



MEETING NOTES

The purpose of this document is to provide an overview of the actions taken by the School Board and of discussions and reports given. Anyone interested in viewing the full meeting, please visit the School Board website at <https://www.pps.net/domain/219>.

A meeting of the Board of Education's School Improvement Bond Committee came to order at 4:31 pm at the call of Committee Chair Michelle DePass. This meeting was held virtually due to Covid-19 and streamed live at: <https://www.youtube.com/user/ppscomms/videos>

Attendance

Committee Members

Directors DePass (Committee Chair) Kohnstamm, and Scott; Student Representative Shue

Absent: None

Staff and Other Attendees

Kara Bradshaw – Executive Assistant, Board of Education
Canaan Chatman – Business Development, Anderson Construction
Emily Courtnage – Director, Purchasing and Contracting
Marina Creswell – Senior Director, School Modernization
Stephanie Coyle – Hoffman Pacific Mark, Lincoln project manager
Brian Glover – Fortis Construction, Madison High School Modernization
Claire Hertz – Deputy Superintendent of Business and Operations Dan Jung
Marcus Klein – Fortis Construction, Madison High School Modernization
Mark Matthews – Pacific Mark Construction, Advisory Committee Member
Brad Nile – Anderson Construction
Rosanne Powell – Senior Manager, Board of Education
Terry Proctor – Manager, Multimedia Services
David Roy – Senior Director, Communications
Elisha Schorr – Area Senior Director, High School Programs
Stephanie Soden-Back – Executive Chief of Staff
Erin Storlie – Anderson Construction, Preconstruction Manager, Benson
Jackson Weinberg – District Student Council Representative
Mary Wiener – Student Success Program Manager, STEAM

Pre-meeting

The virtual meeting opened for attendees to arrive at 4:15 pm. No deliberation or decisions were made prior to the start of the meeting.

Introductions, Acknowledgement of Previous Meeting Minutes, and Public Comment

Time Started: 4:31

All attendees introduced themselves. The previous Meeting Minutes were acknowledged with no discussion.

Business Equity Overview

Time Started: 4:37

Emily Courtnage introduced the Equity in Public Purchasing and Contracting Policy, noting the three focuses in the policy are Business Equity, Workforce Equity, and Career Learning Equity. She provided an overview of the Business Equity component of the policy, explaining that business equity looks at the funds spent on contractors and engineers. She stated that the policy requires a minimum of 18% of the funds spent on contracting and engineering go to businesses that are certified as being minority or woman owned, which includes prime contractors, subcontractors and other tiered contractors.

Dan Jung shared that the district has always met the minimum percentage required and that it increased during the years 2016-2019, but that there has been a decrease in 2019/20. He noted that staff have the most ability to influence which contractor is awarded a contract through the direct appointment process. He stated that direct appointment contracts have been awarded to minority businesses 37% of the time, cumulatively, since 2016. He shared that hard bid contract awards require contracts to be awarded to the lowest cost responsible contractor, which often decreases the overall percentage of contracts awarded to certified minority and women owned businesses. There was discussion regarding the equity component of the Request for Proposal (RFP) language and how direct appointment contracts are awarded. Ms. Cresswell provided an overview of the current efforts to increase business equity, including working with the Equity in Contracting Advisory Committee, attending outreach events, and requesting that the external Performance Auditors focus on business equity for the bond audit. She shared that equity proposals from the district's Construction Manager General Contractor (CMGC) partners were to be presented at the Bond Accountability Meeting (BAC), but that it will need to be rescheduled. There was discussion regarding the types of outreach that the CMGC partners participate in, including participating in direct outreach, providing smaller bid packages to provide opportunity for smaller companies, and providing mentorship and education. Canaan Chatman, Anderson Construction, provided an overview of the equity work they are doing, as well as the lessons that he's learned from previous projects. Erin Storlie noted that the larger the project is, the harder it is to increase the percentage of OAME businesses, adding that they are focusing on creating opportunities for contractors that don't have the buying power.

2020 Bond Execution Plan Overview

Time Started: 5:26 pm

Dan Jung provided an overview of next steps to be taken if the capital bond passes, noting that the 2020 Bond execution plan is currently being worked on in preparation. The execution plan will outline the scopes of work, schedule, and financial conditions for each project. He shared that each scope of work will have its own sequence of events, but will include assessment, engagement, prioritization, planning and design, and implementation. He noted that for some of the scopes there would be a lot of behind the scenes work happening from the beginning before any direct implementation begins. Director Scott asked if the Capital Improvement Plan would be amended if the bond passes, and Marina replied that it would. There was discussion regarding the community engagement process. Dan Jung shared that engagement will look different by project, aligned with each scope of work. Ms. Cresswell added that some of the community engagement and engagement planning has already begun.

Appointment of Bond Accountability Committee Member and Chair

Time Started: 5:40 pm

Dan Jung shared that they are actively recruiting participants for the Bond Accountability Committee (BAC), and that they hope to have a list of applicants to present to the committee in December, including a potential chair, so that recommendations for appointments can be made to the full board at that time. There was a question regarding whether there was enough time to make a decision about the board chair and make a recommendation to the board before the current board chair leaves the committee. It was noted that the timeline is tight, but that there is enough time. There was a request for a conversation regarding member term limits at a future meeting.

Process to Restructure Bond Accountability Committee (BAC) reporting

Time Started: 5:50 pm

October 29, 2020

Dan Jung shared that they are in the process of updating the Bond Accountability Committee's quarterly reporting documents, noting that they hope to have the documents drafted by the end of the year. There was no committee discussion on the topic.

Adjourn

Committee Chair DePass adjourned the meeting at 5:51 pm.

The next School Improvement Bond Committee meeting is scheduled for December 10, 2020.

Submitted by:

Kara Bradshaw

Kara Bradshaw, Executive Assistant

PPS Board of Education