2018-19 Budget Q&A

Portland Public Schools

Cover artwork created by:

Neela Smith, Grade 5 (2016/17)
Markham Elementary School
"Midnight Over Portland" - Watercolor & Ink

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June 20, 2018

Dear Board of Directors,

Enclosed are updated and refined answers to the comprehensive and cumulative list of questions submitted throughout the FY 2018-19 budget development process. In addition to making the responses more complete and attaching supporting exhibits, we have also grouped the questions by subject area, in an effort to ensure ease of reading and comprehension.
Given the many structural challenges facing this district, developing a responsible budget is a complex endeavor. Combined with the substantial changes to and vacancies in central office staff, and a delayed, then compressed timeline, this year has been particularly challenging. We have all been frustrated at times. I look forward to a much-improved process next year.

Some common themes emerge from these responses that are important to recognize. First, in many areas, we are just beginning to set a foundation or identify initial steps to improve our capacity, implementation, or performance in many important areas.
Just to provide one specific example, this new administration intends to begin taking a critical look at how TAG students are both identified and afforded a differentiated educational experience. This is also a work strand that will be led by a new Director. We are clear that the TAG community has been patient, for many years in fact, with the district about considering many of its recommendations. Our interest is in building a more articulated service delivery model for TAG.

In other areas, such as Measure 98 and CTE, leadership must integrate separate approaches into one coherent strategy. Better strategies to improve performance of historically underserved students must be embedded in all instructional efforts. There must be metrics and key performance indicators that can be progress monitored and we need an ability to be able to generate these kinds of critical reports that will inform continuous school improvement as well as help us in gauging the efficacy of programs and our investments. These are just further examples of where system capacity doesn't yet exist or isn't sufficient. If we can stay focused, my expectation is that we will both establish institutional practices and get stronger over time.
I am looking forward to the Board beginning to help inform the process we will be outlining for engaging the broader community in developing a clear vision for PPS. As this collective aspiration gets defined, staff will begin to gain clarity and develop a strategic plan that will operationalize a path for our work moving forward and towards this goal for the students of PPS. This budget sets aside resources to commence and complete this important work, as well

as other Board-identified priority areas. This includes set-asides to support both boundary and focus-option reviews. We'll need to have subsequent conversations about how we bring in the expertise that will give us the capacity to complete this work.

Additional key areas of investment include funding to support continued core curriculum and related professional development work, and improving technology to support our business services and human resources processes. This budget also supports compliance with all of our negotiated PAT contract commitments. A key feature includes initial investments in behavioral supports for students and schools, including crisis response, ABA, and some enhanced special education staffing. We have also prioritized the allocation of an additional 11.0 FTE to support identified school sites and will continue monitoring class sizes at single-strand neighborhood programs. We have also built-in an ability to be responsive to the ESSA-required development of district-managed supports and interventions to schools that get identified later this Fall per the Oregon State Plan. Districts are standing by to learn more from the ODE. At the same time, we already know we have sites who require a more intensive level of support. I am excited about with a new team in place, beginning to institute an ability to more clinically diagnose the capacity for improvement of our sites across the entire school portfolio. Other areas important to mention include continued attention to our middle school redesign work and equity-related iinitiatives.

The creation of the budget is the start of the process of ongoing prioritization, resource management, and delivering results. I look forward to a continued dialogue with you in this important area. While a budget isn't a substitute for a strategic plan, we appreciated that Directors made time to give our senior leadership team a chance to share our interim work plans; the hope was that it would provide the Board with additional details and context about how we are starting to conceptualize our work moving forward.

Transformational change is difficult and messy by its nature. I appreciate your support and patience as we build the appropriate systems that have not existed that will provide us with the ability and capacity to equitably improve outcomes and experiences for all of our students.

Sincerely,

Guadalupe Guerrero

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Request	Summary Response	Topic	Link to Additional Information
A significant number of concerns have been raised regarding the ACCESS move and its impact on the budget. How are we budgeting for this impact?	To date, 6.55 additional FTE have been added in support of this move (set-aside resources, also included in the budget, can also be used for this purpose). Additionally, transportation costs of $700K have been added to the budget (although the estimate has since been refined and decreased to approximately $500K). Please see ACCESS Move tab.	ACCESS	ACCESS Move
What specific budget/FTE supports are in place to support a successful ACCESS/Vestal/Lane co-location? What staff person is accountable for leading this initiative?	There will be additional FTE in Student Support Services for 1.0 counselor, 1.0 Multi-Tiered Systems of Support TOSA, and Board-Certified Behavior Analyst / Registered Behavior Technician training and support for paraeducators. Additionally, we will review Individual Education Plan caseloads to ensure that staffing is appropriate for services delivery, and we will use Resolutions NW for adult connecting and circle work to begin the year. For permanent FTE summary, please see ACCESS Move tab. Dr. Yvonne Curtis is leading the effort, with Daniel Cogan managing the planning and execution.	ACCESS	ACCESS Move
Are MLK Jr. and Vestal receiving staffing supports as a result of being under-enrolled?	Yes, MLK Jr. received additional FTE, and Vestal is receiving 1.0 FTE to help mitigate the single strand issue. Additional resources are under evaluation.	ACCESS	ACCESS Move
On the Arts Tax funding: on page 183, why are four schools (high SES) at 1.5 FTE versus other schools at .5 and 1.0. Is this strictly a per student allocation?	Yes, the Portland Arts Tax FTE are allocated based on simple enrollment and with the following ratios: 0.5 teacher for schools with less than 334 students, 1.0 teacher for schools with 334 to 556 students, and 1.5 teacher for schools with greater than 556 students. Please refer to the Staffing section in the Appendix of the Budget Book.	Arts Tax	
This year, PPS was out of compliance with a number of Division 22 compliance items. What budget resources have been allocated to meet Compliance requirements for the 2018-19 school year and who is accountable for each of the compliance items?	The areas that were noted as out of compliance in Feb 2018 are: 1. Prevention Ed Programs in Drug & Alcohol. 2. Human Sexuality Education, 3. Media Programs, 4. Instructional Materials Adoption, and 5. Programs and Services for TAG Students. Chief of School Supports Services (B. Martinek) manages and has brought into compliance 1. and 2. by partnering with Health TOSA to provide supports/curriculum/resources for D&A prevention, Erin's Law, mental health awareness, and anti bullying (SEL curriculum/resources). Areas 3. and 4. are under the management of Chief Academic Officer (L. Valentino) who is currently assessing 3. and for which a plan for compliance will be developed over the fall as his team comes on board. Luis is beginning to address 4. with the FY 2018-19 expenditure ($2.4M) funding for textbook purchases and replacements. PPS currently lacks the adequate resources to fully fund compliance with 4. (roughly estimated at $22M) given the lack of investment in instructional materials over the past decade. FY 2018-19 is a year-one investment of what will be a long-term and comprehensive plan to bring all instructional materials up to date. 5. Will begin to be addressed by the new Senior Director of TAG (soon to be announced by B. Martinek). Similar to instructional materials, the new TAG Director will assess and develop short and long-term plans to address full compliance and provision of TAG programs and services, which will require a multi-year process. Dr. Yvonne Curtis is the executive team member in charge of Division 22 compliance.	Audit and Compliance	
Consideration should be given to increasing the funds for the performance audit function as there will be follow up work from the SOS audit and the need to restore this capacity in 2019-20. For a public institution, it is best practice to have an internal performance audit function and there is district policy on this.	In addition to the $80K currently allocated in the Board of Education's budget, additional funding will be added during the first finance forecast to fortify these efforts. Ultimately, funding will be sufficient to support a performance auditing function to review expenditures and operations and to provide recommendations on ways to improve the performance of district operations so that resources can be most effectively and efficiently focused on the districts' core mission. Given the district's size and complexity, funds shall be allocated for the hiring mid-2018-19 of two performance auditors. It is anticipated that ongoing, additional funds will be budgeted in FY 2019-20 and beyond for this purpose as a result of and pursuant to the best practices and recommendations expected by the Secretary of State's performance audit. Additionally, the newly hired Deputy Superintendent of Business and Operations, and the Senior Director of Business & Operations and Senior Director for Finance (both currently under recruitment), will also identify focus areas for improvements.	Audit and Compliance	

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For Finance Department; please provide update on Student Body Fee audit and review. Also, provide indication on how audit findings and issues fit into broader priorities and how these are covered under the proposed budget and with reduced resources. Has the Student Activities Fund audit been completed? The management response and implementation action plan are OVERDUE	In October 2017, PlanB Consulting presented a draft performance audit of student activities and fees and that presented two conclusions: 1. Although high school sports were widely available, student activities varied widely in middle and high school, and 2. Although there were no financial barriers to participation, socio-economic and transportation barriers limited participation. Chief of School Supports Brenda Martinek now oversees student athletics and has launched an assessment of the findings and recommendations and will develop a plan to be implemented in conjunction with action steps identified by the new Deputy Superintendent of Business and Operations, Senior Director of Business and Operations and Director of Transportation currently under recruitment by the district. There is not a specific line item for this work in FY 18-19 but improving access to athletic opportunities to further student educational outcomes is a broad priority for the district and related to many work streams across the organization. On Student Activity Fund audits, district staff has restarted a program of auditing schools. So far they have completed eight audits in FY 2017-18. 12 are anticipated for FY 2018-19.	Audit and Compliance	
Given the $85M-120M budget gap on the 2017 bond projects, has consideration been given to hiring/contracting with a budget project manager who is solely focused on cost management monitoring/oversight and integrating lessons learned and efficiencies into the four projects?	Incorporating lessons learned from capital projects is an important part of regular operations. As an example, after opening three schools last fall, the Office of School Modernization (OSM) is nearing completion of an effort to review and update the entire Design Guidelines & Standards document section by section. With a goal of documenting and sharing lessons learned, this effort has involved dozens of stakeholders and outside consultants. Similarly, Facilities & Asset Management (FAM) has incorporated changes to the Ed Specs based upon recent experiences. OSM also reviews monthly lessons learned on each active project. Project budgets are managed by individual project managers, who report to the Sr Director of OSM and who is responsible for managing the overall program budget. Reporting flows up from OSM through senior PPS leadership to the board (and Board Advisory Committee). We believe all budget management functions are covered by this structure. However, since OSM is planning on hiring an additional bond accountant to assist project managers, we will give that person a responsibility to monitor for efficiencies. OSM is also evaluating the need for a Director of Construction Program Controls to provide construction program policies, procedures, training, and consulting assistance for project teams as well as reporting on program controls.	Bond-Funded Projects	
Please provide a summary of increases and decreases from current year Budget?	The FY 2018-19 budget was developed in tandem with the Superintendent's reorganization of the majority of Central Office functions and departments. As a result, the organization and associated spending at a more detailed level is significantly different than previous years. In order to better understand resource needs for this new organization, the leadership team was directed to construct budgets using a "bottoms-up" approach, assessing expenditures related to FTE, contracts, and non-personnel spending in FY 2017-18, and identifying opportunities to reduce, and areas that required additional investment. During this process, a more equitable school staffing model was implemented, resources were re-allocated to pay for educator salaries in accordance with PAT contractual obligations, 65 central office positions were eliminated and 13 re-imagined positions were proposed, and a thorough review and analysis of contracts and non-personnel spending was launched. As such, proposed FY 2018-19 looks completely different from FY 2017-18, making line-by-line, year-over-year comparisons extremely difficult. For an outline of the major items contributing to the changes in expenditures between the 2017-18 Budget and the 2018-19 Budget, please see the Changes versus 2017-18 Budget tab.	Budget Overview	Changes versus 2017-18 Budget
Why is the document labeled "approved budget" and why do many of the budget tables have a proposed 2018-19 and Approves 2018-19 columns? Since the board hasn't approved the budget isn't the Approved budget actually Superintendent's formal Proposed budget? it looks like there are adjustments from what was earlier proposed but the numbers in the document art still proposed. In practical terms, assuming we approve the budget the columns will accurately titled, but as of now there isn't an approved 2018-19 budget. Please clarify.	This is standard naming convention. The document is generally referred to as the "Approved Budget" as this is the version that we're recommending for board approval. In the Approved Budget, we include both columns for transparency (i.e., easy comparisons to see which numbers have changed between the two versions). The final version will only reflect one set of number or the "Adopted" version of the budget.	Budget Process and Document	
The program code line item in the budget book that references "24910 – PAPSA" is misleading. These resources are set aside for professional development for school administrators (i.e., conferences, training workshops, tuition reimbursement, professional subscriptions, etc.)	The program code has been changed to "24910 – Licensed Admin Professional Development".	Budget Process and Document	

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As we head into the final month of the budget process, I would like to request information relating to our general fund professional services contracts. Specifically, I would like to have the list of any of the contracts that are increasing or decreasing by 10% of more. Prior to voting on the budget, I would like to know what specific contract services will be eliminated or reduced in the budget proposal so that this is an intentional process from the board's standpoint. Also, has additional reporting or accountability mechanisms been built into our professional services contracting process?	The Superintendent's Leadership Team was instructed to carefully assess all FY 2017-18 contracts against stated outcomes and objectives and make recommendations for continuation, elimination, or adjustment. Much of this work continues while many key positions are under active recruitment to be filled. During the development of the current budget, an effort has been made to collect more contract information and to connect spending to a specific contract, where possible. Some General Fund personal services contracts providing interim staffing for unfilled positions will discontinue on July 1, 2018, including the Executive Director for Transportation currently staffed by Transpar. Others have been proposed to be extended on a temporary basis, including finance and budget services, organizational development and HR services, communications and legal services provided by the interim General Counsel. In addition, a new, temporary contract will begin July 1 as an interim Director of Security comes on board. There is an expectation that over the course of FY 2018-19 the majority of these contracts will expire as permanent staff is hired. Additionally, a committee will develop a formal process for contract review. These reviews will augment the existing process and will reinforce contract management activities performed by department budget owners. In addition to legal requirements, these reviews will focus on quantifiable deliverables, quality metrics, and direct alignment with the district's highest priorities. Although not an exhaustive list, detailed contract information has been gathered and can be found on the Maintenance Contracts and Non-Maintenance Contracts tabs.	Contracting Process	Maintenance and Non-Maintenance Contracts
What is the status of the Portland WorkForce Alliance Contract?	The current contract amount for FY 2017-18 is $113K. Under the direction of Director of CTE, Jeanne Yerkovich, Senior Director of Strategic Partnerships Jonathan Garcia and the new Senior Director for College and Career Readiness, an assessment of this contract will occur in fall 2018. At this time, it is anticipated the PWA contract will continue until a final decision is made.	CTE	
Do we have a district-wide CTE plan? If so, what's in the budget and who is the owner of this work? Please provide a summary budget impact and plan for M98.	There are existing but separate CTE and Measure 98 plans that are not yet fully integrated. Coordination is underway to connect the 60 pathways included in the current CTE plan with the Measure 98 work plan. The new Senior Director of College and Career Readiness will be assigned the responsibility of the assessment, evaluation, and integration of the two plans, as well as the identification of any gaps that exist. This work will inform the creation of a district wide CTE plan and is anticipated to be completed by 12/31/18. Chief Academic Officer Luis Valentino and Deputy Superintendent Yvonne Curtis are the budget managers and executive sponsors of this work. A complete list of M98 funding can be found on the M98 Budget tab.	CTE	M98 Budget
Given BM 98 funds were voter approved, I am often asked how much funding did PPS receive and what is our plan for the use of the funds. I can't find that in the budget. Please share the BM 98 plan and expenditure by HS.	See M98 Budget tab for detailed funding per school, which totals $7.9M in grant funds (Grant Fund - 205) in FY 2018-19.	CTE	M98 Budget
Provide detailed information to explain the non-personnel expenses budgeted in the Office of School Supports	Please see tabs labeled Office of School Support and Supervision and the Office of Student Support Services for detailed, non-personnel budget information. The numbers in this file represent Adopted amounts and may vary slightly from those found in the Approved Budget Book.	Department of Instruction and School Communities (DISC)	Office of School Support and Supervision and Office of Student Support Services
Provide details and explanations on amounts budgeted for TAG assessment and support	$210K is proposed for FY 2018-19 to cover TAG assessment and support. This includes the following line-items: Materials: $40K, Proctors: $60K, Norming Licenses: $10,000, and TAG team hours: $100,000	Department of Instruction and School Communities (DISC)	
Provide an explanation on the drivers underlying the year-over-year change in spending for Early Learners	While the spending for this work is included in the budget, it was not allocated to the correct Program code. It will be corrected in the first forecast cycle in 2018-19.	Department of Instruction and School Communities (DISC)	
Are there budgetary line-items necessary to develop a complementary district-wide TAG program to serve students in neighborhood schools, including a system to screen and identify all PPS students in need of TAG services so the full spectrum of diverse learners can receive TAG services?	While these specific activities are not explicitly outlined in the budget, the FTE and non-personnel costs associated with the new Director of TAG, currently under active recruitment, reflects the FY 2018-19 TAG investments at this time. Additional funding may be allocated over the course of the year. A top priority of the new Director of TAG will be to assess the current investments, curriculum, staffing, and supports. The director will also develop a short and long-term work plan for the Superintendent, district leadership, and stakeholders (including the TAGAC) to define strategies and roadmap.	Department of Instruction and School Communities (DISC)	

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Equity/D & I: on p. 17, there are 14.5 FTEs for this function. What are the core responsibilities of these FTEs and how are they aligned in support of the PPS Equity Policy?	FTE for this area includes student success advisors working directly with students in schools. These individuals work with students, service providers, and administrators. See Equity FTE List tab for details. Critical next steps include the creation of a Racial Equity Advisory Council and to hire a Senior Equity Advisor to the Superintendent. As presented to the Board of Education in the June 11 work session, the District's Racial Equity Priorities are the following: Student Initiatives: Improving achievement for historically underserved students * Clarifying reliable data to use for mapping schools using a tiered methodology * Developing criteria for SIP plans that include strategies aligned to the goals with aligned outcome measures * Develop a quick, efficient streamlined process for supporting schools * Adopt a process and calendar for all senior leaders in the division to observe in classrooms Community Partnerships: Strengthening our impact-driven, culturally responsive community partnerships * Use data driven insights to hold ourselves and our culturally-responsive partners accountable to moving the needle for our black and brown students * Senior Equity Advisor will help us build this detailed plan out Talent Diversity: Developing and implementing talent diversity strategy to recruit and retain employees of color * Establish talent diversity work group * Document past and current practices and effectiveness * Determine key retention (culture) and recruitment actions for moving forward * Execute on key retention (culture) and recruitment actions	Equity, Diversity, and Inclusion	Equity FTE List
What is in the Proposed Budget for PPS staff support for student engagement ?	Budget for this position is captured in Equity, Diversity, and Inclusion and assumes a base salary of about $50K.	Equity, Diversity, and Inclusion	Equity FTE List
What is envisioned for the Long-Range Facilities Plan in the Proposed Budget (as a follow-on to Facilities Condition Assessment)?	The PPS Long-Range Facilities Plan (LRFP) was completed in May 2012. The current RFP for the Facilities Condition Assessment does not include an update of the LRFP but the deliverable will include a significant amount of source information that will be useful and needed to update the LRFP, which is planned for FY 2019-20 or future years (not in FY 2018-19).	Facilities	
What is envisioned for the Facilities Condition Assessment (FCA) as it supports Enrollment Balancing analysis and work?	The Facilities Condition Assessment (FCA) scope includes educational adequacy and analysis of each school facility. Depending on the negotiated scope of the FCA project, student capacity and school utilization analyses could be part of the overall FCA project delivery, providing information to the enrollment and balancing analysis.	Facilities	
Please explain and provide details on Maintenance contracts being eliminated, reduced, or revised.	Most Maintenance contracts are for as-needed services and are pre-negotiated to support timely responses from contractors. In support of budget management, contract amounts represent agreements between PPS and the contractor and place a limit or a cap on the amount PPS will pay and the associated amount of work the contractor will perform. As in previous years, there will be a focused effort to manage the contracts to the budget we have available for 2018-19. A monthly review of budgets-to-actuals is performed to actively manage budget and resources. See the Maintenance Contracts tab for this 2018-19 detail and known 2017-18 budget detail.	Facilities	Maintenance Contracts
Generally, who manages our lease contracts and relationships, and are there substantial changes or shifts in 2018-19? Provide a summary of the lease agreement with Ramona.	Sara King, Director of Facilities Planning, manages our Property Management Department, which is responsible for managing our leases. Substantial Changes in 2018-19 include: * Three cell tower sites will relocate to new non-PPS sites in August 2018 (per Board mandate) - Revenue lost $1.6-$3K per month per site. * Schoolhouse Supplies will relocate to a new facility in August 2018 (Madison Modernization) - Revenue lost $3.1K per month. * In June of 2017, the board approved the extension of the lease at Ramona site through June 30, 2019. Base rent will increase from $24.8K per month to $25.4K per month. PPS has two additional one-year options to extend. There has been some discussion about pulling kindergarten back to Chapman. In the next month or so (when we receive new PSU enrollment projections) OSP, SPP, Facilities & Enrollment staff will be assessing the need for Ramona in the 2019-20 school year and beyond and providing a recommendation to leadership.	Facilities	
How will we improve connection between facilities and instruction?	The Sr. Director of Facilities (currently vacant, but under active recruitment), will be responsible for establishing a process that will strengthen communication and connections between the two areas. Also, the addition of Dr. Luis Valentino to the bond steering committees is integrating instructional needs with new building and building remodel design.	Facilities	

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What's our plan to facilitate a smooth building maintenance transition from OSM and Maintenance?	Many valuable lessons were learned as oversight for three schools was recently transitioned from the Office of School Modernization (OSM) to Maintenance. Staff will incorporate these lessons into the next round of transitions. For the current projects, better coordination with maintenance shops has occurred. Maintenance shop managers and the Facility Operations Manager for the specific sites have seats on the design steering committee and so have a chance to provide input during the design phase. The Facility Director for Maintenance/Custodial sits on all the bond steering committees, and shop managers and technicians attend monthly construction meetings to see the project unfold and to provide timely comment and feedback to the project managers. As one of the final steps in the construction process, the commissioning agent (Cx) has been selected and will be responsible for verifying that the final building meets the district's requirements as designed by building architects and engineers. The Cx will also provide input on design to help facilitate a smooth transition for future projects. OSM and Maintenance have developed a plan to improve upcoming transitions, and meet regularly to ensure adherence to and to make improvements to the plan. The new Senior Director of Facilities (vacant but under active recruitment) will be responsible for making lasting improvements and reinforcing the exchange of information and collaboration across the departments.	Facilities	
Has the Resource Conservation Coordinator position been restored	Yes. This position has been up-leveled and renamed as Director of Sustainability (see reference on page 41 of the Adopted Budget Book – Facilities). Considering the additional responsibilities and duties, costs for this new position will increase to $165K, and represent an increase of about $41K over the 2017-18 cost of $121K.	Facilities	
What's the current and proposed level of spending for the Custodial area?	The 2017-18 Budget is $21.6M and is increasing $1.3M or 6% to $22.9M for 2018-19. This spending increase covers salary increases and increases in the cost of insurance and results in a net FTE reduction of 1.25 FTE. The final 2018-19 budgeted amount (as reflected in the Adopted Budget) includes $500K or 8 FTE added on to the Proposed Budget and in response to community and board feedback.	Facilities - Custodial	
How is the Custodial spending prioritized?	Cleanliness levels assumed in the 2018-19 Budget will be the same as 2017-18 or "moderately dingy" as defined by the Association of Physical Plant Administrators. If forced to reduce further, service levels would be reduced and a modified cleaning schedule may be necessary (e.g., bathrooms and trash only; classrooms not cleaned every day). Supplemental coverage would be reduced, likely impacting the ability to cover absences and Civic Use of Building events.	Facilities - Custodial	
What changes are proposed in the Custodial budget and what will be the impact on schools, administrators, teachers, and students?	Under the current 2018-19 Budget, no changes in service levels are expected. Any reductions identified in the Proposed version of the 2018-19 Budget have been reinstated, and so the Custodial budget will increase by 6% or $1.3M over the current year.	Facilities - Custodial	
Are there structural (or other) obstacles to optimizing how we deliver Custodial services?	For current cleaning standards ("moderately dingy", as defined by Association of Physical Plant Administrators (APPA) Standards), hiring process and absenteeism are the biggest hurdles. In order to achieve a higher level, staffing levels and age of building are key factors. To address barriers to hiring, the Superintendent has proposed to seek statutory relief from the Oregon Legislature in the 2019 session.	Facilities - Custodial	
Where did the final proposed budget land on custodial staff? What standard of cleanliness will schools have?	Under the current 2018-19 Budget, no changes in service levels are expected. Any reductions identified in the Proposed version of the 2018-19 Budget have been reinstated, and so the Custodial budget will increase by 6% or $1.3M over the current year. Also, labor that is currently dedicated to stocking and distributing bottled water can be redirected to other priorities when that service is no longer necessary. Cleanliness levels assumed in the 2018-19 Budget will be the same as 2017-18 or "moderately dingy" as defined by the Association of Physical Plant Administrators.	Facilities - Custodial	
What's the current and proposed level of spending for the Maintenance area?	Budget for the current year is $13.4M, with a forecasted underspend of about $1M expected. The budget for 2018-19 is $11.2M which represents a reduction of $1.2M or 10% from actual spend. When compared to 2017-18 Budget of $13.4M, the 2018-19 Budget represents a $2.2M or 16% reduction.	Facilities - Maintenance	
How is the Maintenance spending prioritized?	Work is prioritized based on emergency and high priority impacts and operational needs for the buildings. Historically and in the 2018-19 Budget, there is limited capacity for work orders outside of warm, safe and dry, and bond support.	Facilities - Maintenance	

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What changes are proposed in the Maintenance budget and what will be the impact on schools, administrators, teachers, and students?	Included in this budget is the reduction of pony deliveries to 104 facilities from 5 days a week to 3 days a week, and is the result of a 1.0 Warehouse FTE reduction. Also included is a reduction of 8.0 Maintenance FTE, which will reduce our ability to accomplish work orders that are not emergency or high-priority, will reduce response time both in the office and in the field, and will reduce our ability to cover grounds, maintenance, and care.	Facilities - Maintenance	
Are there structural (or other) obstacles to optimizing how we deliver Maintenance services?	Limited scope of work by craft (driven by Union contracts), which means projects take a lot more coordination and delays, age of buildings and systems which causes less-efficient emergency repair work, and limited project management resources, which bottlenecks work.	Facilities - Maintenance	
What are the assumptions for the Health and Welfare Trust expenses in the 2018-19 budget? What are the underlying drivers and how does this differ from last year?	The 2018-19 Budget assumes a continuation of the current, approved buydown of the credit, which is $7M. In addition, the budget assumes that the Health and Welfare board will vote for a buydown of the credit for 2018 (calendar year) as well, which results in another $2M of reduced Health and Welfare costs. The costs are budgeted by each employee in the ATU, PAT, PFSP and DCU employee groups and calculated by the benefits team, using historical information and assuming a 8% growth rate. Rates by employee group can be viewed on page 31 of the Approved Budget book.	Health and Welfare Trust	
Provide a status update on the amounts budgeted for library supports, both staff and materials	$250K has been allocated to the District Librarian for centralized purchases of library supplies. This is in addition to the $8.8M for Library/Media Services (Program 22220). Limited amounts of non-formula Media Specialists were not re-allocated in 2018-19, leading to a reduction of 5 FTE (all funding sources). Otherwise, the staffing allocation is equivalent to 2016-17 and every school is consistently allocated formula FTE, as either 1.0 Media Specialist (if >80% HU) or 0.50 Media specialist and 0.25 (half time) Media Assistant.	Library	
In the MS resolution adopted by the board, the board approved the following actions; what specific budgetary items support these directives/actions?	Reflected on the MS Budget tab is the Teaching and Learning Budget of $1.3M and Transportation budget of $700K that was approved by the Board in November and included in the FY 2018-19 Budget. This Includes Musical Instruments, Professional Development, Curriculum and Library allocations for FY 2018-19 Building moves are mandated by the PAT agreement and are paid for by Facilities and in order to be compensated, must meet a precise set of criteria regarding length of time, amount of move, etc. Money is primarily allocated for Tubman and RWH, although feeder school moves and staff meeting/school climate for all 13 affected schools is covered in the PD block in OTL and the PAT moves in Facilities.	Middle School	Middle School Budget
What budget items support the opening of RCP as a neighborhood elementary – all materials, books, PD, move and school supplies funded?	Budget specifics associated with transitioning Rose City Park to a neighborhood K-5 are outlined in the MS Budget tab.	Middle School	Middle School Budget
Are there specific budgetary items to open RCP as a neighborhood elementary – all materials, books, PD, move and school supplies funded?	Yes, See Middle School Budget and Flowchart	Middle School	Middle School Budget
Is the Beaumont MS classroom maintenance or repair for Vernon 6-8 students shift included in the budget?	No, this work is not included in the budget.	Middle School	
PPS will open two new middle schools next year, but will still have students in under-enrolled middle grade programs on the East/North Portland. What work needs to be done to plan for the reopening of other middle schools? Have fund/staffing been allocated for this?	Funds have not been identified for additional middle schools openings in FY 2018-19. Likely, analysis resulting in recommendations for openings will result from boundary review process, which is planned to begin during FY 2018-19.	Middle School	
What is assumed in the budget for middle school implementation, specifically for: 1. Curriculum, 2. Schedule, 3. Climate?	Please see Middle School Budget tab for details. Curriculum is included, and while no specific amounts have been earmarked for scheduling, existing staff is working with Middle School administrators to more consistently optimize schedules. School Climate is a part of a systematic, district-wide roll out, and Elem, MS, or HS are not budgeted separately. No specific amounts have been earmarked for Scheduling for the New MS as part of the Implementation.	Middle School	Middle School Budget
What is assumed for Outdoor School?	Outdoor School (ODS) applications were submitted to MESD for submission to the State on our behalf. Measure 99 funds will cover 90% of the costs in FY 2018-19, which is in line with expectations. MESD currently estimates that there will be a shortfall of $22/student for all costs that the state reimburses, as well as the Substitute costs of about $50K. In total these shortfalls sum to $120-140K, or 10% of the overall costs of ODS.	Outdoor School	

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Request	Summary Response	Topic	Link to Additional Information
On one of the budget presentations, there was an "analysis and opportunities" for improvement and it had a "reliance on substitutes" focus area. High rates of absenteeism impact our budget and student learning. To address this, is there a specific strategy and does it need a budget allocation?	This initiative is under evaluation by Talent and Culture (HR), with detailed plans being developed for a series of cost-saving solutions. The high cost of absenteeism makes it likely that any ongoing costs would be covered by the savings generated by the solutions. Any incremental funding needed prior to achieving savings will need to be prioritized from the Superintendent's discretionary funding.	Personnel Expenses	
There are COLAs and Levels/Steps granted in this budget. Will every non-represented and professional central office employee and principal be evaluated at the conclusion of this 2018-18 school year and when are they expected to be completed? Will all represented staff have had their evaluations done per their contracts? On p.18 the office of Talent and Culture says that they are creating a culture of connections, ACCOUNTABILITY..In the recent past, evaluations did not always occur for critical staff making performance management challenging or non-existent.	A 2.5% COLA increase is proposed for FY 2018-19 for non-represented employees and licensed administrators (with the exception of Chief-level positions and the Superintendent and Deputy Superintendent, who have waived their COLA increases to achieve budget savings). These groups are the only non-represented groups who did not receive COLA as part of a contract negotiation. Step increases are not proposed for non-represented employees; principals will receive the standard step increase allocated per the three-year salary schedule. Not every non-represented and professional central office employee and principals will receive performance evaluations at the close of the 2017-18 school year, only those scheduled on the two-year cycle with permanent supervisors will. A complete overhaul of the performance management approach is a major focus for 2018-19. Next year, all non-represented employees will receive a performance evaluation. A plan will be presented to the Board in mid 2018-19 outlining the simplified compensation philosophy so that implementation can occur FY 2019-20. This plan will address approaches to pay increases, position reclassifications, and performance management linkages, as well as update market ranges for non-represented employees.	Personnel Expenses	
What specific new supports for the Pioneer program are included in the proposed budget?	Facilities improvements are being made to the Holladay/Youngson site this summer as part of general facilities improvements. Improvements include repairs to the HVAC and chiller, blacktop, roof, replacement of carpet, and new furniture and painting. Funding for facility work is included in the 2017/18 and 2018/19 budgets in the Facilities & Asset Management (FAM) department. SPED budget will cover the cost of of any programmatic needs. When the new Senior Director for SPED is hired, there will be a review of the therapeutic program which will include curriculum, therapeutic needs, etc.	Pioneer	
On p.19, in the legal department budget there is funding for process improvement in policy. This year the Board with staff have developed or revised a significant number of policies; Given many policies are missing or outdated and the board has governed more by resolution, board members identifies this as a needed capacity. What is the FTE or budget allocation for that and what is envisioned?	The budget includes $100K for this purpose. These funds could be used to hire a consultant or an employee to do this work.	Policy and Governance	
Focus & Priority Schools will have up to three Professional Development days in August (14-16). What is the process for designating these schools and what is envisioned in the budget?	The budget assumes an average of two Professional Development days for Focus & Priority schools. For 2018-19, budget ownership has been transferred from Finance to the Office of School Supports and Supervision. In October, the state will notify the district with a list of the schools classified as Focus and Priority.	Professional Development	
Is there funding for the Read Together Program?	Read Together is a series of contracts (SMART, Reading for Results, Shadow Project, BPI, Book Bank, and others) that is not proposed to be continued in FY 2018-19 in order to reallocate funds toward curriculum development. The contract falls under the direction of Chief Academic Officer Dr. Valentino.	Read Together	
Many members of the public have provided commentary supporting various contracted services including those supporting the Restorative Justice Program.	Contracts are being comparatively reviewed based on their outcomes and the district's ability to provide services through internal staff. In regards to the Resolutions NW (RNW) contract, we are reducing the contract - not eliminating it - and will direct RNW to provide adult-to-adult supports, which is desperately needed. We are hiring internally for Restorative Justice specialists to provide training and support through the Multi-Tiered Systems of Support roll out. Restorative Justice work will continue to be a priority in PPS - just in a different way.	Restorative Justice	

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Request	Summary Response	Topic	Link to Additional Information
School based-staffing allocation: 1) How many schools and how many grades have single strand grades? 2) What would it cost to provide additional FTE to support at least 2 strands in every neighborhood program?	School-based staffing is evaluated, assessed, and determined by a multidisciplinary panel. Various considerations are involved in addition to space and costs, including population and enrollment projections. Seven schools have single-strand grades; however, only 4 have space for additional teachers. This would would require 14 FTE or $1.5M to support two strands in these 4 schools. The administration looks forward to working with school leadership at each of these schools to determine appropriate staffing levels. 1) Skyline; (3 FTE) -- no facility space. 2) Bridger (co-located with Spanish Immersion; 6 FTE) -- no facility space. 3) Beach (co-located with Spanish Immersion; 6 FTE) -- has space. 4) César Chávez (co-located with Spanish Immersion; 6 FTE) -- no space. 5) Scott (co-located with Spanish Immersion -K and 1st one strand, higher grades two strands; 2 FTE) -- has space. 6) James John (co-located with Spanish Immersion -low for two strands; 2 FTE) -- has space. 7) MLK Jr (co-located with Chinese Immersion; 6 FTE) -- has space. 8) Vestal -- not single strand. 9) Lent -- not single strand. 10) Woodstock -- not single strand.	School Staffing	
How much are we spending to subsidize under-enrolled programs (non-formula FTE)?	Considering only our five smallest K-5s, we allocate about 30 additional FTE versus a more efficient model (comparing FTE per student). Assuming average costs per teacher, this additional allocation costs PPS approximately $3M per year.	School Staffing	
Explain the changes in school staffing in cases where the change in staffing (as a percentage) doesn't approximate the change in enrollment (Faubion as an example)	In general, cases in which changes in school staffing do not align with changes in projected enrollment is because of the new staffing model. Specifically, in the case of Faubion, the percentage of projected enrollment was 119 (29%) students higher year-to-year because of a large number of unexpected enrollment with the opening of the new campus in 2017-18. However, the change in FTE was only 5% because non-formula was added in 2017-18 to address the spike in enrollment. Please see the School Staffing Changes tab for more detail.	School Staffing	School Staffing Changes
What is budgeted for extended year or summer school supports?	The FY 2018-19 budget was developed in parallel with the Superintendent's reorganization of the majority of Central Office functions and departments. As a result, the organization and associated spending at a more detailed level is significantly different than previous years. In order to better understand resource needs for this new organization, the leadership team was directed to construct budgets using a "bottoms-up" approach, assessing expenditures related to FTE, contracts, and non-personnel spending in FY 2017-18. The team then went through an effort to identify both opportunities to reduce and areas that required additional investment. During this process, a more equitable school staffing model was implemented, resources were re-allocated to pay for educator salaries in accordance with PAT contractual obligations, 65 central office positions were eliminated and 13 re-imagined positions were proposed, and a thorough review and analysis of contracts and non-personnel spending was launched. As such, proposed FY 2018-19 looks completely different from FY 2017-18, making line-by-line, year-over-year comparisons extremely difficult. For an outline of the major items contributing to the changes in expenditures between the 2017-18 Budget and the 2018-19 Budget, please see the Changes versus 2017-18 Budget tab.	Summer School	
Please provide insight into the Superintendent's budget, including available discretionary funds	The Superintendent's discretionary budget is intended to serve as a placeholder for funding emerging priorities that either don't currently have clear ownership, or don't have clear scope. Examples of these priorities include student safety changes in response to the Whitehurst report, and work beyond the initial, foundational work in support of Focused Option review, Boundary reviews, and Strategic Visioning. The budget currently includes about $1.2M of discretionary funds in support of this work. Please see the Superintendent's Budget tab for details.	Superintendent's Budget	Superintendent's Budget
What is in the Proposed Budget for the Strategic Planning effort? In which department is this budgeted?	Funding in the amount of $250K for initial work is included in the Superintendent's budget. See Superintendent's Budget tab, lines 36-42.	Superintendent's Budget	Superintendent's Budget
Where does investment show up for Systems Planning? Do we have the capability to collect and analyze the disaggregated student achievement data we need?	Budget for this group is $2.1M and is a separate budget rolling up to the Superintendent. This budget includes 14.75 FTEs, of which two positions are vacant. Non-personnel spend is $150K, with $120K of that amount for Professional Services to help the team. A variety of achievement reports are currently produced regularly, which will be reviewed for compatibility with future goals and system performance metrics. Please see page 19 of the Approved Budget Book for a description.	Superintendent's Budget	

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Request	Summary Response	Topic	Link to Additional Information
Focus Option Review	Education options are schools and programs that include in-district alternatives (Alliance High School, ACCESS, MLC), thematic focus options (Benson Tech HS or Sunnyside Environmental K-8), and dual language immersion programs. Education Options Review is committee of principals and central office staff was formed to review the district's portfolio of education options. The initial charge of the review was to: * Establish an ongoing process for reviewing educational options including measures of success, * Define the desired purpose and goals of education options, and * Develop recommendations to align the education options system policy and procedures with the Racial Educational Equity Policy This effort was recently stalled as the staff supporting this work shifted to other priorities. An incremental budget of $150K has been included in the Superintendent's budget to kick-start this effort. Please see Superintendent's Budget tab for details.	Superintendent's Budget	Superintendent's Budget
How much would it cost to outsource a boundary-review analysis?	Outsourcing this effort would likely cost between $250K to $750K, depending on scope. $250K was added in the budget to support this initiative, as the capacity to support this work doesn't exist with the current staff. Please see Superintendent's Budget tab, lines 36-42.	Superintendent's Budget	Superintendent's Budget
Do any of the Whitehurst report recommendations have fiscal implications that we need to budget for in 2018-19?	Yes, we anticipate implications across multiple budgets. The core team led by Chief of Staff Stephanie Soden is scoping the budget impact of the 16 recommendations to ensure sufficient resourcing. Immediate priorities include FTE for Director of Title IX Policy, Training and Compliance ($160k total), training consultants for staff, students, contractors, and school volunteers (currently under negotiation), and new tracking software ($35k).	Superintendent's Budget	
Please provide the financial summaries for the Office of the Superintendent, the Board of Education, the Assistant Superintendent, and Executive Administration.	Please see the Administrative Costs tab for detailed, trended analysis. The budget team will reconcile and compare requested board travel and stipend requests to the amount currently in the 2018-19 budget and will make any necessary adjustments in the first forecast cycle in the new fiscal year.	Superintendent's Budget	Administrative Costs
At the last Board budget discussion we identified several priorities for additional funding. Does that consume the $1.2M we had to work with?	Yes, the additional requests consumed the additional funding. In fact, we'll only be able to do foundational work on some of the identified priorities. See Superintendent's Budget tab, lines 36-42.	Superintendent's Budget	Superintendent's Budget
In the Superintendent's budget letter, there is a reference to student safety and implementation of the Whitehurst report recommendations. What are the specific budget allocations to implement those recommendations?	Yes, we anticipate implications across multiple budgets. The core team led by Chief of Staff Stephanie Soden is scoping the budget impact of the 16 recommendations to ensure sufficient resourcing. Immediate priorities include FTE for Director of Title IX Policy, Training and Compliance ($160k total), training consultants for staff, students, contractors, and school volunteers (currently under negotiation), and new tracking software ($35k).	Superintendent's Budget	
On p. 18, it references that there are resources in the Chief of Staff's budget for visioning/strategic planning; boundary and focus option work which has been a priority for the board. (Also a reference on p. 42) Please specify the amount of funds allocated for each of those initiatives and work streams. 1) Vision and Strategic Plan Development 2) Support for Boundary Review and Adjustments 3) District wide Focus Option Review 4) Development Capacity 5) Capacity Facility Planning	Specifically, budget for these activities is in the Superintendent's budget (which rolls up into the Chief of Staff for budget management). The following amounts are budgeted for the initial work in support of these objectives: 1) Vision and Strategic Plan-$250K 2) Support for Boundary Review and Adjustments - $250K 3) District-wide Focus Option Review - $150K 4) Development Capacity - $150K, and 5) Capacity Facility Planning - $250K	Superintendent's Budget	Superintendent's Budget

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Request	Summary Response	Topic	Link to Additional Information
Why are we hosting PeopleSoft and what are the pros and cons?	Hosting PeopleSoft in the Cloud is expected to save $500K over the next three years. Please see PeopleSoft Hosting tab for analysis and details. Advantages of Cloud Based Hosting: * PPS does not need to rehire the three PeopleSoft positions (App Developer II, App Developer III, ERP Solutions Admin) which would save a total of $829K, purchase new hardware for $500K, or invest in upgrades to data center infrastructure. * PeopleSoft hardware no longer consumes space, disk, power, cooling, and backup capacity in the PPS data center. * Vendor support proactively monitors the system 24/7 and will respond to service calls 24 hours a day. * We will have access to a large community of practice for PeopleSoft administration and decades of combined experience in PeopleSoft troubleshooting expertise. * We free up the remaining internal staff to focus on improvements to the operation by adding modules, facilitating new interfaces, and refining existing business processes rather than focusing on trying to keep the system operational. * By retaining in-house expertise, we keep staff that are familiar with our practices and history that can speak to our user base and are able to hand off large and time consuming patches and upgrades to the external staff. * Our servers will be stored at Amazon Web Services (AWS), providing system performance, backup, disaster recovery, and uptime that we simply cannot offer at the PPS data center. * By maintaining a separate PPS instance of PeopleSoft, hosted on servers at AWS, patches, upgrades, and backups are on a schedule that PPS choses. Disadvantages of Cloud Based Hosting: * Increased possibility of variable costs when new PeopleSoft modules are added to the environment. * PPS will be less agile should the need arise to expand the PeopleSoft environment footprint. * PPS will not have control of the staff hired to perform support.	Systems and Processes	PeopleSoft Hosting
What is the level of funding for the continued roll-out of K-8 literacy adoption?	The FY 2018-19 budget is $4.3M, which is an investment level similar to FY 2017-18. This includes professional development and staffing costs associated with this adoption, in addition to the efforts necessary to plan, procure, and replace textbooks. Budget ownership is aligned with ownership of the activity, and as such is spread across multiple departments including Humanities, Textbook Purchasing, and the Office of the CAO.	Teaching and Learning	
Has the CAO made recommendations on the amount of investment necessary for textbooks and instructional materials? How much are we budgeting for textbooks (and other materials) in the Proposed Budget and how does this compare to current year and trend?	$2.4M is budgeted in the office of the CAO for textbook expansion, adoption, and replacement, This amount is approximately equivalent to the current year. Please see Textbook Budgets tab for a trended comparison of these activities. Given an historical lack of focus and investment in these areas, approximately $22M is required to bring materials up to the latest instructional standards. As a result, the $2.4M in the 2018-19 budget isn't sufficient.	Teaching and Learning	Textbook Budgets
On p. 70, all the lines for curriculum development and multicultural/ethnic studies have 0 funds allocated. Given the lack of a K-12 curriculum in PPS, I am assume the curriculum development is in another line item. Where is it? Amount and does it include materials and textbooks? Will we be able to comply with the new state law relating to ethnic studies?	Correct, this information is in other lines and departments, contained primarily in the new Humanities department and in Textbook Purchasing. In Humanities, much of the funding is in the program code 22110 (both in the general and the grants fund), Improvement of Instruction Direction. As the CAO continues to work with his Programmatic Leadership team next year, funds that are currently in 22110 will be transferred into program codes more specifically related to activities supporting curriculum development goals. In addition, professional development and staff time dedicated to curriculum adoption is budgeted in program codes beginning with 224XX. The budget for Textbook purchases is spread over the program codes of the grade bands that it serves. The majority is in Elementary, Middle, and HS programs, with carve outs for ESL (programs 11111, 11211, 11311, 12912, and 12913)	Teaching and Learning	
On p. 69, there a doubling of the "program administration/supervision" budget? What is driving that and what is this?	This is the default location for the new positions under Teacher and Learning awaiting final classification and job titles. The total amount is $5.0M and represents 37.0 FTEs. Once moved, the year-over-year increase is approximately $500K, which is mostly driven by two new headcount for the System Performance team.	Teaching and Learning	
Textbooks budget is held steady (representation in Q & A). Does that mean that all core classes in PPS will have adequate textbooks for those classes?	No. While it is true that textbook funding is largely flat in 2018-19, primarily to ensure the ongoing viability of the Literacy Adoption, it is the opinion of Dr. Luis Valentino, CAO, and the Instructional Resource Center (IRC), that our textbooks are not adequately funded. Although IRC has done deep dives on various textbook replacement plans, they are prioritizing Literacy Adoption.	Teaching and Learning	

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Request	Summary Response	Topic	Link to Additional Information
Explain the purpose and goals for the $800k instructional spending in the Office of Teaching & Learning budget	$1.4M is included in the budget for professional development (PD) and as a part of the curriculum adoption project. This PD investment will be targeted to help ensure educators are trained on the most effective methods to deliver new curriculum.	Teaching and Learning	
How can we ensure we don't lose ground on our transportation communications strategy and implementation?	In the 2018-19 budget, two call center representatives are in the budget and will be dedicated to answering parents' calls. Additional staff will be available to cover increased call volume at the beginning of the school year. By May 2019, the routing transportation software will be installed, which includes an app that will provide bus status and location.	Transportation	
How are we providing a safer way to get to school for Lent and Roseway Heights students?	An additional $378K was included in the Transportation budget to cover safe busing and to improve student safety at these two schools.	Transportation	

Request	Summary Response	Topic	Link to Additional Information
Explain the purpose and goals for the $800k instructional spending in the Office of Teaching & Learning budget	$1.4M is included in the budget for professional development (PD) and as a part of the curriculum adoption project. This PD investment will be targeted to help ensure educators are trained on the most effective methods to deliver new curriculum.		

Portland Public Schools
ACCESS Move Expenses
General Fund Only
June 19, 2018

The following FTE and expenses have been added in support of the ACCESS move to Vestal and Lane:

School	FTE added	Reason
Vestal	1.5	Part of ACCESS placement: 1.0 Instructional Coach/Behavioral Coach, 0.2 for Intervention teacher, 0.3 Drama Teacher
Lane	1	Part of ACCESS placement: 1.0 counselor
Access	4.05	Add 1.0 AP for co-location, 1.0 Counselor, 0.25 Secretary, 0.3 Drama Teacher, 1.0 School Climate Specialist, 0.5 Advanced Math Teacher
Total	**6.55**	

Total Cost (Est)	**$707,400**
Busing Expenses	**$700,000**
Total Budgeted Amount	**$1,407,400**

Although not explicitly referenced in the budget (funding can be re-prioritized to cover these expenses) , the following costs have also been identified:

Area	Cost (Est)	Reason
Facilities	$70,000	Moving access to Lane and Vestal as well as internal moves at Lane and Vestal
Facilities	$160,000	Cost to move Head Starts out of Lane, make classrooms at Jason Lee comply with federal guidelines and to fix bathrooms at Lane
Facilities	$40,000	Paint, patch and repair at Vestal and Lane
Technology	$19,000	Chromebook carts for Vestal and ACCESS
Facilities	$10,000	Additional custodial work
Facilities	TBD	Science classrooms at Lane
Technology	TBD	Additional IT support for wireless hubs, setting up of computer lab, etc.
Total	**$299,000**	

Total Estimated Cost	**$1,706,400**

Portland Public Schools
Changes versus 2017-18 Budget
General Fund Only
June 19, 2018

USD in millions

2017-18 Adopted Budget	**$617.29**

Increases

PAT Teacher Pay Increase	$6.30
Class Overage	2.90
Fringe Increase driven by PAT pay increases/class overage	1.26
Two Additional School Days	1.00
Substitute Pay Increase	3.00
Additional Teachers in Classroom	3.00
PERS UAL Change	2.78
Health and Welfare Increase	7.62
First Student - Contractual Increase	1.31
Bus Routes for Middle School	0.70
City Ends Bus Ticket Subsidy	0.60
Lent/Roseway Heights Safety Busing	0.38
ACCESS Dual Campus Busing	0.70
Security - Increase to match actual spend levels	0.18
Athletics - Increase to match actual spend levels	0.80
Legal - Increase to match actual spend levels	0.80
Middle School Transition (net of Transportation)	1.50
Multi-Tiered Systems of Support	1.60
Charters Pass Thru	1.21
NGSS Instructional Resources (which can be used for Environmental Education)	0.20
Vision and Strategic Planning	0.25
Support for Boundary Review and Adjustments	0.25
District-wide Focus Option Review	0.15
Policy Development Capacity	0.15
Capacity Facility Planning	0.25
Budget Reserves Increase	5.52

Total Increases	**$44.41**

Reductions

Vacancy/Reduction - Salaries/Wages	-$3.68
Vacancy/Reduction - Fringe	(0.50)
Vacancy/Reduction - Healthcare	(0.95)
Additional Funding for Outdoor School provided by State	(1.00)
Unidentified Savings	(0.57)

Total Reductions	**-$6.70**
Net Change	**$37.71**
2018-19 Approved Budget	**$655.00**

Portland Public Schools
Maintenance Contract Comparison
June 12, 2018

Contract #	Vendor	Description	2017/18 Budget (if known)	2018/19 Budget	Variance ($)	Variance (%)
59571	City of Portland	City to provide PPS vehicle repair and maintenance services.	NK	$300,000	NA	NA
63584	KONE, Inc.	Elevator preventative maintenance, on-call maintenance, state required testing and phone monitoring per City and County of Denver contract GENRL-201414653-00 made available via US Communities.	NK	$140,000	NA	NA
58995	A Worksafe Service, Inc.	Contractor will provide drug and alcohol testing services to the District or contracted employees as-needed. This contract will be used by multiple departments, departments must provide their chartfield to AP processing.	NK	$0	NA	NA
63633	Delta Connects Inc	Contractor will provide qualified BAS Technician to bridge the gap while the district searches for qualified candidates.	NK	$10,000	NA	NA
64162	Air Filter Sales & Service - Camfil Farr Branch	Provide air filters and replacement services for District HVAC systems. Year 1 contract under S-62705. Year 2 plus 3 option years thru 1/31/2021 Annual NTE $120,000 Maximum thru life of the contract: NTE $480,000	$120,000	$120,000	$0	0%
64301	eCIFM Solutions Inc.	Five-year IBM TRIRIGA license authorization to use IBM software on the TRIRIGA platform.	$0	$55,000	$55,000	NA
64377	Leavitt Machinery USA INC	Vendor will provide quarterly and annual preventative and regular maintenance for Maintenance area/scissor lifts.	$10,000	$5,000	-$5,000	-50%
64734	Snyder Roofing of Oregon, LLC	Contractor will provide on demand roofing repairs and maintenance to all District buildings on an "as needed" basis.	$10,000	$3,000	-$7,000	-70%
64905	eCIFM Solutions Inc.	Hosting Services (Production & Development Environment) which compliments the TRIRIGA implementation at PPS (With the option to renew for four years)	$0	$40,500	$40,500	NA
64920	Playcore Wisconsin, Inc. dba Game Time	Contractor will provide engineered wood fiber chips for playground/play structures for entire District on an "as needed" basis.	$40,000	$40,000	$0	0%
64978	eCIFM Solutions Inc.	On demand TRIRIGA Professional Software Support Services	$80,000	$50,000	-$30,000	-38%
65012	Northwest Scaffold Services Inc	Contractor will deliver, erect, tear down and pick up scaffolding for District use on an as needed basis.	$10,000	$5,000	-$5,000	-50%
65030	Pacific Power Generation	Provide non-warranty generator services & repairs.	$10,000	$5,000	-$5,000	-50%
65035	Guy Nielson Co	Refractory contractor services.	$50,000	$17,000	-$33,000	-66%
65053	MT. SCOTT FUEL CO	Provide bark chips for Community Day Care.	$10,000	$10,000	$0	0%
65403	Culver Glass Company	Repair and replace broken/damaged windows for all District facilities on an as-needed basis	NK	$150,000	NA	NA
65421	Cummins Inc.	Service or replacement of generator assembly including parts and labor	$7,662	$7,500	-$162	-2%
65422	Cummins Inc.	Generator service, parts and maintenance costs.	$10,000	$5,000	-$5,000	-50%
65543	Geese Guys, LLC	Contractor will provide geese removal/deterrent at Franklin HS and Madison HS.	$7,000	$5,000	-$2,000	-29%
65653	The Davey Tree Expert Company	Tree removal service.	$3,900	$3,900	$0	0%
65713	Neighborhood Gutters LLC	Contractor to provide gutter cleaning, moss removal and moss treatment services at Multiple PPS facilities.	$2,575	$0	-$2,575	-100%
65731	First Cascade Corporation	Removal and replacement of caulking above windows.	$8,906	$0	-$8,906	-100%

Portland Public Schools
Non-Maintenance Contract Comparison
June 20, 2018

Contract #	Vendor	Description	2017/18 Budget or Spend	2018/19 Budget	Variance ($)	Variance (%)
First Student	First Student	Increase includes 12.25% increase and additional bussing for Middle Schools, Access and safety bussing	$10,682,000	$13,769,858	$3,087,858	29%
64269	CorVel Enterprise Comp, Inc	Provide third-party administration of workers compensation claims in accordance with state statutes. Original term 3-years with the option to renew for additional two 1-year terms.	$350,000	$280,000	-$70,000	-20%
64702	Piper Jaffray	Advice to the District about capital and/or non-capital financing options, the amount (s) and type of debt to issue, and other matters related to capital and/or non-capital budgeting and finance.	$300,000	$0	-$300,000	-100%
65736	Cost Advisors	Assist in improving the AP and Financial Reporting process.	$50,000	$0	-$50,000	-100%
64398	PlanB Consultancy	Audit of the Accounts Payable process.	$52,354	$0	-$52,354	-100%
63101	Reinisch Wilson Weier, PC	Provide workers' compensation legal services to District on an as-needed basis at the direction of General Counsel. PPS 46-0525(3) Direct Negotiation of legal services.	$50,000	$0	-$50,000	-100%
63926	Verdant Web Technologies, LLC	Web based environmental health and safety database for management of asbestos and radon information, and regulatory compliance with Federal EPA and Oregon OHA regulations.	$53,084	$9,720	-$43,364	-82%
65544	Office of General Counsel Network LLC	Interim General Counsel services	$183,250	$85,000	-$98,250	-54%
65910	David Roy Consulting	Contractor to provide support to the Superintendent Chief Human Resources Office and Communications team in communicating the organizations emerging vision	$49,000	$49,000	$0	0%
65869	Two Oceans LLC	Interim support for Finance department and assistance with budget and treasury functions.	$271,280	$107,000	-$164,280	-61%
65890	Jim Scherzinger	Provide interim Chief Financial Officer services to the District while the search for a permanent CFO is completed.	$90,000	$0	-$90,000	-100%
65849	The Gunter Group	Assist District with staff augmentation and leadership support.	$249,238	$148,672	-$100,566	-40%
64664	School Bus Consultants (Transpar)	Assist District with staff augmentation and leadership support.	$375,000	$0	-$375,000	-100%

Portland Public Schools
Measure 98 Budget
General Fund Only
June 12, 2018

	Measure 98 Budget and FTE by Dept/School Grant Fund, 205		
Dept	**School/Department**	**Budget**	**FTE ***
3115	Benson	$186,370	2.0
3118	Jefferson	$196,308	1.8
3120	Lincoln	$258,144	2.5
3124	Roosevelt	$223,107	2.0
3126	Wilson	$282,532	2.5
3213	Cleveland	$231,380	2.5
3215	Franklin	$335,927	3.0
3217	Grant	$282,588	2.5
3218	Madison	$220,572	2.0
4154	Metro Learning Center	$150,229	1.5
4313	Alliance High School	$103,321	1.0
5413	Portland DART Schools	$124,222	1.0
5424	Student Services	$113,530	1.0
5438	College and Career Readiness **	$4,692,158	17.5
5485	Mult Pathways to Graduation	$111,554	1.0
5523	Accounting Services	$375,592	0.0
Grand Total	**PPS**	**$7,887,534**	**43.9**

Notes

*Most school FTE is fractional portions of teachers days for Professional Learning Communities

** Student Engagement Coaches

Portland Public Schools
Department of Instruction and School Communities
Year-over-year FTE Comparison
June 19, 2018

Department of Instruction and School Communities (DISC)	
Fiscal Year	FTE
2017/18	1,195.7
2018/19	1,217.2
Year-over-year Increase	21.5

Notes:
14 of the increase are school-based staff in SPED and ESL

The 2018/19 Budget for the Department of Instruction and School Communities includes the cost of the newly reorganized department. The FTE required to deliver Multi-Tiered Systems of Support contributes the largest amount to this growth.

The table above represents staffing levels of the departments that are part of DISC in 2018/19. For comparison, these same departments, or their antecedent departments before reorg are used for a 2017/18 comparison. See Department list below:

2018/19 DISC Departments	Departments Included in 2017/18 Comparison
Athletics	Athletics
AVID & AP	Charter Schools
CAO	Cleveland Schools
Charter Schools	College and Career Readiness
Chief of Schools	Curriculum & Instruction
Chief of Student Support Services	Dual Language Programs
College and Career Readiness	Early Learner Programs: P-3
Dual Language Programs	Enrollment Transfer Services
Early Learner Programs: P-3	ESL
Enrollment Transfer Services	Franklin Schools
ESL	Funded Programs
Funded Programs	Grant/Jefferson Schools
High School Programs	Indian Education Services
Humanities	Instructional Resource Center
Indian Education Services	Integrated Curr Development
Instruction & School Communities	Lincoln/Madison Schools
Instructional Resource Center	Mult Pathways to Graduation
Integrated Curr Development	Office of School Performance
MTSS	Office of Teaching & Learning
Mult Pathways to Graduation	PK-12 Programs
Portland DART Schools	Portland DART Schools
Portland Evening Scholars	Portland Evening Scholars
Professional Learning	Professional Development Teacher
Special Education Svcs-Mgmt	Roosevelt Schools
SPED - Comm Transition Pgm	Special Education Svcs-Mgmt
SPED - Holladay Center	SPED - Comm Transition Pgm
STEM	SPED - Holladay Center
Student Services	Student Services
TAG & IB	Talented And Gifted - Mgmt
Teen Parent / FACS	Teen Parent / FACS
Textbook Purchases	Textbook Purchases
	Wilson Schools

Portland Public Schools
Office of School Support and Supervision Non-Personnel Budget
General Fund Only
June 19, 2018

Department & Account	Total	Notes/Explanation
Charter Schools	$14,843,668	
Charter Schools	$14,839,768	Charter Pass through. This number is calculated by the State and is a statutory requirement
Consumable Supplies	$2,144	Supplies and materials line <$10,000
Telephone	$665	Supplies and materials line <$10,000
Non-Instr Pers/Professional Sv	$624	Supplies and materials line <$10,000
Travel, Local in District	$371	Supplies and materials line <$10,000
Postage	$96	Supplies and materials line <$10,000
Mult Pathways to Graduation	$9,667,371	
Tuition to Private Schools	$9,333,889	Tuition paid to a variety of private schools to find educational solutions for hard-to-place students
Instructional Services	$173,713	Contracts with MESD
Non-Instr Pers/Professional Sv	$103,500	Contract with Catalyst for Reconnection Services
Consumable Supplies	$21,110	Supplies for students
Non-Consumable Supplies	$12,393	Supplies for students
Computer Software	$6,625	Supplies and materials line <$10,000
Local Mtgs/Non-Instr Staff Dev	$5,460	Supplies and materials line <$10,000
Travel, Out of District	$3,120	Supplies and materials line <$10,000
Telephone	$2,190	Supplies and materials line <$10,000
Computers	$1,500	Supplies and materials line <$10,000
Printing and Binding	$1,000	Supplies and materials line <$10,000
Postage	$816	Supplies and materials line <$10,000
Initial and Addl Equipment	$588	Supplies and materials line <$10,000
Library Books	$510	Supplies and materials line <$10,000
Interdepartmental Charges	$374	Supplies and materials line <$10,000
Rentals	$321	Supplies and materials line <$10,000
Dues and Fees	$214	Supplies and materials line <$10,000
Periodicals	$48	Supplies and materials line <$10,000
Teen Parent / FACS	$359,524	
Professional Child Care Svcs	$275,200	Contracted Child Care for Parenting Students
Non-Instr Pers/Professional Sv	$16,000	Discretionary Support funds for Pregnant and Parenting Students
Instructional Services	$14,800	Discretionary Support funds for Pregnant and Parenting Students
Other Instr Prof/Tech Svcs	$14,000	Discretionary Support funds for Pregnant and Parenting Students
Consumable Supplies	$11,938	Discretionary Support funds for Pregnant and Parenting Students
Travel, Local in District	$5,800	Supplies and materials line <$10,000
Telephone	$4,250	Supplies and materials line <$10,000
Computers	$3,000	Supplies and materials line <$10,000
Repairs and Maintenance Svcs	$3,000	Supplies and materials line <$10,000
Interdepartmental Charges	$2,500	Supplies and materials line <$10,000
Local Mtgs/Non-Instr Staff Dev	$2,041	Supplies and materials line <$10,000
Reimb - School Bus	$2,000	Supplies and materials line <$10,000
Misc Other Technology	$1,600	Supplies and materials line <$10,000
Dues and Fees	$1,050	Supplies and materials line <$10,000
Travel, Student Activities	$1,000	Supplies and materials line <$10,000
Travel, Out of District	$596	Supplies and materials line <$10,000
Library Books	$500	Supplies and materials line <$10,000
Postage	$149	Supplies and materials line <$10,000
Periodicals	$100	Supplies and materials line <$10,000
Chief of Schools	$279,975	
Consumable Supplies	$217,475	Combined Discretionary Budget for COS and New Area Supes
Other Instr Prof/Tech Svcs	$19,000	Combined Discretionary Budget for COS and New Area Supes
Non-Instr Pers/Professional Sv	$16,331	Combined Discretionary Budget for COS and New Area Supes
Interdepartmental Charges	$14,250	Combined Discretionary Budget for COS and New Area Supes
Leased Copy Machines	$6,975	Supplies and materials line <$10,000
Local Mtgs/Non-Instr Staff Dev	$3,537	Supplies and materials line <$10,000
Telephone	$1,520	Supplies and materials line <$10,000
Dues and Fees	$570	Supplies and materials line <$10,000
Printing and Binding	$190	Supplies and materials line <$10,000
Travel, Out of District	$126	Supplies and materials line <$10,000
High School Programs	$110,071	
Consumable Supplies	$81,650	Discretionary Support funds for supporting HS's
Printing and Binding	$14,250	Discretionary Support funds for supporting HS's
Other Instr Prof/Tech Svcs	$9,626	Supplies and materials line <$10,000
Non-Instr Pers/Professional Sv	$4,070	Supplies and materials line <$10,000
Security Services	$475	Supplies and materials line <$10,000
Portland Evening Scholars	$22,951	
Consumable Supplies	$9,252	Supplies and materials line <$10,000
Leased Copy Machines	$3,186	Supplies and materials line <$10,000
Textbook Expansion	$1,979	Supplies and materials line <$10,000
Postage	$1,265	Supplies and materials line <$10,000
Telephone	$1,250	Supplies and materials line <$10,000
Library Books	$1,246	Supplies and materials line <$10,000
Computer Software	$1,020	Supplies and materials line <$10,000
Computers	$701	Supplies and materials line <$10,000
Printing and Binding	$612	Supplies and materials line <$10,000
Periodicals	$518	Supplies and materials line <$10,000
Rentals	$489	Supplies and materials line <$10,000
Dues and Fees	$476	Supplies and materials line <$10,000
Local Mtgs/Non-Instr Staff Dev	$340	Supplies and materials line <$10,000
Non-Instr Pers/Professional Sv	$209	Supplies and materials line <$10,000
Travel, Out of District	$173	Supplies and materials line <$10,000
Other Property Services	$92	Supplies and materials line <$10,000
Misc Other Technology	$92	Supplies and materials line <$10,000
Instructional Services	$51	Supplies and materials line <$10,000
Indian Education Services	$17,367	
Consumable Supplies	$11,567	Supplies and materials line <$10,000
Travel, Student Activities	$2,000	Supplies and materials line <$10,000
Postage	$2,000	Supplies and materials line <$10,000
Rentals	$1,000	Supplies and materials line <$10,000
Printing and Binding	$800	Supplies and materials line <$10,000
Grand Total	$25,300,926	

PPS Charter Schools	ODE Charter Schools
Arthur Academy - Portland	Cottonwood School
KairosPDX	
Le Monde French Immersion	
Opal School	
Portland Village School	
Trillium	

CBO Schools
Depaul
Helensview
Mt. Scott HS
NAYA
Open School North
Yes To College
PCC Gateway to College
Portland Youth Builders
Rosemary Anderson HS
SE Works
Youth Progress

Portland Public Schools
Office of Student Support Services Non-Personnel Budget
General Fund Only
June 19, 2018

Department/Account	Total	Notes
Special Education Svcs-Mgmt	**$2,801,847**	
Professional Health Care Svcs	$769,757	Contracts with MESD for 1:1 Nursing Services
Non-Instr Pers/Professional Sv	$631,973	Contracts for Interpretation and Therapeutic Schooling and others based on needs of students
Judgements and Settlements Against the District	$500,000	Settlements against the district for IEP-related issues
Consumable Supplies	$302,181	Floor set by MOE, based on historicals & number of FTE in SPED
Tuition to Private Schools	$250,000	Tuition for hard-to-place students including Schools for Blind & Deaf
Computers	$94,470	Supplies and materials supporting largest Department in the District
Instructional Services	$45,701	Supplies and materials supporting largest Department in the District
Travel, Local in District	$45,251	Supplies and materials supporting largest Department in the District
Telephone	$24,265	Supplies and materials supporting largest Department in the District
Non-Consumable Supplies	$23,754	Supplies and materials supporting largest Department in the District
Minor Equipment - Tagged	$20,000	Supplies and materials supporting largest Department in the District
Computer Software	$18,929	Supplies and materials supporting largest Department in the District
Leased Copy Machines	$14,062	Supplies and materials supporting largest Department in the District
Other Instr Prof/Tech Svcs	$13,291	Supplies and materials supporting largest Department in the District
Dues and Fees	$8,418	Supplies and materials line <$10,000
Periodicals	$8,235	Supplies and materials line <$10,000
Textbook Replacement	$5,335	Supplies and materials line <$10,000
Library Books	$4,645	Supplies and materials line <$10,000
Interdepartmental Charges	$4,418	Supplies and materials line <$10,000
Advertising	$3,758	Supplies and materials line <$10,000
Repairs and Maintenance Svcs	$3,726	Supplies and materials line <$10,000
Printers	$2,700	Supplies and materials line <$10,000
Travel, Out of District	$1,611	Supplies and materials line <$10,000
Postage	$1,313	Supplies and materials line <$10,000
Local Mtgs/Non-Instr Staff Dev	$1,100	Supplies and materials line <$10,000
Maintenance Materials	$948	Supplies and materials line <$10,000
Misc Other Technology	$659	Supplies and materials line <$10,000
Wide Area Network/Misc	$614	Supplies and materials line <$10,000
Printing and Binding	$412	Supplies and materials line <$10,000
Travel, Student Activities	$199	Supplies and materials line <$10,000
Other Property Services	$122	Supplies and materials line <$10,000
Athletics	**$2,053,983**	
Non-Instr Pers/Professional Sv	$764,334	Gym and Field rentals - based on Historical Actuals, right sized from 17.18
Other Instr Prof/Tech Svcs	$435,744	Referee and Umpire Fees - based on Historical Actuals, right sized from 17.18
Non-Reimb Student Transport	$400,000	Student Travel, no reimbursable by the state - based on Historical Actuals, right sized from 17.18
Travel, Student Activities	$100,000	Additional Student Travel - based on Historical Actuals, right sized from 17.18
Consumable Supplies	$98,000	Materials for Athletics
Laundering Services	$54,796	Uniform Laundering
Rentals	$30,050	Supplies and materials based on historicals
Dues and Fees	$30,000	Supplies and materials based on historicals
Local Mtgs/Non-Instr Staff Dev	$20,000	Supplies and materials based on historicals
Initial and Addl Equipment	$20,000	Supplies and materials based on historicals
Non-Consumable Supplies	$20,000	Supplies and materials based on historicals
Travel, Out of District	$16,559	Supplies and materials based on historicals
Repairs and Maintenance Svcs	$15,000	Supplies and materials based on historicals
Interdepartmental Charges	$12,000	Supplies and materials based on historicals
Travel, Local in District	$5,000	Supplies and materials line <$10,000
Telephone	$5,000	Supplies and materials line <$10,000
Other Property Services	$5,000	Supplies and materials line <$10,000
Computers	$5,000	Supplies and materials line <$10,000
Reimb - Taxi Cab	$5,000	Supplies and materials line <$10,000
Printing and Binding	$3,500	Supplies and materials line <$10,000
Software Capital Expense	$2,700	Supplies and materials line <$10,000
Leased Copy Machines	$2,500	Supplies and materials line <$10,000
Computer Software	$2,500	Supplies and materials line <$10,000
Auto Parts, Batteries	$1,000	Supplies and materials line <$10,000
Gas	$200	Supplies and materials line <$10,000
Periodicals	$100	Supplies and materials line <$10,000

Portland Public Schools
Office of Student Support Services Non-Personnel Budget
General Fund Only
June 19, 2018

Student Services	$1,177,072	
Non-Instr Pers/Professional Sv	$685,432	Contract with MESD for Multnomah County School Based Mental Health (SBMH) program to provide mental health services for students in the Portland Public School District, professional development, contracts for staff PD, RNW contract, etc
Instructional Services	$214,000	Delayed Expulsion School Counseling
Textbook Expansion	$85,000	Curricula for SSC and Tier III supports
Consumable Supplies	$68,089	Supplies for 504 and based upon historical needs for central office, supplies and materials to support the work
Local Mtgs/Non-Instr Staff Dev	$42,994	PD for New Curricula
Non-Consumable Supplies	$31,400	Non-covered medical needs for 504 students
Printing and Binding	$20,000	Based on Historicals
Travel, Local in District	$9,545	Supplies and materials line <$10,000
Telephone	$5,662	Supplies and materials line <$10,000
Computer Equipment	$5,000	Supplies and materials line <$10,000
Computers	$5,000	Supplies and materials line <$10,000
Travel, Out of District	$2,000	Supplies and materials line <$10,000
Reimb - Trimet	$1,000	Supplies and materials line <$10,000
Professional Health Care Svcs	$1,000	Supplies and materials line <$10,000
Interdepartmental Charges	$700	Supplies and materials line <$10,000
Dues and Fees	$250	Supplies and materials line <$10,000
MTSS	$493,500	
Textbooks	$300,000	Social Emotional Curriculum Implementation
Non-Instr Pers/Professional Sv	$75,000	Brand new Department - Based on Projected need
Local Mtgs/Non-Instr Staff Dev	$50,000	Brand new Department - Based on Projected need
Consumable Supplies	$25,000	Brand new Department - Based on Projected need
Library Books	$15,000	Brand new Department - Based on Projected need
Computer Equipment	$10,000	Brand new Department - Based on Projected need
Printing and Binding	$5,000	Brand new Department - Based on Projected need
Non-Consumable Supplies	$5,000	Brand new Department - Based on Projected need
Travel, Local in District	$4,000	Brand new Department - Based on Projected need
Computers	$2,000	Brand new Department - Based on Projected need
Software Capital Expense	$1,000	Brand new Department - Based on Projected need
Travel, Out of District	$500	Brand new Department - Based on Projected need
Misc Other Technology	$500	Brand new Department - Based on Projected need
Telephone	$500	Brand new Department - Based on Projected need
Chief of Student Support Services	$259,000	
Non-Instr Pers/Professional Sv	$160,000	Naviance (College and Career Planning software)
Local Mtgs/Non-Instr Staff Dev	$50,000	Professional Development
Consumable Supplies	$15,000	Supplies and materials based on historicals
Other Instr Prof/Tech Svcs	$10,000	Supplies and materials based on historicals
Computers	$8,000	Supplies and materials line <$10,000
Travel, Out of District	$5,000	Supplies and materials line <$10,000
Non-Consumable Supplies	$5,000	Supplies and materials line <$10,000
Telephone	$1,500	Supplies and materials line <$10,000
Printing and Binding	$1,500	Supplies and materials line <$10,000
Misc Other Technology	$1,000	Supplies and materials line <$10,000
Instructional Services	$500	Supplies and materials line <$10,000
Travel, Local in District	$500	Supplies and materials line <$10,000
Dues and Fees	$500	Supplies and materials line <$10,000
Periodicals	$500	Supplies and materials line <$10,000
Enrollment Transfer Services	$125,910	
Non-Instr Pers/Professional Sv	$105,750	SchoolMint (PPS School Lottery System)
Leased Copy Machines	$4,500	Supplies and materials line <$10,000
Postage	$4,000	Supplies and materials line <$10,000
Consumable Supplies	$4,000	Supplies and materials line <$10,000
Printing and Binding	$3,000	Supplies and materials line <$10,000
Local Mtgs/Non-Instr Staff Dev	$3,000	Supplies and materials line <$10,000
Computer Equipment	$500	Supplies and materials line <$10,000
Telephone	$360	Supplies and materials line <$10,000

Portland Public Schools
Office of Student Support Services Non-Personnel Budget
General Fund Only
June 19, 2018

Non-Consumable Supplies	$250	Supplies and materials line <$10,000
Travel, Out of District	$200	Supplies and materials line <$10,000
Interdepartmental Charges	$150	Supplies and materials line <$10,000
Travel, Local in District	$100	Supplies and materials line <$10,000
Dues and Fees	$100	Supplies and materials line <$10,000
SPED - Holladay Center	**$113,813**	
Instructional Services	$100,000	Discretionary Spend for the entire school
Consumable Supplies	$13,813	Discretionary Spend for the entire school
SPED - Comm Transition Pgm	**$20,100**	
Instructional Services	$7,500	Supplies and materials line <$10,000
Consumable Supplies	$7,200	Supplies and materials line <$10,000
Leased Copy Machines	$5,400	Supplies and materials line <$10,000
Grand Total	**$7,045,225**	

Portland Public Schools
Equity FTE List
General Fund Only
June 12, 2018

Name	Position	FTE	Future Focus
Minoo,Dunya M	Director - Equity & Partnerships	1.0	Community Partnerships
MacLeod,Cynthia A	Asst Director-Acad Prog-Equity	0.5	Talent Diversity
Anglada-Cordero,Pedro M	Student Success Advocate	1.0	Student Initiatives
Stevens-Krogh,Mary L	Student Success Advocate (225)	1.0	Student Initiatives
Nguyen,Hoa H	Student Success Advocate (225)	1.0	Student Initiatives
Williams,Chris G	Stdt Success Prgms Sprvr	1.0	Student Initiatives
Painton,Juniper R	Administrative Assistant	0.5	Community Partnerships
Davis,Maurice J W	Student Success Advocate (210)	1.0	Student Initiatives
Watson,Ezell	Business Operations Analyst I	1.0	Talent Diversity
Lothe,Jeffrey A	Student Success Advocate (225)	1.0	Student Initiatives
Newcomb,Wendy N	Student Success Advocate (225)	1.0	Student Initiatives
Brooks,Vanessa C	Student Success Advocate (225)	1.0	Student Initiatives
Girardi,Concettina M	Training Consultant - Equity	1.0	Talent Diversity
Vang,Mee	Sr Admin Secretary I	0.5	Community Partnerships
ZZ - Racial Equities Sr Advisor	ZZ - Racial Equities Sr Advisor	1.0	Overall Advisor
ZZ - Student Advisor	ZZ - Student Advisor	1.0	Student Initiatives
Total		**14.5**	

Portland Public Schools
Middle School Implementation Budget
Original Budget Plan - 2018-19
June 12, 2018

Department	Description	Curriculum Climate Schedule? For the BOE	Notes	Total Forecast	FY 17-18	FY18-19 Budget
T&L	Band Instruments	Curriculum	Initially $343K was part of Nutrition Services budget, which will now be funded by 202. $343K will remain contingency until further notice.	$343,000	$0	$343,000
Office of Teaching & Learning	Harriet Tubman and Rose City Park will need complete sets of curriculum and materials; Roseway will need additional materials due to increased enrollment. (including curriculum and materials for special populations i.e , special education, ESL)	Curriculum	With Ockley Green, this was done after July 1 2016. Possession will be taken in Aug 2018, therefore costs are assumed to occur in FY18-19	$354,000	$0	$354,000
Office of Teaching & Learning	Rose City Park and Harriet Tubman will need complete library materials. Roseway Heights will need to expand their middle reader collection	Curriculum	With Ockley Green, this was done after July 1 2016. Possession will be taken in Aug 2018, therefore costs are assumed to occur in FY18-19	$300,000	$0	$300,000
Office of Teaching & Learning	Professional development for Roseway Heights, Tubman Rose City Park	Climate - Teacher Staff meetings/PD and development	PD will not take place until sites are open in Summer 2018 and will be in FY18-19	$200,000	$0	$200,000
Office of Teaching & Learning	Instructional Program Support	Curriculum	Will occur once Tubman is open and staffed, FY18-19	$70,000	$0	$70,000
Office of Teaching & Learning	Committee work for middle grades framework	FY17.18 Budget	Central Committee support funds. Outreach and planning for the re-alignment of K-8s and middle schools will occur in Winter and Spring 2018, and will therefore all be FY17-18 costs	$26,000	$26,000	$0
Office of Teaching & Learning	Feeder school student input, leadership, outreach, and orientation.	FY17.18 Budget	Substitutes, transportation, food, and estimate for input and outreach Outreach and planning for the realignment of K-8s and middle schools will occur in Winter and Spring 2018, and will therefore all be FY17-18 costs	$15,800	$15,800	$0
Office of Teaching & Learning	Establish Site Councils for new schools	FY17.18 Budget	Teachers and classified staff will accrue Extended Responsibility and Extended Hours. Outreach and planning for the re-alignment of K-8s and middle schools will occur in Winter and Spring 2018, and will therefore all be FY17-18 costs	$13,000	$13,000	$0
Office of Teaching & Learning	Scheduling consultant	FY17.18 Budget	Consulting Hours	$10,000	$10,000	$0
Office of Teaching & Learning	Begin PTAs for Tubman and Roseway Heights	FY17.18 Budget	Refreshments and materials - i.e., paper, printing, signage, interpretation and translation Outreach and planning for the re-alignment of K-8s and middle schools will occur in Winter and Spring 2018, and will therefore all be FY17-18 costs	$4,500	$4,500	$0
Office of Teaching & Learning	School Celebrations at Rose City Park, Harriet Tubman, and Roseway Heights	FY17.18 Budget	Farewell to the middle grades for schools returning to a K-5 configuration, opening celebrations at Rose City Park, Harriet Tubman, and Roseway Heights Outreach and planning for the re-alignment of K-8s and middle schools will occur in Winter and Spring 2018, and will therefore all be FY17-18 costs	$4,000	$4,000	$0
Office of Teaching & Learning	Professional development planning	FY17.18 Budget	Planning will take place in Spring 2018	$2,000	$2,000	$0
Office of Teaching & Learning	Harriet Tubman and Roseway Heights will need technology updates. Rose City Park and Harriet Tubman will need teacher technology bundles and student labs.		Accounted for below in IT Budget	$0	$0	$0
Transportation	Transportation		For additional bus routes needed	$0	$0	$700,000
Equity	SUN		For Tubman/Roseway Heights Middle School	$0	$0	$40,000
Equity	Vendor to be determined		Partnership Supports- for Tubman/Roseway Heights Middle School	$0	$0	$40,000
Equity	Vendor to be determined		Attendance coordinator and/or Student assistance coordinator for Tubman/Roseway Heights Middle School	$0	$0	$150,000
Total				**$1,342,300**	**$75,300**	**$2,197,000**

Portland Public Schools
Middle School Implementation Flowchart
June 12, 2018

Middle School Conversion – FAM Work Flow Chart

Irvington
Moves only

Sabin
Moves Only

King
Moves Only

Boise Elliot
Moves Only

Furniture Moves from Inventory
(From 3 different Bldgs)

TUBMAN
Const. Work

Scott
Moves Only

Rigler**

Lee*
Moves Only

Vestal*
Moves Only

Roseway Heights
Const. Work

Head Start (2)

Access

Lane*
Moves Only

Head Start (1)

Access

Rose City Park
Const. & Moves

Kelly Annex
Moves Only

Head Start (1)

Clarendon
Moves Only

Beverly Cleary
Fernwood
Moves Only

Beverly Cleary
Hollyrood
Const. & Moves

* The asterisk indicates these sites are not currently
budgeted to receive any construction work or additional
moves. However, when the decision to move Access
occurred (5/30/18), it's clear additional moves will occur
and some additional construction work will be required.
FAM is currently working on this additional cost estimate.

** The moves from Rigler to Scott are not included
in the current budget, as the decision to move classes
from Rigler to Scott was a decision that was made
after the current budget was created. FAM is
currently working on a budget estimate.

Portland Public Schools
School Enrollment and Staffing Changes
General Fund Only
June 19, 2018

The following schools received less of a positive percentage change in FTE by at least 5% in comparison to the percentage change in projected enrollment.

School	% change in enrollment	% change in FTE	Comments
Abernethy	-1%	-9%	Based on section allocations by grade level,there will be two less homerooms because of a slight enrollment decrease. During fall balancing, an additional FTE may be provided if enrollment goes up.
Chief Joseph	-3%	-10%	A reduction of 11 students is projected for the coming school year. A reduction in FTE is due to non-formula from 2017-18 being discontinued.
Markham	6%	-1%	The school no longer qualifies as a Title-I school
Woodlawn	-1%	-10%	School was supported with non-formula FTE as a focus/priority school. The additional FTE goes away in the 2018-19 school year as school made progress on student achievement. FTE/student now in line with like schools.
Winterhaven	1%	-9%	Loss in FTE is due to the change in the staffing model from ratio to homerooms and sections and pulling back of non-formula FTE.
Vernon	13%	7%	Non-formula FTE goes away in 2018-19 .
Faubion	29%	5%	In 2017-18, Faubion moved into their new school and enrollment was 119 students above what was projected.Therefore the increase in projected enrollment was adjusted for 2018-19, but the FTE had already been largely allocated as non-formula in 2017-18 so that did not increase in the same way.

Portland Public Schools
Administrative Costs
General Fund Only
June 19, 2018

	2016-17 Actuals	2017-18 Budget	2018-19 Budget
Office of Superintendent	**$830,305**	**$1,393,480**	**$3,321,881**
Contracted / Technical Services	$3,687	$11,348	$85,250
Dues, Fees and Charges	$46,009	$50,500	$308,000
Professional Development	$34,800	$8,919	$67,003
Professional Services	$75,445	$139,835	$1,763,794
Staff Travel	$26,758	$5,768	$58,331
Supplies and Materials	$7,700	$366,106	$401,248
Salary Costs	$635,906	$811,004	$638,255
Board of Education Services	**$669,329**	**$552,562**	**$572,733**
Contracted / Technical Services	$5,517	$6,147	$6,200
Dues, Fees and Charges	$18,940	$20,015	$20,000
Professional Development	$24,736	$11,251	$11,300
Professional Services	$328,503	$89,394	$90,600
Staff Travel	$45,155	$15,901	$15,900
Student Travel	$4,536		
Supplies and Materials	$2,490	$72,200	$71,200
Salary Costs	$239,453	$337,654	$357,533
Assistant Superintendent	**$1,386,620**	**$885,500**	**$2,726,403**
Contracted / Technical Services	$55,426	$9,542	$8,685
Dues, Fees and Charges	$1,866	$15,600	$14,820
Professional Development	$31,126	$2,772	$3,639
Professional Services	$22,278	$3,718	$3,150
Staff Travel	$21,899	$5,492	$126
Student Travel	$458		
Supplies and Materials	$58,989	$24,906	$10,000
Salary Costs	$1,194,579	$823,470	$2,685,983
Executive Administration	**$632,667**	**$1,011,343**	**$1,553,553**
Contracted / Technical Services	$633	$3,041	$47,122
Dues, Fees and Charges	$1,824		
Professional Development	$8,179	$3,189	$0
Professional Services	$13,762		$50,000
Staff Travel	$8,313	$981	$0
Supplies and Materials	$4,571	$52,401	$75,000
Salary Costs	$595,385	$951,731	$1,381,431

Portland Public Schools
Superintendent's 2018-19 Budget
Detailed Line Items
June 19, 2018

Personnel	Budgeted Amount	Detail
Salary and Fringe Total	$638,255	
Superintendent - Guadalupe Guerrero		
CEA - Cheryl Pittman		
Ombudsman - Judi Martin		
Non-Personnel	**Budgeted Amount**	**Detail**
Consumable Supplies	$501,823	
Misc Computer, Supplies and Materials		$63,054
Curriculum and Instructional Discretionary		$438,769
Unexplained Balance	*$0*	
Dues and Fees	$308,000	
COSA Membership		$108,000
AVID Center		$140,000
Council of Great City Schools		$40,000
Other Dues and Fees		$20,000
Unexplained Balance	*$0*	
Local Mtgs/Non-Instr Staff Dev	$67,003	
Training for Sr Staff		
Cost per Session		$1,800
Sessions per Year		31
Total		$55,800
Other Local Meetings Expenses		$11,203
Unexplained Balance	*$0*	
Non-Instr Pers/Professional Sv	$1,748,469	
Vision and Strategic Plan Development		$250,000
Support for Boundary Review and Adjustments		$250,000
District wide Focus Option Review		$150,000
Policy Development Capacity		$150,000
Capacity Facility Planning		$250,000
Process, technology, professional development, membership discretionary		$698,469
Unexplained Balance	*$0*	
Travel, Local in District	$10,457	
CBRC Meals		$1,800
BOE Meals		$3,600
Other Travel and Meal Expense		$5,057
Unexplained Balance	*$0*	
Travel, Out of District	$47,874	
Cost per trip (East Coast)		$2,500
Number of Trips (for budgetary purposes)		6
East Coast Travel Expense		$15,000
Cost per trip (West Coast)		$1,000
Number of Trips (for budgetary purposes)		12
West Coast Travel Expense		$12,000
Other Travel Expenses		$20,874
Unexplained Balance	*$0*	
Total	**$3,321,881**	

Portland Public Schools
Cash Flow Analysis: Cloud Based Hosting vs Current In-House Hosting
6/19/2018 12:03

Discount Rate	4.75%

Cloud Based PeopleSoft Hosting	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Total	
	0	1	2	3		
Investment Activity						
Hardware Purchase	$0	$0	$0	$0	$0	
Software License Fees	$0	$0	$0	$0	$0	
Installation	$0	$0	$0	$0	$0	
Implementation Expense	$0	$75,000	$0	$0	$75,000	
Training	$0	$0	$0	$0	$0	
Total Investment Activity	**$0**	**$75,000**	**$0**	**$0**	**$75,000**	
Operating Activity						
Hardware Upgrades	$0	$0	$0	$0	$0	
Software Upgrades	$0	$0	$0	$0	$0	
Hosting and Maintenance:						
Highstreet IT Solutions	$0	$360,000	$360,000	$360,000	$1,080,000	
Oracle America - PeopleSoft Enterprise Licensing & Technical Support	$504,262	$519,390	$534,972	$551,021	$2,109,644	With 3% annual COLA
Total Operating Activity	**$504,262**	**$879,390**	**$894,972**	**$911,021**	**$3,189,644**	
Financing Activity						
Repayment of Hardware Purchase	$0	$0	$0	$0	$0	
Total Financing Activity	**$0**	**$0**	**$0**	**$0**	**$0**	
Depreciation						
Hardware Purchase	$0	$0	$0	$0	$0	
Software License Fees	$0	$0	$0	$0	$0	
Total Depreciation Expense	**$0**	**$0**	**$0**	**$0**	**$0**	
Overhead						
Current PPS PeopleSoft Support Staff	$317,243	$326,760	$336,563	$346,660	$1,327,226	With 3% annual COLA
3 FTE to Support PeopleSoft - Included in Highstreet IT Solutions Contract	$376,934	$0	$0	$0	$376,934	PPS laying off 3 FTE in FY19 that supported PeopleSoft since Highstreet IT Solutions is providing human capital within the $360K contract
Total Overhead Expense	**$694,177**	**$326,760**	**$336,563**	**$346,660**	**$1,704,160**	
Net Cash Flow	**$1,198,439**	**$1,281,150**	**$1,231,535**	**$1,257,681**	**$4,968,804**	
NPV of PeopleSoft Cloud Based Hosting	**$3,439,660**					

In-House PeopleSoft Hosting	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21		
	0	1	2	3	Total	
Investment Activity						
Hardware Purchase	$0	$166,667	$166,667	$166,666	$500,000	
Software License Fees	$0	$0	$0	$0	$0	
Installation	$0	$45,000	$0	$0	$45,000	Cost to transfer from old hardware to new hardware
Training	$0	$0	$0	$0	$0	
Total Investment	**$0**	**$211,667**	**$166,667**	**$166,666**	**$545,000**	
Operating Activity						
Hardware Upgrades	$0	$0	$0	$0	$0	
Software Upgrades	$0	$0	$0	$0	$0	
Hosting and Maintenance:						
Highstreet IT Solutions	$0	$0	$0	$0	$0	
Oracle America - PeopleSoft Enterprise Licensing & Support	$504,262	$519,390	$534,972	$551,021	$2,109,644	With 3% annual COLA
Total Operating Expenses	**$504,262**	**$519,390**	**$534,972**	**$551,021**	**$2,109,644**	
Financing Activity						
Repayment of Hardware Purchase	$0	$0	$0	$0	$0	
Total Financing Activity	**$0**	**$0**	**$0**	**$0**	**$0**	
Depreciation						
Hardware Purchase	$0	$0	$0	$0	$0	
Software License Fees	$0	$0	$0	$0	$0	
Total Depreciation Cost	**$0**	**$0**	**$0**	**$0**	**$0**	
Overhead						
Current PPS PeopleSoft Support Staff	$317,243	$326,760	$336,563	$346,660	$1,327,226	
Rehire 3 FTE to Support PeopleSoft	$376,934	$390,258	$401,965	$414,024	$1,583,181	PPS will need to rehire 3 FTE that supported PeopleSoft to maintain the current level of service
Total Overhead Expense	**$694,177**	**$717,018**	**$738,528**	**$760,684**	**$2,910,407**	
Net Cash Flow	**$1,198,439**	**$1,448,075**	**$1,440,167**	**$1,478,371**	**$5,565,051**	
NPV of PeopleSoft In-House Hosting	**$3,981,164**					

After considering the time-value of money, the net advantage or disadvantage of hosting PeopleSoft in-house compared to outsourcing to a cloud	$541,504
Conclusion: PPS will save $541,504 if they outsource to a cloud-based hosting	

Annual Cost Summary	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Total
Annual Cost for In-House Hosting	$1,198,439	$1,448,075	$1,440,167	$1,478,371	**$5,565,051**
Annual Cost for Outsourcing to a Cloud	$1,198,439	$1,281,150	$1,231,535	$1,257,681	**$4,968,804**
Annual Cost Savings (Nominal Values; Not Adjusted for Time-Value of Money)	**$0**	**$166,925**	**$208,632**	**$220,690**	**$596,247**

Portland Public Schools
Textbook Budgets by Account
General Fund Only
June 12, 2018

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	FY 2018-19 Budget
Textbook Adoption	$6,570,681	$1,561,680	$1,063,740	$4,035,662	$1,067,000	$683,200	$206,900	$ -	$2,665,675	$1,345,000	$1,345,000	$1,046,159
Textbook Expansion	$3,304,774	$1,972,917	$622,674	$773,612	$828,573	$689,181	$505,138	$1,075,584	$680,173	$1,109,004	$799,652	$1,339,784
Textbook Replacement	$95,000	$518,659	$1,586,336	$30,636	$22,780	$34,085	$26,461	$31,519	$27,985	$26,315	$11,759	$7,330
Grand Total	$9,970,455	$4,053,256	$3,272,750	$4,839,910	$1,918,353	$1,406,466	$738,499	$1,107,103	$3,373,833	$2,480,319	$2,156,411	$2,393,273