BOARD OF EDUCATION
Portland Public Schools
REGULAR MEETING
April 28, 2015

Board Auditorium
Blanchard Education Service Center
501 N. Dixon Street
Portland, Oregon 97227

Note: *Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the meeting. No additional speakers will be accepted after the sign-in sheet is removed, but testifiers are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All those testifying must abide by the Board's Rules of Conduct for Board meetings.*

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Public comment on all other matters will be heard during the "Public Comment" time.
This meeting may be taped and televised by the media.

AGENDA

1.	**PARTNERSHIP RECOGNITION** Portland Workforce Alliance, ACE Mentor Program, Worksystems	6:00 pm
2.	**TEACHER APPRECIATION WEEK** – *action item*	6:20 pm
3.	**SUPERINTENDENT'S REPORT**	6:40 pm
4.	**STUDENT TESTIMONY**	7:00 pm
5.	**STUDENT REPRESENTATIVE'S REPORT**	7:15 pm
6.	**PUBLIC COMMENT**	7:25 pm
7.	**CHARTER SCHOOL RENEWALS** – *action item*	7:45 pm
8.	**STEP 3 COMPLAINT** – *action item*	8:00 pm
9.	**UPDATE: WORKLOAD COMMITTEE**	8:20 pm
10.	**SAFE ROUTES TO SCHOOL** - *action Item*	8:40 pm
11.	**AUDIT COMMITTEE RECOMMENDATION** – *action item*	9:00 pm
12.	**BUSINESS AGENDA**	9:30 pm
13.	**ADJOURN**	9:45 pm

Portland Public Schools Nondiscrimination Statement

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. The District is committed to equal opportunity and nondiscrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service.

2015 Teacher Appreciation Honorees

Name	School	Job Title
Franki Dennison	Arleta School	Teacher – Grades 2-3
Hannah Flinn	Jason Lee School	Teacher – Grade 1
Rebecca Gregor	Peninsula School	Teacher – Kindergarten
Todd Haywood	Peninsula School	Special Education Teacher
Jess Hutchison	Abernethy Elementary	Teacher – Grade 3
Janice Ingersoll	Hosford Middle School	Teacher – Grade 6 LA/SS
Andrew Kulak	Jefferson High School	Teacher – Language Arts
Michelle Lacaden	West Sylvan Middle School	Teacher – Grade 8 LA/SS
Chrysanthius Lathan	Mentor Teacher	Mentor Teacher – K8
Shelley Simonsen	Chief Joseph/Ockley Green	Teacher – Kindergarten

Board of Education

Superintendent's Recommendation to the Board

Board Meeting Date: April 20, 2015

Executive Committee Lead: Korinna Wolfe

Department: Charter Schools

Presenter/Staff Lead: Kristen Miles

Agenda Action: __X__Resolution _____Policy

SUBJECT: Recommendation to extend the contract with Emerson Public Charter School by one year.

BRIEF SUMMARY AND RECOMMENDATION

Emerson Public Charter School ("Emerson") is currently operating under a five-year "flexible" agreement (described below) which terminates on June 30, 2015. Because this is the sixth year of the contract, staff must make a recommendation to extend the contract by one year or to initiate a full renewal process. Based on the staff review and report, I recommend extending the contract by one year.

BACKGROUND

Section J of the district's contract with Emerson Charter School states the following:

"The term of this agreement shall be for five years, scheduled to terminate as of June 30, 2014 (unless earlier terminated as provided herein). However, this agreement shall be considered a "flexible term" agreement, and will contain the following provisions:

1. During the fifth year of this contract, the Board and/or the school will determine whether a renewal process is deemed necessary based on Emerson's ability to meet academic performance standards, its fiscal stability, its adherence with all applicable state laws, and its compliance with all terms of this contract.
2. If the Board and/or the school determine that a renewal process is not necessary, then the term of the contract shall be extended by one year.
3. If the Board and/or the school determine that a renewal process is necessary, then the renewal process will take place in that school year.
4. The process described above will repeat annually until the 10th year of the contract, at which time the renewal process will be mandated in accordance with ORS 338.065(c)."

Emerson has requested that its contract be extended by one year, as per Section J above. Staff has reviewed Emerson's academic, operational, and financial performance and recommends extending the contract by one year.

Reviewed and Approved by Superintendent

Carole Smith

RELATED POLICIES / BOARD GOALS AND PRIORITIES

Charter schools are evaluated under PPS policy 6.70.010, and ORS 338. Additionally, renewal recommendations include information gathered from site visit observations, the charter school contract, all annual deliverables, data including student performance data, financial data, and any other pertinent and applicable data, and the charter school's Annual Accountability Plan and Report.

PROCESS / COMMUNITY ENGAGEMENT

As part of the annual site visit, the Charter Schools Program Director met with teachers, parents, students, and Board members. Additionally, each charter school provides an opportunity for its community to give input on its Annual Accountability Report before it is finalized. Given the nature of this one-year contract extension recommendation, a public hearing will not be required.

Emerson has been reviewed on an annual basis by staff in three major areas: academic, organizational, and financial. Staff has determined that Emerson is performing well in each area, and recommends that the contract with Emerson be extended by one year.

ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN

Charter schools, as schools of choice for students, specifically align with goal (B) in the PPS Racial Educational Equity Policy in that they help "…create multiple pathways to success in order to meet the needs of our diverse students, and…actively encourage, support, and expect high academic achievement for students from all racial groups." Charter schools are also generally deeply engaged with their families and surrounding communities. This aligns with goal (F) in the policy to "…welcome and empower students and families, including underrepresented families of color (including those whose first language may not be English) as essential partners in their student's education, school planning, and…decision-making."

BUDGET / RESOURCE IMPLICATIONS

As per ORS 338.155(2)(a), charter schools serving grades K-8 receive 80% of their per-student State School Fund allocation. Additional weights to this allocation include those for poverty (based on census data), for students qualifying for ESL services, and for students qualifying for teen parent services.

Emerson is projected to enroll 144 students in grades K-5 in the 2015-16 school year, and is projected to receive $832,932 in State School Funds (assuming current per-student allocation of $6,889).

NEXT STEPS / TIMELINE / COMMUNICATION PLAN

If this recommendation is approved, staff will amend Emerson's current contract to expire in June 30, 2016. No other changes to the contract will be made at this time. If the recommendation is not approved, staff will initiate a full renewal process for Emerson.

Reviewed and Approved by Superintendent

ATTACHMENTS

- **Staff Report on Emerson Public Charter School**
- **The Annual Performance Framework and Report for Emerson Public Charter School, 2014-15.**

Reviewed and Approved by
Superintendent

Board of Education

Superintendent's Recommendation to the Board

Board Meeting Date: April 20, 2015

Executive Committee Lead: Korinna Wolfe

Department: Charter Schools

Presenter/Staff Lead: Kristen Miles

Agenda Action: __X__Resolution _____Policy

SUBJECT: Recommendation to approve the renewal of the charter with Le Monde French Immersion Public Charter School.

BRIEF SUMMARY AND RECOMMENDATION

Le Monde French Immersion Public Charter School ("Le Monde") is in the third and final year of operation in its first charter contract with PPS. Le Monde has requested renewal of the charter; staff has reviewed Le Monde's academic, financial, and operational performance and finds that Le Monde has substantively met all renewal criteria. I recommend renewing the charter with Le Monde for a three-year period.

BACKGROUND

Le Monde French Immersion Public Charter School opened in school year 2012-13 serving grades K-1. Le Monde is currently serving grades K-3 and will grow by one grade a year until it serves grades K-8. Currently, Le Monde has 171 enrolled students.

RELATED POLICIES / BOARD GOALS AND PRIORITIES

Charter school renewals are governed by ORS 338.065, OAR 581-026-0400 and Board Policy 6.70.010-P. The sponsor must base the renewal evaluation primarily on a review of the public charter school's annual performance reports, annual audit of accounts, and annual site visit and review. The criteria a school district board must use to determine whether or not to renew a charter school's contract are listed in ORS 338.065(8)(a-b) and are as follows:

Whether the public charter school:

A. **Is in compliance with this chapter and all other state and federal laws:** The criteria are met. Staff reports that all corrective actions issued to Le Monde by the district during the 2013-14 school year were completed, and staff recommendations to Le Monde were implemented. Le Monde has demonstrated compliance with applicable statutes and rules in the 2014-15 school year.

Reviewed and Approved by Superintendent

B. **Is in compliance with the charter of the public charter school.** The criteria are met. Le Monde is implementing its educational program as described in its charter.

C. **Is meeting or working toward meeting the student performance goals and agreements specified in the charter or any other written agreements between the sponsor and the public charter school governing body**. The criteria are met. Le Monde is currently in its third year of operations and has added third grade – the first grade to take Oregon standardized tests -- in this school year. Therefore, Le Monde has not been rated on the Oregon Report Card, nor does it have OAKS performance data. Le Monde did submit data and other reports on its internal MAP, DIBELS, and IDAPEL testing. Limited outcome performance data across 2013-14 and into the 2014-15 school years show that students are making stronger than expected annual academic growth in Reading and Math, on average. In French, data indicates that students are making expected gains in reading accuracy and oral reading fluency. Over time, students of underserved races and economically disadvantaged students are making gains comparable to their peers.

D. **Is fiscally stable and has used the sound financial management system described in the proposal submitted under ORS 338.045 and incorporated into the written charter under this section**. The criteria are met. Le Monde meets the standard on all financial measures used in the PPS Charter Schools Performance Framework, and PPS staff have no concerns about the school's financial stability at this time. As part of the 2013-14 review, PPS staff made a recommendation that Le Monde reconsider the way in which the parent community is asked for monetary donations in order to avoid creating an environment in which families feel they must contribute funds to the school. This recommendation was based on postings in Le Monde's newsletters, websites, and other blogs, and parent complaints. Le Monde has indicated that it has implemented this recommendation, though the school still lists a suggested donation of $1,000/year on its website.

E. **Is in compliance with any renewal criteria specific in the charter of the public charter schools.** The criteria are met. In the 2013-14 school year, PPS staff made a number of recommendations to Le Monde specific to its operational performance, and its board's relationships and communications with the parent community. The 2013-14 review also informed Le Monde that the implementation of these recommendations would be considered during the renewal period.

Le Monde reported implementing all recommendations, and PPS staff noted during the renewal site visit that the school environment and communication with parents appear to have greatly improved since last year.

PROCESS / COMMUNITY ENGAGEMENT

Le Monde submitted its letter of intent to renew according to statutory timelines. District staff then completed a performance review, and submitted this to Le Monde for input and comment. On February 17, 2015, district staff performed the required school site visit. On March 9, 2015, the Board's Subcommittee on Charter Schools held the required public hearing.

ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN

Charter schools, as schools of choice for students, specifically align with goal (B) in the PPS Racial Educational Equity Policy in that they help "…create multiple pathways to success in

order to meet the needs of our diverse students, and…actively encourage, support, and expect high academic achievement for students from all racial groups." Charter schools are also generally deeply engaged with their families and surrounding communities. This aligns with goal (F) in the policy to "…welcome and empower students and families, including underrepresented families of color (including those whose first language may not be English) as essential partners in their student's education, school planning, and…decision-making."

BUDGET / RESOURCE IMPLICATIONS

As per ORS 338.155(2)(a), charter schools serving grades K-8 receive 80% of their per-student State School Fund allocation. Additional weights to this allocation include those for poverty (based on census data), for students qualifying for ESL services, and for students qualifying for teen parent services.

Le Monde plans to enroll 226 students in grades K-4 in the 2015-16 school year, and is projected to receive $1,301,346 in State School Funds (assuming current per-student allocation of $6,889).

As part of its renewal request, Le Monde requested to receive 90% of its per-student State School Fund allocation. While the district may at some point examine the levels at which all charter schools are funded as well as the costs associated with sponsoring charter schools, I do not recommend granting an individual charter school an increase in funding at this time.

NEXT STEPS / TIMELINE / COMMUNICATION PLAN

The Board is scheduled to discuss Le Monde's renewal at its work session on April 20. The Board is scheduled to vote on Le Monde's renewal at its regular meeting on April 28. As per ORS 338.065(4)(b), the first renewal of a charter must be for the same time period as the initial charter. Therefore, should the Board renew the charter with Le Monde, the new contract would be for a three-year period.

ATTACHMENTS

- **Staff Report on Le Monde French Immersion Public Charter School**
- **The Annual Performance Framework and Report for Le Monde French Immersion Public Charter School, 2014-15.**

Reviewed and Approved by Superintendent

Board of Education

Superintendent's Recommendation to the Board

Board Meeting Date: April 20, 2015

Executive Committee Lead: Korinna Wolfe

Department: Charter Schools

Presenter/Staff Lead: Kristen Miles

Agenda Action: __X__Resolution _____Policy

SUBJECT: Recommendation to approve the renewal of the charter with SEI Academy Public Charter School.

BRIEF SUMMARY AND RECOMMENDATION

SEI Academy Public Charter School ("SEI") is in the fifth and final year of operation in its third charter contract with PPS. SEI has requested renewal of the charter; staff has reviewed SEI's academic, financial, and operational performance and finds that SEI has substantively met all renewal criteria. I recommend renewing the charter with SEI for a flexible five-year period.

BACKGROUND

SEI Academy Public Charter School opened in school year 2003-04 as a 6-8 middle school. Currently, SEI has 128 enrolled students.

RELATED POLICIES / BOARD GOALS AND PRIORITIES

Charter school renewals are governed by ORS 338.065, OAR 581-026-0400 and Board Policy 6.70.010-P. The sponsor must base the renewal evaluation primarily on a review of the public charter school's annual performance reports, annual audit of accounts, and annual site visit and review. The criteria a school district board must use to determine whether or not to renew a charter school are listed in ORS 338.065(8)(a-b) and are as follows:

Whether the public charter school:

A. **Is in compliance with this chapter and all other state and federal laws:** The criteria are mostly met. In 2014-15, SEI hired four teachers who were not licensed or registered through TSPC, and/or were not Highly Qualified. Staff have worked closely with SEI over the course of the year to ensure that all teaching staff assigned to classrooms were appropriately licensed or registered, and Highly Qualified. It should be noted that, in the history of our charter with SEI, this situation is an anomaly and did not occur in any other year of the term of this contract.

Reviewed and Approved by Superintendent

B. **Is in compliance with the charter of the public charter school.** The criteria are mostly met. SEI was late in submitting a number of key deliverables in this school year, including reporting discipline data. As noted above, this did not occur in any other year of the term of this contract.

C. **Is meeting or working toward meeting the student performance goals and agreements specified in the charter or any other written agreements between the sponsor and the public charter school governing body**. The criteria are met. SEI Academy has been a designated Model School for two years, and I commend the school for its successes. It exceeded the average district performance by more than 10% in Reading and Math in two subgroups (Economically Disadvantaged Students and Students of Underserved Races/Ethnicities). Whole-school student growth in Reading and Math exceeded the standards, and one standard (Economically Disadvantaged Students' growth in Math) exceeded the target by 34 percentile points. While SEI was not rated on the Oregon Report Card in Reading or Math for Students with Disabilities, SEI's performance fell far below the standard at 20% Met in Reading and 7% Met in Math. SEI reported achieving most of its own academic goals in the 2013-14 school year, and implementing most of the district's recommendations.

D. **Is fiscally stable and has used the sound financial management system described in the proposal submitted under ORS 338.045 and incorporated into the written charter under this section**. The criteria are met. SEI Academy benefits from its parent organization, Self Enhancement, Inc. (SEI). Day-to-day cash activities are managed by the parent organization, and SEI transfers funds to SEI Academy on as as-needed basis.

E. **Is in compliance with any renewal criteria specific in the charter of the public charter schools.** The criteria are met. As noted above, staff reports that the 2014-15 school year has been anomalous for SEI in that there was a great deal of staff turnover just before school started, including the departure of the principal and vice principal. SEI reports that it is implementing plans to decrease its exclusionary discipline rates, and to increase student performance in the Students with Disabilities subgroup; I support these goals.

PROCESS / COMMUNITY ENGAGEMENT

SEI Academy submitted its letter of intent to renew according to statutory timelines. District staff then completed a performance review, and submitted this to SEI for input and comment. On February 4, 2015, district staff performed the required school site visit. On March 9, 2015, the Board's Subcommittee on Charter Schools held the required public hearing.

ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN

Charter schools, as schools of choice for students, specifically align with goal (B) in the PPS Racial Educational Equity Policy in that they help "…create multiple pathways to success in order to meet the needs of our diverse students, and…actively encourage, support, and expect high academic achievement for students from all racial groups." Charter schools are also generally deeply engaged with their families and surrounding communities. This aligns with goal (F) in the policy to "…welcome and empower students and families, including underrepresented families of color (including those whose first language may not be English) as essential partners in their student's education, school planning, and…decision-making."

Reviewed and Approved by Superintendent

BUDGET / RESOURCE IMPLICATIONS
As per ORS 338.155(2)(a), charter schools serving grades K-8 receive 80% of their per-student State School Fund allocation. Additional weights to this allocation include those for poverty (based on census data), for students qualifying for ESL services, and for students qualifying for teen parent services.

SEI Academy is projected to enroll 135 students in grades 6-8 in the 2015-16 school year, and is projected to receive $775,707 in State School Funds (assuming current per-student allocation of $6,889).

NEXT STEPS / TIMELINE / COMMUNICATION PLAN
The Board is scheduled to discuss SEI Academy's renewal at its work session on April 20. The Board is scheduled to vote on SEI Academy's renewal at its regular meeting on April 28.As per ORS 338.065(4)(c), each renewal of the charter after the first renewal must be for a minimum of five years, but may not exceed 10 years. As we have offered to other stable, highly-performing charter schools, I recommend that the Board renew the charter with SEI for a five year "flexible" term, which would have the following provisions:

1. During the fifth year of the contract, the Board and/or the school will determine whether a renewal process is deemed necessary based on SEI's ability to meet academic performance standards, its fiscal stability, its adherence with all applicable state laws, and its compliance with all terms of this contract.
2. If the Board and/or the school determine that a renewal process is not necessary, then the term of the contract shall be extended by one year.
3. If the Board and/or the school determine that a renewal process is necessary, then the renewal process will take place in that school year.
4. The process described above will repeat annually until the 10th year of the contract, at which time the renewal process will be mandated in accordance with ORS 338.065(c).

ATTACHMENTS

- **Staff Report on SEI Academy Public Charter School**
- **The Annual Performance Framework and Report for SEI Academy Public Charter School, 2014-15.**

Reviewed and Approved by Superintendent

Board of Education Informational Report

MEMORANDUM

Date: **April 17, 2015**

To: Members of the Board of Education

From: Judi Martin, District Ombudsman

Subject: Step Three Appeal to the Board

This memo provides the timeline of the Step Three appeal to the Board regarding the playing time for the Wilson women's basketball team. The timeline is as follows:

December 10, 2014: The complainant filed her formal complaint under the Complaint Policy, 4.50.031-P, and the Complaint Resolution Process, 4.50.031-AD. Greg Wolleck, the District's Title IX coordinator, was assigned to review that complaint.

January 13, 2015 *: Mr. Wolleck issued his report.
*Mutually agreed upon extension due to winter break

January 22, 2015: The complainant requested a review in writing by the Superintendent pursuant to Step Two of the Complaint Resolution Process. The Superintendent designated Rudy Rudolph as the Superintendent's designee for the purposes of reviewing the Step Two request for review.

February 20, 2015: The Superintendent issued her response to the Step Two request for review.

March 9, 2015: The complainant requested an appeal by the Board of Education.

March 30, 2015: The Board determined that they would accept the appeal of the Superintendent's decision.

The Board is scheduled to discuss the substance of the appeal at the April 20, 2015 meeting. The Board is scheduled to vote on the substance of the appeal as the April 28, 2015 Board meeting.

Board of Education Informational Report

MEMORANDUM

Date: **April 24, 2015**

To: Members of the Board of Education

From: Marshall Haskins, District Athletic Director
Shay James, Senior Director of College & Career Readiness and Athletics
Antonio Lopez, Assistant Superintendent for School Performance

Subject: Final Proposed Basketball Schedule 2015-16

2014-15 was the first year of the re-established Portland Interscholastic League and we are thrilled with the progress toward increasing participation in athletics as part of our overall work on the priority to increase high school graduation and completion rates.

There has been intentional attention placed on building girls sport in the PIL over the last two years. This has been done through middle school sports which we have provided more opportunity for girls then boys utilizing the Title IX and the district equity policy guidelines that you many spend more to close the opportunity gap.

At the direction of the Superintendent, based on the complaint and concerns, and as part of our athletic annual review process, we met with the Head Basketball Coaches and Athletic Directors to review our annual schedule for the 2014-15 and make recommendations for a schedule for the 2015-16 school year. There were four major concerns that the coaches and Athletic Directors addressed in developing the recommendation:

1. Having games scheduled on Tuesday, Thursday and Friday, instead of the traditional Tuesday and Friday schedule, caused confusion for coaches and parents.

2. Four game stack nights (one game after another: JV girls, JV boys, Varsity girls, Varsity Boys) were problematic, with the last game, Boy's Varsity, starting very late- at times close to 9:30 pm.

3 Because of three-game weeks, students missed instructional time. This disproportionately affected the JV girls basketball teams.

4. Low attendance for girls games.

The proposed recommendation for the 2015-16 school year is:

Tuesday Nights - single gender games where each gender plays together as a program and both varsity teams play at 7:30 at opposite sites. Example: Girls JV and Varsity play at home,

with the Varsity game at 7:30, and Boys JV and Varsity play away with the Varsity game at 7:30.

Friday Nights – single gender games where each gender plays together as a program and both varsity teams play at 7:30 at opposite sites. For four community games per season, we are recommending a three game stack schedule with two late boys varsity and two late girls varsity games per site (so that we have both varsity teams at the same site). One JV team will be a separate venue and one JV team at the other venue to prevent the four game stack. Girls and boys JV teams will switch off who is at the home venue. (Example: At home- Girls JV, Girls Varsity, Boys Varsity ; at the other site Boys JV. For the next community game at home: Boys JV, Boys Varsity, Girls Varsity; at the other site Girls JV).

We will also be looking at practice times for our schools. At most schools, the girls have had the earlier practice times and we will be looking at ensuring that practice times are equally distributed.

Additionally, there was already planning underway for showcase events for both girls and boys. Beginning in 2015-16, every PIL Varsity sport will have a showcase event.

Board of Education Informational Report

MEMORANDUM

Date: **4/23/15**

To: **Members of the Board of Education**

From: **Sean L. Murray, Chief Human Resources Officer**

Subject: **Joint Workload Committee Quarterly Update**

Below is information in preparation of the Quarterly Report from the Workload Committee:

Background:

As part of the 2013-16 Collective Bargaining Agreement (Article 5, section 10) between the District and PAT, a workload committee has been established to consider options for eliminating aspects of the current workload for professional educators. The Workload Committee is comprised of PAT members and district administrators that meet to review workload concerns and forward recommendations to the Assistant Superintendent for School Performance for relief consideration.

Meetings:

The committee meets twice a month, generally the first Wednesday of each month from 8:00 – 11:00 AM and the third Thursday of each month from 4:00 – 7:00 PM. The next workload committee meeting is May 6, 2015.

Update:

Since the last Workload Committee update presented to the School Board, the Committee has recommended and had approved funding the following, using the funds dedicated to the Committee's work:

- 3 additional EA positions for the rest of this year, to be placed at:
  - Glencoe Elementary School
  - Sunnyside Elementary School
  - Vestal Elementary School

- Added FTE for SpEd teacher at Roseway Heights
- Counselor curriculum purchase at Scott Elementary School
- Substitute time for IB curriculum development at Vernon.

The Committee has also made the recommendations that the District hold a pool of (6) centrally-allocated FTE, in the Office of School Performance budget, to resolve staffing issues (both Gen. Ed and Special Ed.) that come up after regular allocations and Fall balancing, and that the District fund substitute coverage for Educational Assistants and Campus Monitors. [Note: The Superintendent's proposed budget includes provisions responsive to both of these recommendations.]

Board of Education Informational Report

MEMORANDUM

Date: **April 16, 2015**

To: Members of the Board of Education

From: Tony Magliano, Chief Operating Officer
Justin Fallon Dollard, Project Manager, Planning and Asset Management

Subject: Safe Routes to School

This Memorandum provides an overview of the Portland Bureau of Transportation Safe Route to Schools (PBOT SR2S) program, its benefits to Portland Public Schools (PPS) students, and the formation of a coalition advocating for a new regional SR2S program that could be funded under METRO.

PBOT SR2S is a City-wide active transportation program that partners with schools, neighborhoods, community organizations and agencies that advocates for and implements projects that make walking and biking around neighborhoods and schools safe and healthy for all students and families while reducing reliance on cars.

PBOT SRTS program elements include equity, education, enforcement, engineering, and evaluation.

Equity: Equity is providing “active” transportation infrastructure options and services in an equitable and cultural competent manner. Active transportation includes walking, biking, mass transit, and carpooling.

Education: PBOT SRTS delivers transportation education to students throughout Portland. This includes pedestrian and biking skill-building and safety education.

Encouragement: PBOT SRTS provides training opportunities, information, materials, and incentives to promote walking, biking, and taking transit. Materials include school-specific maps that identify safer routes to school.

Enforcement: PBOT SRTS increases awareness of and reduces the frequency of traffic safety problems through a partnership with the Portland Police Bureau, schools, and neighborhoods.

Engineering: PBOT SRTS improves walking and biking infrastructure to increase access to and multi-modal safety around schools. PBOT SRTS engineering staff work with schools and neighborhoods to address problems like drop-off and pick-up, road crossings, speeding vehicles, and other traffic issues.

Evaluation: PBOT SRTS staff measures the impact of SRTS programming and initiatives by evaluating results of surveys about students' transportation habits and experiences.

In 2007, PPS partnered with PBOT SRTS to provide education, encouragement, and evaluation at 57 schools and engineering and safety improvements for student walk/bike areas at 21 schools. These areas are geographically defined as a 1 mile waking radius for K-5 and K-8 schools and a 1-1/2 mile walking radius for 6-8 and 9-12 schools.

In 2014, PPS entered into an Active Transportation Intergovernmental Agreement with the City to bring all K-5, K-8, 6-8, and 9-12 schools into PBOT SRTS engineering analysis for future active transportation infrastructure improvements. This analysis will occur during spring/summer 2015. PPS is also developing, with PBOT SRTS, a crowd-sourcing application to help the PPS community-at-large document safety concerns in student walk/bike areas that serve schools.

PBOT SRTS lacks resources to provide safety improvements in all student walk/bike areas that serve the District. METRO Transportation Improvement Program (MTIP) funding could help to close infrastructure gaps identified by PPS planning staff, the PPS community-at-large, and PBOT SRTS engineering staff.

MTIP is a joint effort between regional and state partners. Each partner plays a different role in advancing the region's transportation system based on enabling legislation and therefore all have authority over expending federal transportation dollars in the Portland metropolitan region.

The *For Every Kid* coalition is seeking support from PPS to encourage MTIP funding for a new regional SR2S program to help close active transportation infrastructure gaps. The coalition includes the Safe Routes to School National Partnership, the American Heart Association, OregonWalks, and the Bicycle Transportation Alliance.

MTIP is currently setting direction to fund 2019-2020 regional transportation needs. Active transportation is receiving greater attention by METRO. For example, PPS recently received a METRO $125K grant with OregonWalks to promote community health through increased use of active transportation options and reduced reliance of single vehicle trips during school commutes. However at the METRO level, active transportation infrastructure funding, e.g. sidewalks and signalized crosswalks, still lags behind funding that is dedicated to streets and road improvements.

The cost of fully funding SR2S for all students in the tri-county metropolitan region would be $56.5 million, and the gap between existing funding and the total need to serve every kid is $40 million. This funding would provide additional education, encouragement, and engineering resources to support walking and biking to school.

More than 60,000 kids in the Portland metro-area could be served by a robust regional SR2S program. The PPS boundary is 152 square miles and contains 2,306 miles of school routes that includes portions of unincorporated Multnomah County, as well as portions of Clackamas and Washington Counties. A coordinated, regional approach to fund SR2S safety improvements by METRO would benefit over 43,000 students served by the District.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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April 28, 2015

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Personnel

The Superintendent RECOMMENDS adoption of the following items:

Numbers 5066 through 5070

RESOLUTION No. 5066

Election of First-year Probationary Teachers (Part-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher listed below be elected as First-year Probationary Teacher.

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as First-year Probationary Teacher for the school year 2014-15 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

First	Last	ID
Susan	Hay	018855

S. Murray

RESOLUTION No. 5067

Election of Third-year Probationary Teacher (Full-time)

RECITAL

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher listed below be elected as Third-year Probationary Teacher.

RESOLUTION

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as Third-year Probationary Teacher for the school year 2014-15 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-Time

First	Last	ID
019281	Amelia	Cates

S. Murray

RESOLUTION No. 5068

Appointment of Temporary Teachers and Notice of Non-renewal

RESOLUTION

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

First	Last	ID	Eff. Date	Term Date
Evin	Aksay	023623	3/13/2015	6/15/2015
Suzanne	Cash-Phelps	008435	3/30/2015	6/19/2015
Lisa	Cunningham	024369	4/15/2015	6/15/2015
Erin	Gilbert	024284	3/30/2015	6/15/2015
Andrea	Guthrie	024305	3/30/2015	6/15/2015
Michael	Jensen	017978	3/31/2015	6/15/2015
Kieran	LeMeune	023673	2/2/2015	6/15/2015
Lisa	Lindsay	013992	4/6/2015	6/15/2015
Diana	McKay	024285	3/12/2015	6/19/2015
Craig	Nelson	023675	3/15/2015	6/15/2015
Thomas	Rollins	005619	3/19/2015	6/15/2015
Deborah	Shepard	015119	4/3/2015	6/15/2015
Allison	Shutt	023910	1/5/2015	6/15/2015
Catherine	Tucker	023714	3/12/2015	6/15/2015
Kurt	Weist	015939	4/13/2015	6/15/2015

S. Murray

RESOLUTION No. 5069

Recommended Decision to Rescind Election of First-Year Probationary (Part-Time) of Employee No. 010900 and Extension of Employment Contract

On November 10, 2014, by resolution 4978, the Board of Education approved the Election of First-Year Probationary Teacher of Employee No. 010900. Because it was subsequently determined that this employee should have remained as a Contract, Employee No. 010900 is removed from the Election of First-Year Probationary (Part-Time) list.

The Board of Education accepts the Superintendent's recommendation and by this resolution hereby extends the employment contract of Employee No. 010900 until June 2017, subject to the employment terms and conditions contained in the standard form contract approved by the legal counsel for the District.
S. Murray

RESOLUTION No. 5070

Recommended Decision to Rescind Election of Second-Year Probationary of Employee No. 019281

On March 31, by resolution 5044, the Board of Education approved the Election of Second-Year Probationary Teacher of Employee No. 019281. Because it was subsequently determined that this employee should have been elected as a Third-Year Probationary Teacher (Full-Time), Employee No. 019281 is removed from the Election of Second-Year Teachers list.

S. Murray

Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following item:

Number 5071

RESOLUTION No. 5071

Expenditure Contracts that Exceed $150,000 for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds $150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Office Depot, Inc.	3/1/2015 through 2/28/2020	Cooperative Agreement COA 61706	Provide office supplies on an as-needed basis via PPS Private Marketplace for District-wide use.	In excess of $250,000	Y. Awwad Various Chartfields
Windstream Hosted Solutions LLC	4/30/2015 through 6/30/2018	Personal Services PS 61620	Mimecast Enterprise Email archiving solution. Includes setup, hosting and support. RFP 2014-1854	$491,780	J. Klein Fund 101 Dept. 5581
Corp, Inc.	4/29/2015 through 12/31/2015	Construction C 6XXXX	Improvement Projects 2015: Roof replacement, seismic upgrades, and science lab at Creative Science; Interior seismic upgrade at Llewelyn. ITB-C 2014-1866	$2,253,000	C. Sylvester Fund 451 Depts. 1149 & 1269 Projects DC207, DC307 & DB107
Corp, Inc.	4/29/2015 through 10/30/2015	Construction C 6XXXX	Improvement Projects 2015: Roof replacement, seismic upgrades and ADA upgrades at Buckman: Roof replacement, seismic upgrades, science lab, and ADA upgrades at Sabin. ITB-C 2014-1869	$3,094,198	C. Sylvester Fund 451 Depts. 1143 & 1279 Projects DC207, DC307, DC407 & DB107
2KG Contractors, Inc.	5/4/2015 through 12/31/2015	Construction C 6XXXX	Tubman Swing Site: ADA and interior upgrades, exterior improvements and HVAC system modifications at Tubman for the Faubion interim location. ITB-C 2014-1886	$507,000	C. Sylvester Fund 451 Dept.1248 Project DE319

NEW INTERGOVERNMENTAL AGREEMENTS ("IGAs")

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Amendment Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Alexander's Mobility Services	3/5/2015 through 3/5/2017	Services SR 61619	District-wide moving services amendment to support the Franklin to Marshall move. RFP 2015-1904	$200,000 $325,000	C. Sylvester Fund 451 Depts. 3215 & 7720 Projects DA002 & DE329

Y. Awwad

Other Matters Requiring Board Approval

The Superintendent RECOMMENDS adoption of the following items:

Numbers 5072 through 5081

RESOLUTION No. 5072

Resolution to Celebrate
National Teacher Appreciation Week May 4 through 8, 2015

RECITALS

A. Approximately 3,000 Portland Public Schools teachers and professional educators, through their expertise and passion, prepare the 48,000 students in Portland Public Schools to succeed in college and career and to become responsible members of our community.

B. The Board of Education acknowledges the daily work of our teachers in Head Start, preschool, elementary, middle and high school, special education, English as a second Language and alternative education, as well as our curriculum coordinators, coaches, librarians, instructional specialists, counselors, psychologists and teachers on special assignment, for their commitment to excellence in education for all students of Portland Public Schools.

C. Every day, PPS teachers challenge students through engaging and rigorous curriculum and instruction that is relevant to their lives, sparks their interests and helps them to reach their potential.

D. Every day, teachers build relationship with students and families to develop teamwork and collaboration that supports active, engaged learners in school and at home.

E. Every day, teachers connect with colleagues and administrators to review and sharpen their practice and to find solutions that meet the needs of all students and learning challenges.

F. Every day, teachers reach outside the classroom to build relationships with community partners that create vibrant and productive learning environments.

RESOLUTION

The Portland Board of Education declares May 4 through 8, 2015 Teacher Appreciation Week in recognition and appreciation of our teachers' dedicated efforts to ensure the success of students in Portland Public Schools.

S. Murray

RESOLUTION No. 5073

Resolution Approving the Request for Extension of the Charter Agreement with The Emerson Public Charter School

RECITALS

A. On March 30, 2009, the Portland Public School Board ("Board") approved Resolution 4064 to renew the contract with The Emerson Public Charter School ("Emerson").
B. The term of this contract was a five-year "flexible" term, which is defined in Section J of the contract with Emerson as the following:

"The term of this agreement shall be for five years, scheduled to terminate as of June 30, 2014 (unless earlier terminated as provided herein). However, this agreement shall be considered a "flexible term" agreement, and will contain the following provisions:

1. During the fifth year of this contract, the Board and/or the school will determine whether a renewal process is deemed necessary based on Emerson's ability to meet academic performance standards, its fiscal stability, its adherence with all applicable state laws, and its compliance with all terms of this contract.

2. If the Board and/or the school determine that a renewal process is not necessary, then the term of the contract shall be extended by one year.

3. If the Board and/or the school determine that a renewal process is necessary, then the renewal process will take place in that school year.

4. The process described above will repeat annually until the 10th year of the contract, at which time the renewal process will be mandated in accordance with ORS 338.065(c)."

C. As per the contract, PPS's Charter Schools Program Director made a formal visit to Emerson on November 5, 2015.

D. Emerson's performance has been reviewed on an annual basis in three major areas: academic, organizational, and financial. According to the data and information gathered, Emerson's performance is strong in all areas.

E. On April 9, 2015, the Charter Schools Committee of the Board was briefed on Emerson's contract extension request, and on the staff review of Emerson's program.

F. Superintendent Smith concurred with the staff report and recommended that the contract with Emerson be extended by one year.

RESOLUTION

1. The Board approves Emerson's request directs staff to extend Emerson's contract by one year.

K. Miles

RESOLUTION No. 5074

Resolution Approving Renewal of the Charter Agreement with Le Monde Immersion for the Operation of Le Monde French Immersion Public Charter School

RECITALS

A. On January 27, 2012, Portland School District 1J (District) entered into an initial contract with Le Monde Immersion for the operation of Le Monde French Immersion Public Charter School ("Le Monde"). The term of the contract is for three years and expires June 30, 2015.
B. The process and criteria for considering the renewal of a charter are described in ORS 338.065. The criteria include a requirement that the first renewal of a charter must be for the same term as the initial charter, and all future renewals must be for a term of no less than five and no more than 10 years. Le Monde will be entering its first renewal period.
C. Le Monde delivered its request for renewal of its charter agreement consistent with ORS 338.065.
D. The District Charter School Program Director reviewed Le Monde's renewal request in good faith using criteria consistent with ORS 338.065(6), which require an evaluation of whether the public charter school is:
    a. in compliance with ORS Chapter 338 and all other applicable state and federal laws;
    b. in compliance with the charter of the public charter school;
    c. meeting or working toward meeting the student performance goals and agreements specified in the charter or in any other written agreements between the District and Le Monde;
    d. fiscally stable and has used the sound financial management system described in the proposal and incorporated into the written charter; and
    e. in compliance with any other renewal criteria specified in the charter.
E. On March 9, 2015, the Committee on Charter Schools held a public hearing to hear Le Monde's charter renewal request. A video recording and a copy of the hearing minutes and materials are on file at the District Board office.
F. On April 9, 2015, the Board's Committee on Charter Schools held a public meeting to discuss the staff report on Le Monde's performance over the term of the contract.
G. On April 20, 2015, after reviewing the information presented by Le Monde in support of its renewal request, including information from the public hearing and the staff report, Superintendent Smith recommended that the District renew the charter agreement with - Le Monde. A copy of Superintendent Smith's recommendation is on file at the District Board office.

RESOLUTIONS

1. The Board of Education for Portland Public Schools has determined that Le Monde's request to renew its charter meets the criteria of ORS Chapter 338.
2. The Board of Education for Portland Public Schools directs staff to negotiate a three-year charter agreement between the District and Le Monde that is consistent with ORS Chapter 338 and with District policies, is in a form approved by the District's General Counsel, and that includes the following provisions:
    a. District and Le Monde's staffs will cooperate in developing specific performance measures and benchmarks for student achievement that will be used to continuously measure student progress toward state, District, and school standards and to inform Le Monde's school improvement and accountability planning.
    b. Le Monde will provide evidence satisfactory to the District of fiscal stability in the following ways:
        i. sources of donations and grants are reasonably assured, and that there is a plan in place for supplementing funds received from the State School Fund (SSF) as necessary;
        ii. Le Monde has a contingency plan in place if revenues are significantly less than or expenses are significantly more than projected, or if there is a significant cut in the SSF; and
        iii. each school year's budget will be amended and resubmitted to the District when there are any significant changes to the SSF rates.

c. Le Monde will put procedures in place to ensure that all teaching staff are appropriately licensed or registered, and are Highly Qualified. These procedures to ensure appropriate qualifications will take place before any offers to hire are made.
d. Le Monde will continue to receive funding at the pass-through rate of 80% of its per-student State School Fund allocation.
e. The original growth model for Le Monde has its enrollment at a maximum of 396 students in the 2019-20 school year. For this contract, Le Monde has requested a cap of 326 students. This proposed enrollment cap outpaces the original growth model. Le Monde should be advised that the District will expect that any subsequent renewal request will be based on the original growth model. Given that Le Monde, as a full French immersion school, only enrolls new students through the second grade, unreplaceable attrition is to be expected, and the Board approves Le Monde's request for a total enrollment capacity of 326 students for the term of this contract.

3. The Board of Education for Portland Public Schools directs the Superintendent to report to the Board each year on Le Monde's compliance with the terms of the charter agreement. This report may be part of an overall report for all District-sponsored charter schools.

K. Miles

RESOLUTION No. 5075

Resolution Approving Renewal of the Charter Agreement with SEI for the Operation of SEI Academy Public Charter School

RECITALS

A. On August 1, 2004, Portland School District 1J (District) entered into an initial contract with Self Enhancement, Inc. (SEI) for the operation of SEI Academy Public Charter School (SEI Academy). The term of the contract was for three years.

B. On September 15, 2007, the District entered into a renewal contract with SEI for the operation of SEI Academy Public Charter School. The term of the contract was for three years.

C. On June 8, 2010, the District entered into a renewal contract with SEI for the operation of SEI Academy Public Charter School. The term of the contract is for five years, and expires June 30, 2015.

D. The process and criteria for considering the renewal of a charter are described in ORS 338.065. The criteria include a requirement that the first renewal of a charter must be for the same term as the initial charter, and all future renewals must be for a term of no less than five and no more than 10 years. SEI Academy will be entering its third renewal period.

E. SEI Academy delivered its request for renewal of its charter agreement consistent with ORS 338.065.

F. The District Charter School Program Director reviewed SEI Academy's renewal request in good faith using criteria consistent with ORS 338.065(6), which require an evaluation of whether the public charter school is:
   a. in compliance with ORS Chapter 338 and all other applicable state and federal laws;
   b. in compliance with the charter of the public charter school;
   c. meeting or working toward meeting the student performance goals and agreements specified in the charter or in any other written agreements between the District and SEI;
   d. fiscally stable and has used the sound financial management system described in the proposal and incorporated into the written charter; and
   e. in compliance with any other renewal criteria specified in the charter.

G. On March 9, 2015, the Committee on Charter Schools held a public hearing to hear SEI Academy's charter renewal request. A video recording and a copy of the hearing minutes and materials are on file at the District Board office.

H. On April 9, 2015, the Board's Committee on Charter Schools held a public meeting to discuss the staff report on SEI Academy's performance over the term of the contract.

I. On April 20, 2015, after reviewing the information presented by SEI Academy in support of its renewal request, including information from the public hearing and the staff report, Superintendent Smith recommended that the District renew the charter agreement with SEI. A copy of Superintendent Smith's recommendation is on file at the District Board office.

RESOLUTIONS

1. The Board of Education for Portland Public Schools has determined that SEI Academy's request to renew its charter meets the criteria of ORS Chapter 338.

2. The Board of Education for Portland Public Schools directs staff to negotiate a five-year flexible charter agreement between the District and SEI that is consistent with ORS Chapter 338 and with District policies, is in a form approved by the District's General Counsel, and that includes the following provisions:
   a. District and SEI Academy's staffs will cooperate in developing specific performance measures and benchmarks for student achievement that will be used to continuously measure student progress toward state, District, and school standards and to inform SEI Academy's school improvement and accountability planning.
   b. SEI Academy will provide evidence satisfactory to the District of fiscal stability in the following ways:
      i. sources of donations and grants are reasonably assured, and that there is a plan in place for supplementing funds received from the State School Fund (SSF) as necessary;

ii. SEI Academy has a contingency plan in place if revenues are significantly less than or expenses are significantly more than projected, or if there is a significant cut in the SSF; and
iii. each school year's budget will be amended and resubmitted to the District when there are any significant changes to the SSF rates.

c. SEI's consolidated audit will be submitted annually to PPS staff along with SEI Academy's municipal audit.
d. SEI Academy will put procedures in place to ensure that all teaching staff are appropriately licensed or registered, and are Highly Qualified. These procedures to ensure appropriate qualifications will take place before any offers to hire are made.
e. SEI Academy will provide a written, detailed plan to the District to improve performance of students with disabilities.

3. The Board of Education for Portland Public Schools directs the Superintendent to report to the Board each year on SEI Academy's compliance with the terms of the charter agreement. This report may be part of an overall report for all District-sponsored charter schools.

K. Miles

RESOLUTION No. 5076

Resolution in Response to Step 3 Complaint

RECITALS

The Board of Education has reviewed the Step 3 Complaint and makes the following findings:

1) In her Step 1 complaint, the complainant raised concerns that the Boys Varsity teams were always given the 7:30 “prime time” start time for their games and the Girls Varsity had the earlier start time. In her Step 2 response, the Superintendent recommended switching start times for two varsity games for the 2015-16 season and tracking attendance at those games.

2) In her Step 2 complaint, the complainant also raised concerns regarding lost instructional time for the Girls JV teams based on the start times of their games. The Superintendent decided to investigate this complaint simultaneously with the concern in Step 1 and, in her report, directed staff to ensure that start times for JV teams did not substantially disadvantage the girls or boys teams.

3) In her Step 3 complaint, the complainant also raised concerns regarding including girls teams in showcases. This issue has not been investigated by staff and was not part of either earlier appeal.

4) As part of their annual meeting, the head basketball coaches and athletic directors reviewed the basketball schedule for the 2015-16 school year and have made a preliminary recommendation that would provide Girls and Boys Varsity teams with an equal number of early and later start times to address both the concerns raised in the complaints and issues raised as part of implementing the four stack game schedule this year.

RESOLUTION

1. The Board of Education directs the Superintendent and staff to implement the schedule created by the Athletics Department for the 2015-16 school year that has opposite gender sites with boys and girls varsity games starting at the same time. There will be four exceptions to this schedule that will include 3 game stacks with two late boys varsity and two late girls varsity games per site.

2. The Board of Education directs the Superintendent and staff to implement the schedule created by the Athletics Department for the 2015-16 school year that does not disproportionately require early dismissal and loss of instructional time for any team.

3. The Board of Education directs the audit committee to include an audit of athletics as part of the work plan for the Performance Auditor.

RESOLUTION No. 5077

Resolution in Support Safe Routes to School Program

RECITALS

A. At Portland Public Schools our mission is: Every student by name, prepared for college, career and participation as an active community member, regardless of race or class.

B. When it is safe, convenient and fun to walk to neighborhood schools, our children are healthier, our streets are safer for everyone and our communities thrive.

C. Kids that can safely walk and bike to their neighborhood school get regular physical activity and do better in school.

D. Comprehensive Safe Routes to School programs have proven successful at getting more kids to bike and walk to school

E. Safe Routes to School programs are a cost-effective way to improve children's health, make neighborhood streets safer for everyone, engage community members in promoting healthy and safe choices and reduce school-related congestion.

F. Portland Public Schools has relied on federal, state and local funding to provide infrastructure improvements within student walk / bike areas of schools to improve safety and operate Safe Routes to School programs since 2007. These areas defined as a 1 mile walking radius for K-5 and K-8 schools and a 1-1/2 mile walking radius for 6-8 and 9-12 schools.

G. Portland Public Schools, along with Portland Bureau of Transportation Safe Routes to Schools, is developing a crowd-sourcing application to help the Portland Public Schools community-at-large, document safety concerns in student walk/bike areas that serve schools.

H. Under the 2014 Portland Public Schools-City Active Transportation IGA, over 45,000 Portland Public Schools students are served by the Portland Bureau of Transportation Safe Routes to Schools.

I. Portland Public Schools recognizes the value of Safe Routes to School in meeting its goals and realizing its mission.

J. New funding is needed to continue running Safe Routes to School programs in meeting its goals and realizing its mission.

K. New funding is needed to continue to expand Safe Routes to School programs in Portland Public Schools, to serve every student, and to continue to provide infrastructure improvements within student walk/bike areas of schools to improve safety.

L. The cost of fully funding Safe Routes to School for all students in the tri-county metropolitan region would be $56.5 million, and the gap between existing funding and the total need to serve every kid is $40 million.

RESOLUTION

1. Portland Public Schools requests that the Metro Regional Government establish a policy direction for the 2019-2020 Metropolitan Transportation Improvement Program that creates a regional Safe Routes to School program with funded safety projects and programs that encourage walking, biking and transit use to get to K-12 schools throughout the greater tri-county metropolitan region.

RESOLUTION No. 5078

Audit of Administrative Compensation

RECITALS

A. Given PPS's mission to serve Portland students, the district's funds must be focused primarily on the classroom and school-based supports for students, teachers, principals and other critical staff.

B. The Portland School Board has a fiduciary duty to review, approve and adopt an annual budget that supports and bolsters the district goal of helping students progress through academic milestones and successfully graduate all students ready for college, the workforce and their future.

C. Given that employee salaries and other compensation is the largest expense of the school district, as part of its responsibilities related to the budget, the Board will review and approve general compensation levels, parameters for salaries, and the overall budget level for central office staff.

D. It is the intent of PPS to provide competitive compensation -- as the budget allows -- for its employees in order to recruit and retain the best employees possible.

E. The Board in its governance role, and to ensure fiscal responsibility, sets parameters for the Superintendent to follow and approves the budget.

F. The Board is interested in obtaining a performance audit to determine whether PPS has adequate processes and procedures in place to guide the Superintendent in determining compensation for all employees while meeting the above provisions, and to review whether the processes and procedures are being followed.

G. The public and the Board would be well served to have an independent performance auditor review and analyze the supporting documentation, comps, processes and procedures relating to administrative compensation.

H. The Board Audit Committee requests Board approval for a performance audit to be completed by an independent auditor of the transactions, approvals, justifications, and all relevant materials and communications related to new central office positions earning over $70,000 or any raise of more than 3% percent and to inventory the year over year change in the number of senior administrators. In addition, the audit will review the effectiveness of the current processes and procedures for setting compensation for employees of PPS.

RESOLUTION

1. The Board of Education approves the recommendation of the Audit Committee and directs the incoming PPS Performance Auditor (or another independent performance auditor approved by the audit committee if the PPS Performance Auditor position is not filled by June 15, 2015) to complete an audit that covers, at a minimum, these topics:

    a) The number of new central office administrative positions at PPS with salaries over $70,000 and those positions that had an increase of more than 3%.
    b) For any salary increase of more than 3%, review and report on the employment documentation that was created prior to the positions being added or raises being granted, including market comps, performance evaluations, job descriptions, authorization for all the new positions, and communications to employees.
    c) Where PPS ranks in terms of central office, non-represented position salaries and compensation versus other Oregon districts as agreed upon with the Audit Committee.
    d) The ratio of central office administrators per student compared to other large Oregon school districts.

e) The effectiveness of the current processes and procedures for setting compensation for PPS employees, including appropriate Board oversight.
f) The Independent Performance Auditor will develop the scope of the audit in consultation with the Audit Committee. The Board asks that the audit be completed within four to six months and submitted to the Board Audit Committee for review. The summary of the initial findings should be shared as early as possible with the Board Audit Committee to help inform the Board's work on the budget and in the development of parameters and policies in this area.

2. The Board directs the Superintendent to freeze any further "market adjustments" until the Board has had a chance to review the information and an independent auditor's analysis is completed and the Board has set parameters for any future increases.

3. In addition, the Board will consider any recommendations from the auditor for creating a formal policy regarding Board review and approval of central office administrative pay, including the differentiation between school administrators (Principals, Assistant Principals, Vice Principals) and central office certified administrators and non-educator administrators and an analysis of market competitive positions and compression.

RESOLUTION No. 5079

Audit Committee Members

RECITALS

A. Pursuant to Board Policy 1.60.040-P, the Audit Committee shall be comprised of five members appointed by the school board and all appointees shall be independent of the district's management and administrative service. The Audit Committee will be comprised of the three members of the school board and two public members that have a general knowledge of the district and the audit process. Committee members shall serve for two years, serving from July 1 to June 30, and may be re-appointed at the end of their term.

B. The Audit Committee recommends the Board appoint Kari Guy and Pedro Nunez as members for two years beginning immediately.

C. For other board committees, members of the community serve as ex-officio members. The Board would like to maintain consistency across committees and appoint the public members of the Audit Committee as ex-officio members.

RESOLUTION

1. Kari Guy and Pedro Nunez are appointed as members of the Audit Committee for a two-year term through June 30, 2016.

2. The Board directs the Superintendent and staff to bring a revised policy to the Board adding that public members of the Audit Committee serve as ex-officio members.

J. Patterson

RESOLUTION No. 5080

Students Requesting Exemption from PE State Requirement

RECITALS

A. In accordance with OAR 581-022-1910, Portland Public Schools may excuse students from a state required program or learning activity, where necessary, to accommodate students' disabilities or religious beliefs:

B. Approval of the exemption shall be based upon and shall include:

1) A written request from the student's parent or guardian or the student, if that student is 18 years of age or older or a legally emancipated minor, listing the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt;

2) An evaluation of the request and approval by appropriate school personnel (the alternative should be consistent with the student's educational progress and career goals as described in OARs 581-022-1670 and 581-022-1510).

C. Following approval by Portland Public Schools Board of Education, and upon completion of the alternative, credit shall be granted to the student.

RESOLUTION

1. Be it resolved that the Board of Education approves eight Portland Public Schools high school students to be granted exemption from the state PE requirement.

2. In accordance with OAR 581-022-1910, all students have a physician statement that documents their specific physical limitation as it relates to this requirement, as well as a written state of agreement from their parent/guardian. All students will replace the PE credit requirement with alternative coursework as required .

A. Lopez

RESOLUTION No. 5081

Minutes

The following minutes are offered for adoption:

April 20, 2015

Board of Education Informational Report

MEMORANDUM

Date: **April 24, 2015**

To: Members of the Board of Education

From: Shay James, Director of Career and College Readiness Program
Antonio Lopez, Assistant Superintendent of School Performance

Subject: Students requesting exemption from state PE requirement

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As part of Division 22 standards, all students requesting exemption from the state PE requirement in order to graduate, must receive approval by the School Board in order for credit to be granted.

We are requesting Board approval for eight Portland Public Schools high school students to be granted exemption from the state PE requirement. In accordance with the OAR listed below, all students have a physician statement that documents their specific physical limitation as it relates to this requirement, as well as a written state of agreement from their parent/guardian. All students will replace the PE credit requirement with alternative coursework as required by the OAR. For the sake of student confidentiality, we are not including the list of students with this memo. However, if you have any specific questions about the students and their requests, you may contact the Office of School Performance to discuss the request.

OAR: 581-02201910 Exemptions:

1) The school district may excuse students from a state required program or learning activity, where necessary, to accommodate students' disabilities or religious beliefs:

(a) Approval of the exemption shall be based upon and shall include:

(A) A written request from the student's parent or guardian or the student, if that student is 18 years of age or older or a legally emancipated minor, listing the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt;

(B) An evaluation of the request and approval by appropriate school personnel (the alternative should be consistent with the student's educational progress and career goals as described in OARs 581-022-1670 and 581-022-1510).

(b) Following approval by the district school board, and upon completion of the alternative, credit shall be granted to the student.

2) The school district may approve and grant credit to a student for the alternative to a state required program or learning activity if the procedures in the section (1) of this rule are followed.

Stat. Auth.: ORS 326.051
Stats. Implemented: ORS 326.051
Hist.: EB 18-1996, f. & cert. ef. 11-1-96

Board of Education Informational Report

MEMORANDUM

Date: April 28, 2015

To: Members of the Board of Education

From: Patrick LeBoeuf, Project Manager

Via: James Owens - Executive Director OSM
C.J. Sylvester – Chief, School Modernization
Emily Courtnage – Program Director, Purchasing & Contracting

Subject: Public Improvement contract award recommendation – Improvement Project 2015 – Creative Science, Llewellyn Schools >$1M

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1. Description of procurement: Base Bid for Creative Science and Llewellyn School Improvement Projects. The scope of work at Creative Science includes reroof, seismic strengthening, and Science Classroom improvements. The scope of work at Llewellyn consists of seismic strengthening.

2. Source selection method: Invitation to Bid (ITB)

3. Bids Received and Opened: April 15, 2015

4. Received offers from;

	Base Bid
Corp Inc.	$2,253,000.
Baldwin Contracting	$2,686,000.
2KG Contractors	$2,690,000.
District/Engineer Estimate	$2,082,000.

5. Bid concerns: none
6. Budget amount for this item $2,253,000.00
7. Recommendation from Project Manager: Award contract to Corp Inc. for Base Bid for a total amount of $2,253,000.00 with no alternates. See purchasing & contracting consent agenda item.
8. Remarks: None

Board of Education Informational Report

MEMORANDUM

Date: April 28, 2015

To: Members of the Board of Education

From: Patrick LeBoeuf, Project Manager

Via: James Owens - Executive Director OSM
C.J. Sylvester – Chief, School Modernization
Emily Courtnage – Program Director, Purchasing & Contracting

Subject: Public Improvement contract award recommendation – Improvement Project 2015 – Buckman & Sabin Schools >$1M

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1. Description of procurement: Base Bid for Buckman and Sabin School Improvement Projects. The scope of work at Buckman includes reroof, seismic strengthening, and ADA improvements. The scope of work at Sabin consists of reroof, seismic strengthening, ADA and Science Classroom improvements

2. Source selection method: Invitation to Bid (ITB)

3. Bids Received and Opened: April 16, 2015

4. Received offers from;

	Base Bid
Corp Inc.	$3,094,198
Baldwin Contracting	$3,310,000
2KG Contractors	$3,665,000
District/Engineer Estimate	$2,690,338

5. Bid concerns: none
6. Budget amount for this item $3,094,198
7. Recommendation from Project Manager: Award contract to Corp Inc. for Base Bid for a total amount of $3,094,198 with no alternates. See purchasing & contracting consent agenda item.
8. Remarks: None