 294.426, requires the Budget Committee of Portland Public Schools (District) to hold one or more meetings to receive the budget message and the budget document; and to provide members of the public with an opportunity to ask questions about and comment upon the budget document.
- B. On April 24, 2018, the Budget Committee received the Superintendent's budget message and Proposed Budget document for fiscal year 2017/18.
- C. On May 1, 2018 the Budget Committee held an advertised public hearing to discuss and receive public comment on the Proposed Budget and on May 15, 2018 the Budget Committee held an advertised listening session to receive public comment on the Proposed Budget.
- D. Oregon Local Budget Law, ORS 294.431, requires submission of the budget document to the Tax Supervising Conservation Commission (TSCC) by May 15 of each year. ORS 294.431 allows taxing jurisdictions to request an extension of the submission date.
- E. The District requested, and the TSCC authorized, extending the submission date to no later than June 15, 2018.
- F. The Board of Education (Board) appointed a Community Budget Review Committee (CBRC) to review the Proposed Budget and current year expenditures of the existing Local Option Levy. The CBRC acts in an advisory capacity to the Board.
- G. On May 22, 2018, the Budget Committee received testimony and a report on the current year Local Option Levy expenditures and testimony and recommendations from the CBRC.
- H. Oregon Local Budget Law, ORS 294.428 requires that each legal jurisdiction's Budget Committee approve a budget and specify the *ad valorem* property tax amount or rate for all funds.
- I. It is noted that \$0.5038 per \$1,000 of assessed value of the Permanent Rate Tax Levy, (commonly known as the "Gap Tax") and, based on an analysis presented to the Board, the entirety of the Local Option Tax Rate Levy are excluded from State School Fund calculations.
- J. ORS 457.010(4)(a)(D) provides the opportunity for a school district to be excluded from urban renewal division of tax calculations with a statutory rate limit on July 1, 2003, that is greater than \$4.50 per \$1,000 of assessed value. To the extent that the rate limit was increased under section 11 (5)(d), Article XI of the Oregon Constitution, property tax revenue from said increase is excluded from local revenues. The District will notify the county assessors of the rate to be excluded for the current fiscal year not later than July 15.
- K. Portland Public Schools has a statutory rate limit that is in excess of the \$4.50 limitation that includes an increase under section 11 (5)(d), Article XI of the Oregon Constitution.

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**RESOLUTION**

1. The Budget Committee commends the superintendent for developing a budget that is responsive to the priorities affirmed by the board this year.
2. The Budget Committee approves the budget as summarized in Attachment "A".
4. The Budget Committee approves the budget for the fiscal year 2018/19 in the total amount of \$1,506,991,788.
5. The Budget Committee resolves that the District imposes the taxes provided for in the approved budget:
  - a. At the rate of \$5.2781 per \$1,000 of assessed value for operations;
  - b. At the rate of \$1.9900 per \$1,000 of assessed value for local option tax for operations;
  - c. In the amount of \$128,700,000 for exempt bonds.

And that these taxes are hereby imposed and categorized for tax year 2018/19 upon the assessed value of all taxable property within the district.

Taxes are hereby imposed and categorized as for tax year 2018/19 upon the taxable assessed value of all taxable property in the District, as follows:

	Education Limitation	Excluded from Limitation
Permanent Rate Tax Levy	\$5.2781/\$1,000 of assessed valuation	
Local Option Rate Tax Levy	\$1.9900/\$1,000 of assessed valuation	
Bonded Debt Levy		\$128,700,000

6. The Budget Committee further resolves that \$0.5038 per \$1,000 of taxable assessed value is excluded from division of tax calculations, as the Permanent Rate Tax Levy attributable to the increase provided in section 11 (5)(d), Article XI of the Oregon Constitution (such increase is a result of the expiring Gap Tax Levy).
7. The Budget Committee directs submittal of this approved budget to the TSCC by June 15, 2018 in accordance with ORS 294.431, under the extension as granted by the TSCC.

*Ryan Dutcher*

June 12, 2018

ATTACHMENT "A" TO RESOLUTION NO. 5662  
2018/19 Approved Budget

Schedule of Appropriations and Other Balances

Fund	Appropriations						Contingency	Ending Fund Balance	Fund Total
	Instruction	Support Services	Enterprise & Community Services	Facilities Acquisition & Construction	Debt Service	Transfers Out			
Fund 101	350,108,662	272,247,648	1,515,284	-	-	5,878,818	25,252,055	-	655,002,466
Fund 201	8,800,000	-	-	-	-	-	-	4,257,383	13,057,383
Fund 202	-	-	21,209,667	-	-	-	-	896,568	22,106,234
Fund 205	31,734,799	31,992,955	3,068,084	-	-	-	-	-	66,795,838
Fund 225	-	-	-	-	-	-	-	17,520,983	17,520,983
Fund 299	8,288,539	2,352,706	137,112	-	-	50,000	-	-	10,828,358
Fund 307	-	-	-	-	2,708,046	-	-	-	2,708,046
Fund 308	-	-	-	-	48,854,325	-	-	1,169,736	50,024,061
Fund 320	-	-	-	-	1,846,785	-	-	-	1,846,785
Fund 350	-	-	-	-	120,432,483	-	-	3,300,899	123,733,382
Fund 404	-	-	-	20,222,034	-	618,830	-	-	20,840,864
Fund 407	-	774,699	-	-	-	-	-	-	774,699
Fund 420	-	3,695,417	-	623,558	-	-	-	-	4,318,975
Fund 435	-	-	-	2,819,761	-	-	-	-	2,819,761
Fund 438	-	4,750	-	19,782,255	-	-	-	-	19,787,005
Fund 445	-	-	-	5,089,830	-	-	-	-	5,089,830
Fund 450	-	427,059	-	184,266,382	-	-	294,365,168	-	479,058,609
Fund 470	-	-	-	-	-	-	-	-	-
Fund 601	-	3,804,091	-	-	-	-	6,874,417	-	10,678,509
<b>Total</b>	<b>\$398,932,000</b>	<b>\$315,299,326</b>	<b>\$25,930,146</b>	<b>\$ 232,803,820</b>	<b>\$173,841,639</b>	<b>\$6,547,648</b>	<b>\$326,491,640</b>	<b>\$27,145,569</b>	<b>\$1,506,991,788</b>

June 12, 2018

**RESOLUTION No. 5663**

Resolution to Establish a Supplemental Hazard Area along NE 82<sup>nd</sup> Ave

**RECITALS**

- A. Under ORS 327.043 (1), Oregon School Districts are required to provide transportation services for secondary students who live beyond 1.5 miles from their assigned neighborhood school.
- B. Oregon School Districts are also required to provide transportation to students inside the 1.5 mile area if they face unsafe conditions for walking to their neighborhood school.
- C. On October 24, 2017, the Portland Public Schools Board of Directors directed the Superintendent to open Roseway Heights Middle School as a new school with a boundary established under Resolution No. 5534.
- D. The new boundary includes students who live on the east side of 82<sup>nd</sup> Avenue, north of Interstate Highway 84.
- E. Portland Public Schools believes that middle school students face unsafe walking conditions by traveling across this section of 82<sup>nd</sup> Avenue to access their neighborhood middle school and therefore should be provided the option of bus transportation.

**RESOLUTION**

- 1. The Board of Education recognizes the safety concerns impacting Roseway Heights Middle School students who are required to cross 82<sup>nd</sup> Avenue.
- 2. The Board of Education directs the Superintendent to designate the middle school attendance area bounded by NE Sandy Boulevard, NE 82<sup>nd</sup> Avenue and Interstate Highway 84 to be a supplemental transportation area.
- 3. Students attending Roseway Heights Middle School residing in this area will be provided transportation services to and from school.

*Y. Curtis*