



**PORTLAND PUBLIC SCHOOLS**  
**Office of General Counsel**

501 North Dixon Street. Portland, OR 97227  
Telephone: (503) 916-3274

**Date:** June 6, 2022  
**To:** School Board  
**From:** Liz Large, Contracted General Counsel  
Mary Kane, Senior Legal Counsel  
**Subject:** Staff Analysis Report to the Board- Policy Revision  
**Policy # and Name:** Citizen Involvement Process, 7.10.010-P

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**BACKGROUND**

This policy was last amended in 2002, at a time when each school was required to convene a Local School Advisory Committee (LSAC), in addition to a Site Council, as part of the 21st Century Schools Program. LSACs are no longer required and do not reflect current practice. The Board Policy Committee reviewed the policy and proposed language, including a new title (School-Site Councils), to focus the policy solely on the District's obligation to convene Site-Councils at all of our schools.

**RELATED POLICIES/BEST PRACTICES**

It is best practice to review policies for currency and alignment with state law.

**ANALYSIS OF SITUATION**

The 21st Century Schools Program was established to restructure school operational decisions to include the voices of parents, community members, and school staff and require site councils to integrate the shared goals of those stakeholders.

**FISCAL IMPACT**

These changes will incur no financial impact.

**COMMUNITY ENGAGEMENT**

There was no community engagement beyond the Policy Committee work. The proposed revisions remove references to other committees, one of which is no longer a practice within the District, and make no substantive changes to the Site-Council meetings as they are defined in the 21st Century Schools Program.

**RACIAL EQUITY AND SOCIAL JUSTICE LENS**

The purpose of the Site Council is to increase engagement and communication between school staff and our community and to transform the concerns and expectations of families and students into measurable goals.

**TIMELINE FOR IMPLEMENTATION/EVALUATION and COMMUNICATION PLAN**

This policy will be implemented immediately, and we will send notification to building administration.

**STAFF RECOMMENDATION**

Staff recommends approval of the revised policy.

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*As a member of the PPS Executive Leadership Team, I have reviewed this staff report.*

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**ATTACHMENTS**

- A. Redline copy of Complaint Policy
- B. Clean copy of Complaint Policy