



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

1. Synopsis of Contractor’s Work:

Latino Network will serve students at the following locations:

Strategy 1: Chavez, Scott, Lent

Strategy 2: Benson, Roosevelt, Jefferson, Chavez

Strategy 3: Harrison Park, Lane, Ockley Green, Kellogg

Strategy 5: Middle Schools: Harrison Park, Roseway Heights, Ockley Green, Kellogg, Beaumont, Hosford, Robert Gray, Faubion, West Sylvan, George, Harriet Tubman, Vernon, da Vinci, Astor, Jackson and Sellwood

Strategy 1: Culturally Specific Family Engagement

Juntos Aprendemos (“Juntos”) is a culturally specific, parent-child early learning program focused on family involvement as a key principle in building the foundation for children’s healthy development and success in school. Our program brings Latino children and their parents or caregivers to their neighborhood school for 30 weekly, 2 hour-long classes. In Juntos, children become confident participants in our weekly reading circle; they engage in age-appropriate activities for learning letters, numbers, and colors; they enhance their ability to use language and to socialize positively with peers and teachers; and they experience themselves as successful in the school environment. While children develop the crucial first building blocks of academic success, their parents learn strategies for supporting their children’s cognitive, emotional and cultural development in the home.

Contractor will engage a total of 54 families annually in group activities (that occur an average of 4x per month, per school, with 18 families per group) and 54 children in family group activities (that occur 4x per month per school with 18 youth per group).

Strategy 2: Wrap Around Services

Latino Network’s culturally specific programs are proven to support youth to achieve greater educational attainment. Recognizing that systems operate from a majority culture lens that is often neither equitable nor inclusive, Latino Network programs are designed to ensure the Latinx community has access to programming that speaks specifically to our cultural needs. Our school-based programs include culturally specific after-school programming for Latinx students and parents through Conexiones (7th and 8th grades), Early Escalera (9th and 10th grades), Escalera (11th and 12th grades), and Colegio de Padres (family engagement for families with youth in middle or high school).

Contractor will engage a total of 146 youth in case management/wrap around supports 30 min per month enrolled, after-school group activities (minimum 1 x per week per school for 30 weeks 50 parents/caregivers served annually. Minimum 2 contact per month for 9 months).

Strategy 3: Mentoring and Leadership Development



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Latino Network’s culturally specific programs are proven to support youth to achieve greater educational attainment. Our school-based programs include culturally-specific after-school programming for Latinx students and parents through Conexiones (7th and 8th grades), Early Escalera (9th and 10th grades), Escalera (11th and 12th grades), and Colegio de Padres (family engagement for families with youth in middle or high school). The goal of these programs is to support youth and parents to attain better academic outcomes and advocate for a more just and deserving educational experience. Our programs address the Mentoring/Leadership strategy by providing both students and parents with group sessions focused on academic support and tutoring; social-emotional skill development, with a particular focus on healthy relationship building; and engaging enrichment opportunities that promote positive cultural identity, and college and career readiness. Students receive case management and parents receive service referrals from bilingual and bicultural staff. Particularly for youth, having mentors who reflect their culture and live experiences is critical to ensuring students achieve academic success. Together, these program activities provide positive support and relationship development to students to reduce disproportionate discipline rates and increase attendance and a sense of belonging at school for students of color.

Contractor will engage a total of 51 youth in mentoring services (30 minutes per month). 20 parents/caregivers enrolled (minimum contact 1x per month). All youth will participate in group mentoring activities held an average of 4x per month, per school.

Strategy 5: Positive Cultural Identity Development and Advocacy

Latino Network will provide staffing and programming to support Latinx student affinity clubs.

Programming: Latino Network will facilitate weekly Latinx affinity group meetings at each site. The groups will focus on cultural identity and students’ experiences within schools, home, and community to develop solidarity, support, and a sense of belonging. Group meetings and activities will provide connections and opportunities to relate to culturally specific role models and other resources. Each cohort will identify a student-led group project.

Contractor will engage a total of 240 youth to participate in group activities held an average of 4x per month, per school, with an average of 15 students per group.

A. Contract amount changes:

- 2022-23 Contract amount per strategy:
 - Strategy 1 - \$250,383.00
 - Strategy 2 - \$751,900.00
 - Strategy 3 - \$247,408.00
 - Strategy 5 - \$383,990.00

- 2023-24 Contract amount per strategy:
 - Strategy 1 - \$200,000.00
 - Strategy 2 - \$600,000.00



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

- Strategy 3 - \$245,000.00
- Strategy 5 - \$382,000.00

B. Ongoing collaboration, engagement and feedback with PPS leadership:

- Executive Director and Program Staff attend all quarterly RESJ partnership meetings convened by the Superintendent to discuss collective progress and challenges of partnerships, review contract performance data and share best practices amongst partners and PPS staff (dates are subject to change).
 - Q1: Nov 16, 2023;
 - Q2: Feb 12, 2024;
 - Q3: Apr 22, 2024
- Participate in and support scheduling of RESJ staff site visits partnership of programming
- Attend all RESJ Professional Learning sessions
- Engage with PPS staff and participate as available in meetings to provide feedback and thought leadership on significant policy and funding decision making including but not limited to the following initiatives:
 - PPS Strategic Plan - Forward Together Committees
 - Student Safety and Sense of Belonging and corresponding policies
 - RESJ Plan and Framework
 - RESJ Professional Learning
 - PPS Budget and Investment Strategies
 - Attend Leadership Institute: August 7-11, 2023

2. Performance Period/ Dates and Times of Service:

This Contract runs from August 22, 2023 through June 30, 2024.

List days & times

Strategy 1:

1. Weekly parent/child preschool and family engagement groups, 30 sessions, 2 hours each, for a total of 60 hours of programming per participant. Days of the week and time of day varies by school site and is dependent on school space availability and program staffing schedules.
2. Average of 18 children ages 3-5 and 18 parents/caregivers enrolled and attend at each of 3 school sites

Strategy 2:

1. Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student
2. 136 youth attend Early Escalera/Escalera sessions once a week for 60-90 minutes (depends on SUN school schedule)
3. 10 youth attend Ballet Folklorico sessions twice a month for 90 minutes (Cesar Chavez School)



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Strategy 3:

1. Conexiones - Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student
2. 51 youth attend Conexiones sessions once a week for 60-90 minutes (depends on SUN school schedule)
3. Twice a month evening sessions per site, for a total of 20 sessions/cohort per year. Each Colegio de Padres session is between 90-120 minutes

Strategy 5

1. All SOL sessions will be offered once a week at each school.
2. Each SOL session will be up to 1 hour long.
3. SOL sessions will be scheduled during lunch, Advisory class, clubs period, or after school. It will depend on the school’s space availability and scheduled accommodations.

3. Detailed Description of Goals and Activities:

Strategy 1: Culturally Specific Family Engagement - Juntos Aprendemos

Goal #1: Improve children’s early learning & readiness for success in kindergarten
Activities:
<ul style="list-style-type: none"> ● Weekly parent-child activities designed to build children’s written and oral language abilities, help children recognize their name in writing, develop fine motor skills and spark their interest in the natural world. ● Weekly family story time that helps children develop enhanced early literacy skills and verbal skills by answering teacher questions about the stories, anticipating outcomes, relating stories to their own experiences, identifying letters in the story, and by counting objects and naming colors in the book. ● Weekly preschool classes to promote physical, social, emotional and intellectual development. Each activity is presented in a language-rich context that builds the child’s receptive and expressive vocabulary and that affirms the child’s sense of accomplishment.
Goal #2: Increase family engagement in early learning
Activities:



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

- Weekly parent-child activities that provide opportunities for guided practice in utilizing positive communication strategies to affirm their children’s sense of accomplishment, and in applying techniques to teach their children early academic and social skills
- Weekly family story time which provides modeling from staff to help parents learn effective strategies for engaging their children in reading at home
- Weekly parent workshops where families discover and analyze the skills their children need to become successful readers, and make educational tools such as colorful alphabet cards to display on their child’s wall, puzzles for matching words with pictures and games for enhancing oral language skills

Strategy 2: Wrap Around Services - Early Escalera/Escalera/Ballet Folklorico

Goal #1: Increase school attendance
Activities:
<ul style="list-style-type: none"> ● Individual student assessments completed within 30 days of enrollment to our program ● Individual development plans created with Youth Engagement Specialist ● Review students synergy account to monitor grades and overall school performance ● Family engagement to provide wrap around support at a minimum of once a quarter
Goal #2: Increase school belongingness, engagement, leadership in Latino youth
Activities:
<ul style="list-style-type: none"> ● 2 Field Trip per school per year for college and/or career exploration for youth ● Monitor and call students and families of those who don’t show up for session

Strategy 3: Mentoring and Leadership Development - Conexiones

Goal #1: Increase school attendance
Activities:
<ul style="list-style-type: none"> ● Providing culturally-specific intensive case management & academic support services to youth. Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student ● Individual student assessments completed within 30 days of enrollment to our program ● Individual development plans created with Youth Engagement Specialist ● Review students synergy account to monitor grades and overall school performance



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

<ul style="list-style-type: none"> Family engagement to provide wrap around support at a minimum of once a quarter
Goal #2: Increase school belongingness, engagement, leadership in Latino youth
Activities:
<ul style="list-style-type: none"> youth attend Conexiones sessions once a week for 60-90 minutes (depends on SUN school schedule) Engaging sessions touching on teambuilding, academic success, social emotional learning, culture and identity exploration, and college and career. 2 Field Trip per school per year for college and/or career exploration for youth Monitor and call students and families of those who don't show up for session

Strategy 3: Mentoring and Leadership Development - Colegio de Padres

Goal #1: Fostering family involvement and engagement in the youth's educational progress and attainment.
Activities:
<ul style="list-style-type: none"> Parents receive case management on an as needed basis 1 Field trip per CDP staff for college exploration
Goal #2: Increase two-way communication and relational engagement between schools and families
Activities:
<ul style="list-style-type: none"> CDP curriculum fosters parent engagement, monitoring, and advocacy towards their children's educational progress and attainment Monitor and call families who missed CDP session Coordinated efforts and services with other Community-Based Organizations

Strategy 5: Positive Cultural Identity Development/Advocacy

Goal #1: Increase sense of belonging among participating youth
<p>Activities: Weekly meetings led by Latino Network coordinator, including facilitated discussions among youth participants, building on relationships within the group and connecting the students with participants at other sites, other programs such as Latino Network's Conexiones program, and other individuals in the community.</p>
Goal #2: Increase positive cultural identity among participating youth



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Activities: Coordinators will connect students with individuals and organizations in the community to explore and affirm Latinx identity and culture and will provide culturally specific curriculum centered on Latinx culture, history, and identity.

4. Tasks and Reports: [Link to form, Student Roster Template, Narrative Report Template](#)

Activities & Reporting	Time Frame/Due Date
Attend check-in meetings with Contract Manager to discuss contract activities and progress to date	TBD
Quarterly progress report for Quarter 1	Aug 29 to Nov 2 November 13, 2023
Quarterly progress report for Quarter 2	Nov 3 to Jan 25 February 5, 2024
Quarterly progress report for Quarter 3	Jan 26 to April 4 April 15, 2024
Quarterly progress report for Quarter 4	April 5 to June 11 June 17, 2024
Final report – cumulative summary	June 17, 2023

All Reports will be sent to Lidia Lopez Gamboa (llopez@pps.net), cc: Amy Liu (aliu@pps.net).

5. Contract Performance Measures:

Strategy 1:

Number of students served (total and per school)	Total: 54 Per School: 18
Number of hours per family	2 hours per week, 30 weeks, total of 60 hours per family



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Number of Families served	54
Number of hours per student <i>*This is hours of direct service to a student that the student accessed..*</i>	2 hours per week, 30 weeks, total of 60 hours per student
Staff Demographics	<ul style="list-style-type: none"> see chart below
Staff FTE	The program is staffed by a full time Early Childhood Department Director, Parent Team Program Manager, Children’s Team Program Manager, 2 full time CEW coordinators and 3 full time CEWs. Additional support is provided by Deputy Director of Programs, Disability Justice Coordinators, Workforce Development Manager and Associate Director of Early Childhood Programs.
Leveraged funding/staffing	This program at these 3 sites includes an investment from PPS at \$200,000 with a total of \$101,000 in leveraged funds from Portland Children’s Levy and State of Oregon Early Childhood Equity Fund
Serve up to:	54 Students
Staff Attendance at PD -	TBD, as needed and as available
Student Service Hours -	2 hours per week, 30 weeks, total of 60 hours per student
District will analyze the following measures regarding partner performance and impact on students: <ul style="list-style-type: none"> Attendance GPA Achievement (MAP, Graduation, etc.) Sense of Belonging Referrals and discipline 	

Strategy 2: Wrap Around Services-Early Escalera/Escalera/Ballet

Number of students served (total and per school)	Total: 146 Benson HS Escalera (34 students), Roosevelt HS Escalera (34 students), Jefferson HS Escalera (34 students), Jefferson HS Early
--	--



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

	Escalera (34 students), Ballet Folklorico @ Cesar Chavez (10 students)
Number of hours per family	Colegio de Padres is twice a month evening sessions per site, for a total of 20 sessions/cohort per year. Each Colegio de Padres session is between 90-120 minutes. Parents receive case management on an as needed basis
Number of Families served	Roosevelt (20 parents) and Jefferson (20 parents) Benson HS (10 parents) for Colegio de Padres. For a total of 50 parents.
Number of hours per student <i>*This is hours of direct service to a student that the student accessed..*</i>	Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student. Group sessions occur once a week for 60-90 min (depending on the SUN school schedule).
Staff Demographics	*See Chart below
Staff FTE	4 full time youth engagement specialists and 1.73 family engagement specialists, as well as limited time for the director, associate director and manager.
Leveraged funding/staffing	The proposed program will have a PPS investment of \$600,000, leveraging an additional \$ 232,187 from SUN Youth Advocacy and \$222,698 from Portland Children’s Levy to fund an additional 4 Early Escalera and Escalera staff, 0.3 Colegio de Padres staff, plus management, at Benson, McDaniel and Roosevelt for a total cost of \$1,054,885
Serve up to:	146_ Students
Staff Attendance at PD -	TBD, as needed and as available
Student Service Hours -	Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student. Group sessions occur once a week for 60-90 min (depending on the SUN school schedule).



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

<p>District will analyze the following measures regarding partner performance and impact on students:</p> <ul style="list-style-type: none"> ● Attendance ● GPA ● Achievement (MAP, Graduation, etc.) ● Sense of Belonging ● Referrals and discipline 	
--	--

Strategy 3: Mentoring and Leadership Development - Conexiones & Colegio de Padres

Number of students served (total and per school)	Total: 51 Harrison Park (17 students) Ockley Green (17 students) Kellogg (17 students)
Number of hours per family	Colegio de Padres occurs twice a month evening sessions per site, for a total of 20 sessions/cohort per year. Each Colegio de Padres session is between 90-120 minutes. Parents receive case management on an as needed basis.
Number of Families served	Lane and Kellogg Colegio de Padres (20 parents)
Number of hours per student <i>*This is hours of direct service to a student that the student accessed..*</i>	Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student. Group sessions occur once a week for 60-90 min (depending on the SUN school schedule).
Staff Demographics	*See Chart below
Staff FTE	1 full time youth engagement specialist and 0.6 family engagement specialist, as well as limited time for the director, associate director and manager.
Leveraged funding/staffing	The proposed program will have a PPS investment of \$245,000 leveraging an additional \$161,289 from SUN Youth Advocacy for a total cost of \$406,289.
Serve up to:	_51_ Students



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Staff Attendance at PD -	TBD, as needed and as available
Student Service Hours -	Twice a month individual case management meetings for a minimum of 15 minutes each, for a total of 30 minutes each month per student. Group sessions occur once a week for 60-90 min (depending on the SUN school schedule).
District will analyze the following measures regarding partner performance and impact on students: <ul style="list-style-type: none"> ● Attendance ● GPA ● Achievement (MAP, Graduation, etc.) ● Sense of Belonging ● Referrals and discipline 	

Strategy 5:

Number of students served (total and per school)	Total: 240 Per School: 15
Number of hours per family	N/A
Number of Families served	N/A
Number of hours per student <i>*This is hours of direct service to a student that the student accessed..*</i>	1 hr per week
Staff Demographics	*See Chart below
Staff FTE	4.25 FTE Includes: 4 Direct program staff, 1 Supervisor, and 1 Program oversight.
Leveraged funding/staffing	N/A
Serve up to:	<u>240</u> Students
Staff Attendance at PD -	



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Student Service Hours -	1 time a week for up to 1 hour each session.
District will analyze the following measures regarding partner performance and impact on students: <ul style="list-style-type: none"> ● Attendance ● GPA ● Achievement (MAP, Graduation, etc.) ● Sense of Belonging ● Referrals and discipline 	

*** Latino Network Demographics Chart**

	# of Organization Direct Service Staff	% of Direct Service Staff	# Organization Management Staff	% Management Staff
Total Unduplicated Numbers	84		32	
1. Gender	84	100%	32	100%

Male	18	21%	11	34%
Female	63	75%	21	66%
Not Given	3	4%		
2. Race/ Ethnicity	84	100%	32	100%
Hispanic or Latino/a	68	81%	24	75%
White	4	5%	5	16%
Not Given	12	14%	3	9%



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

6. **Payment:** See Contract Section 4(a) through 4(d). The total amount of this contract is **\$1,427,000.00** (not including in-kind contributions). Invoices for actual costs incurred will be submitted monthly. Invoices need to be billed against each budgeted line item, per strategy, per school. **Please note:** A protected custom invoice template will be shared with you. Each month, please update your billing in this invoice template (do not make copy) and also submit your independently created invoice for the payment request. If the Direct Service fund is used, please report the total spent for the student/family using the same invoice template. Here is an [example](#). Progress reports will be submitted commensurate with the contract.

7. **Contractor Mandatory Training:** Contractors and staff who work directly with students must complete all required training; both RESJ PD & PPS courses, within 14 days of contract start date and/or staff hire.

8. **Student Information Security Protocols:** Any email, googledoc, spreadsheet, etc. containing student information must be stored and conveyed within PPS' in order to keep our students, data, and operations safe. Protocol for student information shared via Google Sheets or Docs is that it should be accessed only via those created from, and stored within, a PPS G-drive. This requires a PPS account. Select person[s] who will access PPS' spreadsheets containing attendance & invoicing databases and submit their names and personal/work email addresses to Pam Dahlberg (pdahlberg@pps.net) for account creation.

9. **Nonperformance:** As used in this Contract, "failure to perform" means failure, for whatever reason, to deliver goods and/or perform work as specified and scheduled in this Contract. If Contractor fails to perform under this Contract, then District, after giving seven days' written notice and opportunity to cure to Contractor, has the right to terminate this Contract.

Nonperformance includes, but is not limited to: site visits, Quarterly Meeting attendance, mandatory training compliance, student enrollment, and student information security.

PPS agrees to:

- Provide all contractor staff working directly with students with an individual PPS email account that will give contractor staff access to our trainings via our profession development site, PEPPER (see Exhibit C). Contractors must submit both the names and emails of all relevant contractor (student-facing) staff to the contract manager as well as submit required IT Request Forms for each staff account activation within 7 days of either Contract initiation or staff hire. Once accounts are activated the contractor staff will have 7 days to complete the mandatory trainings.

Contractor shall:

- Communicate the scope of program and student interaction to parent/guardian prior to enrollment of student(s) in the program.



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

- Ensure your staff wears a Contractor badge, clearly displayed, at any and all virtual meetings and at all times while on school premises.
- Provide the contract manager with badge verification and expiration date for all contractor staff within 14 days of contract initiation or staff hire.
- Ensure that you, your agents and employees who may or will have direct, unsupervised contact with students will take all of the identified training before beginning work under this Contract and monitor training progress of your agents and employees to ensure training completion before work begins.
- Provide Portland Public Schools a staff list, kept current at all times.

9. Budget:

Strategy #1 -

Budget Item	Proposed PPS Investment	Total Other Funds	Total Program Budget
Staffing - Wages and Benefits, % FTE or Hourly Rate SUBTOTAL	155,760	76,957	232,717
Program Manager - Children's Team .19 FTE @ 73,971 annual salary	14,000		
Program Manager - Parent Team .22 FTE @ 63,102 annual salary	14,000		
Juntos Aprendemos CEW Program Coordinators .62 FTE @ 58,000 annual salary	36,000		
Juntos Aprendemos Community Education Worker (CEW) 1.0 FTE @ 42,500 annual salary	45,000		
Early Childhood Program Director .125 FTE @ \$91,813 annual salary	11,500		
Fringe (Payroll Taxes & Benefits) @ 32% of wages	37,760		
Equipment, Supplies, Curriculum & Transportation (Provide detailed listing of each proposed item) SUBTOTAL	19,200	10,000	29,200
Program Supplies	4000		
Meeting Expenses	2500		
Office Supplies	800		
Parking & Mileage	2500		
Training & Development	2000		
IT Services	800		
Evaluation	300		
Printing & Copying	800		



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Rent	2500		
Phone & Internet	2000		
Administration @ 15% SUBTOTAL	26,040	13,043	39,083
TOTAL	\$200,000.00	\$100,000	\$301,000

Strategy #2 -

Budget Item	Proposed PPS Investment	Total Other Funds	Total Program Budget
Staffing - Wages and Benefits, % FTE or Hourly Rate	600,000	342,697	1,054,885
Benson HS Escalera Youth Engagement Specialist \$57,774 @1.0FTE	57,774		
Roosevelt HS Escalera Youth Engagement Specialist \$48,924 @ 1.0FTE	48,924		
Jefferson HS Escalera Youth Engagement Specialist \$48,008 @ 1.0FTE	48,008		
Jefferson HS Early Escalera \$52,838 @ .91FTE	48,435		
Roosevelt & Jefferson HS Colegio de Padres Family Engagement Specialist \$48,008 @ 0.93FTE	44,647		
Benson Colegio de Padres Family Engagement Specialist \$57,132 @ 0.4FTE	22,853		
Director \$72,080 @ .2FTE	14,416		
Manager \$58,000 @ .41FTE	23,780		
Senior Manager \$65,000 @.52FTE	33,800		
Fringe (Payroll Taxes & Benefits) @ 32% of wages	107,916		
Equipment, Supplies, Curriculum & Transportation (Provide detailed listing of each proposed item)	76,587	\$36,790 (SUN YA) \$16,065 (PCL)	\$129,442
Contracted Services	5,400		



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Training and Development	4,867		
Program Supplies	10,100		
Program Transportation	2,200		
Meeting Expenses	9,300		
Childcare	600		
Travel and Meals	1,910		
Repairs and Maintance	1,338		
Office Supplies	1,237		
Parking & Mileage	611		
Event	16,000		
IT Services	2,449		
Evaluation	804		
Printing & Copying	1,250		
Rent	7,806		
Phone & Internet	10,617		
Misc	100		
Admin 15%	78,261	\$30,285(15% SUN YA) \$29048 (15% PCL)	\$137,594
Total	\$600,000.00		

Strategy #3 -

Budget Item	Proposed PPS Investment	Total Other Funds	Total Program Budget
Staffing - Wages and Benefits, % FTE or Hourly Rate		161,289	
-Harrison Park MS Conexiones Youth Engagement Specialist \$51,379 @0.75FTE	38,534		
-Ockley Green Conexiones Youth Engagement Specialist \$48,008 @0.72FTE	34,566		
-Kellogg Conexiones Youth Engagement Specialist \$48,925 @.34FTE	16,634		
-Family Engagement Specialist \$52,838 @.91FTE	48,435		



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

Equipment, Supplies, Curriculum & Transportation (Provide detailed listing of each proposed item)	30,660		
Training and Development	2,044		
Meeting Expenses	4,900		
Program Transportation	1,450		
Program Supplies	1000		
Childcare	800		
Parking and Mileage	285		
Repairs and Maintenance	581		
Equipment	1000		
Telephone and Internet	4,436		
IT Services	1,563		
Event	7,400		
Office Supplies	837		
Printing and Copying	543		
Rent and Utilities	3,389		
Evaluation	349		
Misc	82		
Administration 15%	31,957		
Total	\$245,000.00	161,289	406,289

Strategy #5 -

Budget Item	Proposed PPS Investment	Total Other Funds	Total Program Budget
Staffing - Wages and Benefits, % FTE or Hourly Rate	\$192,547		\$192,547
Fringe	\$61,615		\$61,615
Director of Community Engagement 0.20FTE	\$16,662		
SOL Program Coordinator 1.00FTE	\$48,076		
SOL Program Coordinator 0.75FTE	\$34,485		
SOL Program Coordinator 1.0FTE	\$44,647		



Exhibit A
Portland Public Schools
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
2023-24 School Year
Latino Network

SOL Program Coordinator 1.0FTE	\$40,144		
Director of Advocacy 0.07FTE	\$8,533		
Contract Services (amount per site)	\$300	0	\$4,800
Meeting Expenses (amount per site)	\$1200	0	\$19,200
Curriculum (amount per site)	\$500	0	\$8,000
Transportation (amount per site)	\$125	0	\$2,000
Events (per site)	\$515	0	\$8,240
Volunteer recognition (per site)	\$100	0	\$1,600
Advertising (per site)	\$50	0	\$3,200
Printing + Copying (per site)	\$90	0	\$1,440
Office Supplies (per site)	\$115	0	\$1,840
Parking and Mileage (amount per site)	\$500	0	\$8,000
Phone and Internet (amount per site)	\$450	0	\$7,200
Professional development (amount per site)	\$300	0	\$4,800
OTHER:			\$7627
Administration	\$49,825		\$49,825
Total	\$382,000.00		