



# Board of Education Informational Report

## **MEMORANDUM**

**Date:** November 27, 2018

**To:** Members of the Board of Education

**From:** Dr. Yvonne Curtis, Deputy Superintendent of Instruction and School Communities

**Subject:** Division 22 Update

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**Overview:** As part of compliance with Division 22 standards, Oregon school districts are required to make a report to the community by February 1, 2019 for the 2018-19 school year. For the 2017-18 school year, PPS was in compliance with all Oregon Division 22 Administrative Rules except the six rules listed below. This memorandum serves as an update on these six Administrative Rules.

- 581-022-2045 Prevention Education Programs in Drugs and Alcohol
- 581-022-2050 Human Sexuality Education
- 581-022-2340 Media Programs
- 581-022-2355 Instructional Materials Adoption
- 581-022-2370 Complaint Procedures
- 581-022-2500 Programs and Services for Talented and Intellectually Gifted Students

### **Administrative Rules Update:**

#### **581-022-2045 Prevention Education Programs in Drugs and Alcohol**

PPS has developed a comprehensive plan to provide instruction on all mandated drug and alcohol prevention topics. We are currently implementing this plan districtwide, which will put us in compliance for the 2018-19 school year. The plan allows for drugs and alcohol prevention instruction to be integrated within core instruction in grades K-5, covered in a quarter-long health course each year at the middle grades, and to continue to be covered in the two semesters of high school health, as required for graduation.

#### **581-022-2050 Human Sexuality Education**

PPS has created a comprehensive plan to provide instruction on all mandated human sexuality topics and child sexual abuse. We are currently implementing this plan districtwide, which will put us in compliance for the 2018-19 school year. The plan allows for the integration of human sexuality instruction to be integrated within the core instruction in grades K-5, covered in a quarter-long health course each year at the middle grades, and to continue to be covered in the two semesters of high school health, as required for graduation.

#### **581-022-2340 Media Programs**

- **Current state:**

The district has directed schools to keep libraries open full time. K-5, K-8 and 6-8 schools are allocated a half-time certified media specialist and half-time library assistant. Schools that are 80% or more historically underserved are allocated a full-time media specialist. High Schools are allocated a full-time media specialist. Some schools add additional funding to increase their media specialist and/or library assistant to full-time.

- **Work currently underway towards compliance:**

Develop a process for managing allocated library resources centrally

As a part of the Office of Teaching and Learning (OTL) strategic planning process, the Humanities department will develop an integrated service delivery plan for library services that will ensure comprehensive, equitable library programming in all of our schools. Additionally, this plan will recommend teacher-librarians administer library services that are part of a comprehensive literacy system. The library standards will be integrated into our Guaranteed and Viable Curriculum (GVC), our standards based curriculum. This plan will provide for OTL to guide the development of a standardized approach to library services across all of our schools.

- **Specific project goals for compliance:**

Align Oregon's School Library Standards and the associated K-14 learning goals with Common Core State Standards (CCSS) and our GVC framework

- Provide monthly opportunities for librarians to map a scope and sequence for library instruction, technology integration, and STEAM support
- Articulate a staffing model that provides equitable library services for students in buildings with respect to size, level, and demographics
- Update librarian job descriptions to reflect teaching and learning expectations
- Continue developing collection guidelines to augment current collections

### **581-022-2355 Instructional Materials Adoption**

- We are out of sequence in materials adoptions for math, science, health, and PE. We are currently working to develop a guaranteed and viable curriculum. By June 2019, the scope and sequence for every content area and grade level except PE will be complete. The resources necessary to continue moving forward on instructional materials adoptions be highlighted during the budget process.
- We will develop the PE scope and sequence for PE when we have fully implemented the instructional minutes from HB 3141 and SB4. Our current PE adoption is SPARK PE for grades K-8, which is approved by ODE.
- Secondary ESL adoptions are current and in compliance. PPS adopted National Geographic Edge for grades 9-12 grade and National Geographic Inside for grades 6-8. The two adopted resource materials are produced in accordance with the National Instructional Materials Accessibility Standards (NIMAS). The adoption process included input from various stakeholders. Both secondary adoptions are accompanied by NEWSELA. The first year of implementation was in the 2016-17 school year.
- Elementary adoptions are not in compliance. PPS adopted Avenues for ESL in 2004 for grades K-5. Due to budget restrictions, PPS was granted an adoption waiver in 2014. We are requesting another extension this school year. In the summer after our Instructional Framework and Scope and Sequence is complete in each content area, we will determine whether to submit a K-5 independent adoption or move towards a State approved adoption. Our K-5 adoption decisions are highly dependent on this work. Currently, K-5 utilizes Content Based ELD materials for instruction.

### **581-022-2370 Complaint Procedures**

- Changes to OAR 581-022-2370 promulgated in the summer of 2017 and effective 1/1/2018 include one outstanding item that required PPS to update 4.50.031-AD

Complaint Resolution Process to implement a longer time line for filing a complaint. In practice, PPS has been accepting complaints in accordance with the updated regulations; however, PPS' written procedures needed to be updated to comply. The School Board convened a committee, in part to work on the Complaint Policy (4.50.030). Following the adoption of the updated new policy, PPS staff has updated the Complaint AD (4.50.031), which is now posted on the PPS website.

### **581-022-2500 Programs and Services for Talented and Intellectually Gifted (TAG)**

#### **Students**

- Differentiation strategies based on TAG rate and level will be addressed as the district creates units of study in a newly developed guaranteed and viable curriculum. Currently, our TAG staff is providing professional development at each school to teachers about how to meet the instructional rate and level for TAG students. This process of providing professional development on each campus will be completed by January 2019. Each campus has a TAG facilitator who attends monthly meetings to receive professional development, analyze TAG student data and take information and training back to their schools. Each school has a campus TAG plan which identifies how they are meeting the rate and level needs of each of their TAG students.
- In collaboration with TAGAC, the district is moving to ensure universal second grade testing to improve identification processes and services for ELL, twice exceptional students and historically underserved students. Additionally, we are creating professional development opportunities for teachers focused on rate, level and differentiation of instruction.