

7.10.020-P Individual School or Program Fundraising

~~Parent groups functioning in various support and communications capacities have made important contributions to Portland schools. The Board recognizes that the assistance of parent organizations in cooperation with the schools is necessary and desirable to achieve the goals established for the schools. The school principals, supervising administrators and the office of the superintendent shall regard as an important aspect of their work cooperation with parent organizations in order to assure the most effective liaison between such organizations and the schools in behalf of good education for Portland children.~~

Parent and community-based organizations and individuals make important contributions to support PPS school communities and programs, as well as students and staff. One element of that support is fundraising to pay for a wide variety of activities and projects. Because the ability of a school community or program to fundraise for significant expenditures relating to staff and capital projects has historically varied greatly across the District, this policy is designed to enhance equity and inclusion across the District and within school communities or programs. Given our common mission and vision, the District encourages parents and community groups to fundraise and support district-wide initiatives as there are inherent economic disparities between school communities' ability to fundraise.

Local School Foundations and school or program fundraising:

Unless otherwise designated by the Board, the District Foundation, the Fund for Portland Schools, shall serve as fiscal agent for the Local School Foundations (LSF). Fundraising for individual schools and programs also happens through other parent and community organizations, including independent non-profit organizations.

Equitable Fundraising for Staff and Contracted Staff:

External fundraising for additional staff has the potential to create new inequities the District's equity staffing model is intended to address. Therefore, fundraising for staff is allowed only if these two conditions are met:

1. The District has a local option levy which benefits the entire District.
2. The Superintendent's budget provides a base of \$100,000 and up to \$11 per student per school for those schools that do not fund staff positions with school-based parent, foundation, or community fundraising.

Effective July 1, 2024, school-based parent, foundation, and community fundraising for staff is permitted only if a school community meets the following requirements:

- After the first \$10,000 raised annually for any purpose, a minimum of 30% of the amount expended on staffing (Staffing Funds) shall be deposited into a fund held at the District Foundation. Schools designated as Title schools are not required to make this contribution. Staffing Funds will be re-granted to certain schools based on a formula, which is annually reviewed by the District Foundation's Board of Directors.
- LSFs and other parent or community organizations may not raise funds for a staff or contracted position each school year in excess of a base of \$130,000 per school and an additional \$11 per student per school.

Registration: All groups or individuals affiliated with individual schools or programs that include fundraising as one of their activities and that raise Staffing Funds in a calendar year must register with the District by September 30 each year and, for organizations, provide organization officer names and contact information and 990 statements as they are filed.

Other Requirements: Fundraising groups that raise Staffing Funds shall:

- Include all in a school or program who wish to participate in any event or activity, regardless of ability to pay. For example, if the fundraising group hosts paid events, it shall provide at least 10% of the total anticipated admission tickets (or whatever percentage is needed to meet this policy) free of charge to the school or program for families who wish to attend but for whom the ticket price is a barrier.
- Not communicate expected per-family or per-student fundraising targets.
- Include and inform the broader school community about fundraising decision-making processes, especially including families for whom the educational equity programs are meant to benefit.
- Adhere to District policies, administrative directives and other requirements.
- Submit funds to pay for staff no later than (current date funds are due).
- Designate and pay actual cost for the wage and benefits for the staff member.

Annual Review and Budgeting: The Board of Education shall receive an annual report prior to the Superintendent's annual budget introduction with information about the current year distribution and quantity of fundraised staffing or contracted staff in each school, as well as information related to equity grants distributed to individual schools or programs.

Other Provisions: For purposes of this policy, District and contracted staff includes all manner of contracted and compensated positions if the position compensation exceeds \$10,000 in a school year.

The Staffing Funds must be transmitted to the District prior to staffing commitments being made.

The District Foundation shall have a Board of Directors representative of the broader school community and at-large members.

Legal Reference: ORS 332 \07

History: Adpt 6/7\; Amd 9/9/02; BA 2422; Amd _____/20____ Portland Public Schools

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