



PORTLAND PUBLIC SCHOOLS
OFFICE OF PURCHASING & CONTRACTING

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Date: May 5, 2021
To: School Board
From: Emily Courtnage, Director of Purchasing & Contracting
Subject: Personal Services Contracts on the 5/11/21 Business Agenda

Dear Board Members,

There is one personal service contract on the 5/11 Business Agenda:

University of Virginia Darden School Foundation (PS 90025) for \$248,500 through 6/30/22

- Contract to provide executive education and tailored support to PPS building leaders focused on strengthening organizational change and leadership practices
- Managed by Shawn Bird, Chief of Schools
- Continuation of a relationship procured by informal solicitation in 2019.
- Because this contract expends federal grant funds, federal procurement rules apply. This contract is justified under federal procurement rules requiring informal solicitation for contracts expending less than \$250,000 in federal funds.
- Under PPS public contracting rules, this contract is justified under PPS 46-0525(4) (allowing direct negotiation where the contractor possesses unique knowledge or expertise in a specialized service area).