



Index to the Minutes

(Draft for Approval)

Regular Meeting

July 12, 2022

This document is a record of the actions taken by the Board of Education at the Regular Meeting held on July 12, 2022. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://www.youtube.com/watch?v=PB8P8Vsf1fw&list=PL8CC942A46270A16E&index=2>

Attendance

Present: Chair DePass; Vice-Chair Scott; Directors Brim-Edwards, Greene, Hollands, and Lowery; Student Representative Weinberg

Absent: Director Kohnstamm

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RESOLUTIONS

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ACTIONS TAKEN

- **Resolution 6541: Election of Board Chairperson**

Director Brim-Edwards moved and Director Lowery seconded the motion to approve Resolution 6541. The motion was put to a voice vote and passed (6 yes – 0 no), with Student Representative McMahon voting yes (unofficial).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Resolution 6542: Election of Board Vice-Chairperson**

Director Greene moved and Director Brim-Edwards seconded the motion to approve the Resolution 6542. The motion was put to a voice vote and passed (6 yes – 0 no)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Consent Agenda – Resolutions 6543 through 6545 and 6546 through 6550**

Director Scott moved and Director Hollands seconded the motion to approve the Consent Agenda, including Resolutions 6543 through 6545 and 6547 and 6550. The motion was put to a voice vote and passed (6 yes -0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Resolution 6546: Authorizing Off-Campus Travel**

Director Hollands moved and Director Lowery seconded the motion to adopt Resolution 6546. The motion was put to a voice vote and passed (5 yes – 0 no – 1 abstain).

Director Julia Brim-Edwards: Abstain, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Resolution 6551: Resolution to Adopt Revised Complaint Policy 4.50.030-P**

Director Scott moved and Director Lowery seconded the motion to approve Resolution 6551. The motion was put to a voice vote and passed (6 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Resolution 6552: Resolution to Adopt Revised Liability Claims Policy 8.60.021-P**

Director Lowery moved and Director Scott seconded the motion to approve 6552. The motion was put to a voice vote and passed (6 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Resolution 6553: Resolution to Adopt Revised School-Site Councils Policy 7.10.010-P**

Director Lowery moved and Director Scott seconded the motion to approve Resolution 6553. The motion was put to a voice vote and passed (6 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

- **Resolution 6554: Resolution to Rescind Board Policies**

The Board put to a voice vote the adoption of Resolution 6554 and passed (6 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Absent, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Byronie McMahon: Yes (Unofficial)

STATEMENT(S) FOR THE RECORD

- **Julia Brim-Edwards**

I abstained from Res. 6546 because the packet that was submitted to the Board did not include a complete schedule for this out-of-state field trip, including the educational aspects of the trip. I did receive separate, additional information from Dr. Proctor, which outlined generally the educational outcomes, that appears to make this a substantive experiential learning experience, but it wasn't included in the PPS materials we received.

July 12, 2022

RESOLUTION No. 6541

Election of Board Chairperson

Director Andrew Scott is hereby elected Chairperson of the Board for the period beginning July 12, 2022, until his/or her successor is elected.

July 12, 2022

RESOLUTION No. 6542

Election of Board Vice-Chairperson

Director Gary Hollands is hereby elected Vice-Chairperson of the Board for the period beginning July 12, 2022, until his/or her successor is elected.

RESOLUTION No. 6543

The Following Index to the Minutes are offered for Adoption

- June 28, 2022 – Regular meeting

RESOLUTION No. 6544

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Admin, Funding Source	Certified Business
Tierpoint Hosted Solutions, LLC	8/1/22 through 7/31/23	Digital Resource DR 91807	Annual Mimecast email archiving, hosting, and support agreement. Approved Special Class Procurement – Software and Hardware Maintenance, Licenses, Upgrades PPS-47-0288 (11)	\$156,841	D. Wolff Fund 101 Dept. 5581	No
eCIFM Solutions Inc.	7/13/22 through 3/31/27	Digital Resource DR 91840	Annual Tririga licensing for maintenance. Approved Special Class Procurement – Software and Hardware Maintenance, Licenses, Upgrades PPS-47-0288 (11)	\$331,235	D. Jung Fund 101 Dept. 5592	No
Ferrellgas	7/15/22 through 6/30/28 Option to renew for up to two additional two-year terms through 6/30/32	Materials Requirement MR XXXXX**	Supply and delivery of propane gas for fueling of student transportation vehicles at four locations. Invitation to Bid 2022-027	\$9,350,000	D. Jung Fund 101 Dept. 5560	No
Wilson Language Training Corp	7/13/22 through 7/12/25	Digital Resource DR 91856	Purchase of Just Words curriculum. Approved Special Class Procurement – Copyrighted Materials and Creative Works PPS-47-0288(4)	\$454,003	C. Proctor Fund 458 Dept. 5445 Project DC204	No

*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

**Staff is seeking Advanced Authorization for this contract pursuant to Administrative Directive 8.50.105-AD.

NEW COOPERATIVE PURCHASING AGREEMENTS

Contractor	Contract Term, Renewal Options	Administering Contracting Agency	Description of Goods or Services	Estimated Spend During Contract Term	Responsible Administrator, Funding Source	Certified Business
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CDW Government, Inc.	7/12/22 through 2/28/23 Option to renew for up to three additional one-year periods through 2/28/26	Intermountain Education Service District Association of Educational Purchasing Agencies	Purchase of software and services.	\$1,000,000	D. Wolff Funding Source Varies	No
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NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Amount	Responsible Admin, Funding Source	Certified Business
Origami Risk, LLC	7/13/22 through 6/30/25	Cooperative Contract COA 65640 Amendment 3	Additional three year license of Risk Management information system. Administering Contracting Agency: Multnomah County	\$396,185 \$870,545	L. Large Fund 101 Dept. 5540	No

RESOLUTION No. 6545

Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW REVENUE CONTRACTS

No New Revenue Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
State of Oregon	9/7/21 through 6/30/23	Intergovernmental Agreement/Revenue IGA/R 91814	Secondary Career Pathways grant to improve and enhance CTE programs.	\$348,194	C. Proctor Fund 205

AMENDMENTS TO EXISTING REVENUE CONTRACTS

No Amendments to Existing Revenue Contracts

RESOLUTION No. 6546

Authorization for Off-Campus Activities

RECITAL

Portland Public Schools (“District”) Policy 6.50.010-P (“Off-Campus Activities”) requires the Board of Education (“Board”) consent to student out-of-state travel.

RESOLUTION

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES

Date(s)	School, Course, and Number of Students	Purpose of Travel	Travel Destination	Estimated Cost Per Student
8/7-8/9/22	PIL Athletics, 84	Enrichment activity for summer program Trajectory Program; college visit	Anaheim, CA	\$700

RESOLUTION No. 6547

Appointment of Financial Auditor

RECITALS

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall appoint a financial auditor for the 2022-23 fiscal year.
- B. ORS 328.456, 327.137, 297.405 require the appointment of a financial auditor for the School District.

RESOLVED

The Portland Public Schools Board of Education appoints Talbot Korvola & Warwick (TKW) to serve as the financial auditor for the 2022–23 fiscal year.

RESOLUTION No. 6548

Appointment of Clerk and Deputy Clerks

RECITALS

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall appoint a School District Clerk and Deputy Clerks for the 2022–23 fiscal year.
- B. ORS 332.515 requires the appointment of the Chief Administrative Officer as the School District Clerk. Deputy Clerks may also be appointed.

RESOLVED

- 1. The Portland Public Schools Board of Education appoints Superintendent Guadalupe Guerrero as Clerk of Portland Public Schools for the 2022–23 fiscal year.
- 2. The Portland Public Schools Board of Education appoints Chief Financial Officer Nolberto Delgadillo, and Director of Purchasing & Contracting Emily Courtnage as Deputy Clerks of Portland Public Schools for the 2022–23 fiscal year.

RESOLUTION No. 6549

Appointment of Budget Officer

RECITALS

- 1) To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall designate a person to serve as the Budget Officer.
- 2) ORS 294.331 requires the Board of Education to designate a person to serve as the Budget Officer. The Budget Officer shall prepare or supervise the preparation of the budget document and act under the direct supervision of the Superintendent.

RESOLVED

The Portland Public Schools Board of Education designates Chief Financial Officer, Nolberto Delgadillo, as Budget Officer of Portland Public Schools for the 2022–23 fiscal year.

RESOLUTION No. 6550

A Resolution Regarding Depository Banks for the Funds of the Portland Public School District (School District No. 1-J, Multnomah County Oregon)

RECITALS

- A. At the beginning of each fiscal year, the Portland Public Schools Board of Education, establishes depositories for school funds (ORS 328.441, 294.805 – 294.895).
- B. The District desires to pass a resolution to name official depositories during the 2022–23 fiscal year.

RESOLUTION

- 1. RESOLVED that the following depositories are hereby, approved as official depositories of Portland Public Schools funds during the 2022–23 fiscal year:

Institutions:

U.S. Bank
Wells Fargo Bank
Umpqua Bank
Washington Federal Bank
Bank of the West
Bank of New York Mellon
JPM Chase Bank
Bank of America
Local Government Investment Pool (LGIP)

- 2. RESOLVED that any of the following of the District’s officers [designate titles only]; and in their absence as the Superintendent designates:

Deputy Superintendent of Business & Operations
Chief Financial Officer

(each such designated officer an “Officer”), is individually authorized to:

- a) open or close one or more deposit and/or securities accounts (the “Accounts”) with any depository institution qualified by the Oregon State Treasurer under Oregon Revised Statutes (ORS) 295 (herein after called “Bank” which account shall be in the name of the District;
 - b) execute and deliver in the District’s name such agreement (s) regarding the Accounts and the services related thereto as Bank may from time to time require;
 - c) authorize and execute transactions on the Accounts, including, without limitation,
 - i) signing checks and other instruments withdrawing funds from the Accounts,
 - ii) requesting funds transfers by Bank to and from the Accounts,
 - iii) entering into arrangements for the processing of automated clearing house (“ACH”) debit entries and/or ACH credit entries to and from the Accounts, and
 - iv) endorsing on behalf of the District, and otherwise negotiating, checks and other items payable to the District;
 - d) incur overdrafts and other obligations in the Accounts at Bank in connection with any of the products, services, or activities authorized by these resolutions;
- 3. RESOLVED, that any one of the following of the District’s officers [designate titles only]:

Senior Director of Financial Services
Senior Manager/Treasury

(each such designated officer a “Limited Officer”), is authorized to: i) request funds transfers by Bank to and from the Accounts, (ii) enter into arrangements for the processing of automated clearing house (“ACH”) debit entries and/or ACH credit entries to and from the Accounts.

4. RESOLVED, that each Officer and each Limited Officer is individually authorized to designate one or more District officials [each such designated official, an "Official"] to: (a) sign checks withdrawing funds from their respective school checking Accounts, including those payable to cash; and (b) issue and release stop payments on checks drawn on their respective school checking Accounts.
5. RESOLVED, that the District is authorized to enter into any other arrangements, agreements and documents with respect to any Bank's deposit and treasury management products and services, in such form and on such terms and conditions as may be agreed to by an Officer signing such agreements and documents, after appropriate Board of Education approval is obtained, if necessary;
6. RESOLVED, that except to the extent provided otherwise in any agreement between the District and Bank, the District authorizes Bank to rely on any act or communication, including telephone, wire or electric communication, purporting to be done by any Officer, Limited Officer or Official of the District if such reliance is in good faith, and the District shall be bound to Bank by such act or communication relied on by Bank in good faith;
7. RESOLVED, that these resolutions are in addition to, and not by way of limitation on, other resolutions, if any, of the District in favor of Bank, and that the authority conferred by these resolutions shall be deemed retroactive and any and all acts authorized by these resolutions performed prior to the passage of these resolutions are hereby approved and ratified as the official acts and deeds of the District; and
8. RESOLVED, that each of these resolutions shall continue in full force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the District's Board of Education and certified by a Secretary or Deputy Clerk of the District.

RESOLUTION No. 6551

Resolution to Adopt Revised Complaint Policy 4.50.030-P

RECITALS

- A. On June 1, 2022, the Board Policy Committee reviewed and considered the proposed revisions of the Complaint Policy 4.50.030-P.
- B. On June 14, 2022, the Board presented the first reading of the revised Complaint Policy.
- C. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

RESOLUTION

The Board hereby adopts the revised Complaint Policy 4.50.030-P and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

RESOLUTION No. 6552

Resolution to Adopt Revised Liability Claims Policy 8.60.021-P

RECITALS

- A. On June 1, 2022, the Board Policy Committee reviewed and considered the proposed revisions of the Liability Claims Policy 8.60.021-P.
- B. On June 14, 2022, the Board presented the first reading of the revised Liability Claims Policy.
- C. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

RESOLUTION

The Board hereby adopts the revised Liability Claims Policy 8.60.021-P and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

RESOLUTION No. 6553

Resolution to Adopt Revised School-Site Councils Policy 7.10.010-P

RECITALS

- A. On June 1, 2022, the Board Policy Committee reviewed and considered the proposed revisions of the School-Site Councils Policy 7.10.010-P.
- B. On June 14, 2022, the Board presented the first reading of the revised School-Site Councils Policy.
- C. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

RESOLUTION

The Board hereby adopts the revised School-Site Councils Policy 7.10.010-P and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

RESOLUTION No. 6554

Resolution to Rescind Board Policies

Rescission of:

- i. 5.10.080-P Deferred Compensation
- ii. 5.20.010-P District Employment Practices
- iii. 5.30.030-P Education Student Training Programs
- iv. 5.50.060-P Leaves of Absence- Voluntary
- v. 5.60.070-P Administrative Salaries
- vi. 5.70.051-P Leaves of Absence
- vii. 6.10.090-P Private Schools- Request for Funding

RECITALS

- A. On June 1, 2022 the Board of Education's Policy Committee reviewed and considered the necessity and relevance of:
 - i. 5.10.080-P Deferred Compensation
 - ii. 5.20.010-P District Employment Practices
 - iii. 5.30.030-P Education Student Training Programs
 - iv. 5.50.060-P Leaves of Absence- Voluntary
 - v. 5.60.070-P Administrative Salaries
 - vi. 5.70.051-P Leaves of Absence
 - vii. 6.10.090-P Private Schools- Request for Funding

- B. On June 14, 2022, the Board presented the first reading of each of those policies for rescission.

- C. The public comment period was open for at least 21 days for each of the policies, and no public comments were received.

RESOLUTION

The Board hereby rescinds each of the following policies:

- i. 5.10.080-P Deferred Compensation
- ii. 5.20.010-P District Employment Practices
- iii. 5.30.030-P Education Student Training Programs
- iv. 5.50.060-P Leaves of Absence- Voluntary
- v. 5.60.070-P Administrative Salaries
- vi. 5.70.051-P Leaves of Absence
- vii. 6.10.090-P Private Schools- Request for Funding

and instructs the Superintendent to rescind any administrative directives that are no longer accurate or relevant as a result of rescinding these policies.