



Exhibit A
Portland Public School
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
Summer Enrichment 2022
Helensview School

1. Synopsis of Contractor's Work:

Offer extended support, enrichment and support to existing PPS students that attend Helensview through the summer months for up to 100 students.

Helensview School is an accredited school that provides individualized instruction and specialized support services for youth ages 12-21 who have dropped out of school or who are experiencing chronic attendance / behavioral issues. Helensview School provides multiple pathways to graduation with a standard diploma, and academic, social service and connection to post-secondary options. Each student can access dual credit (on-campus), CTE (culinary and manufacturing), and on-site job training through our 7 student businesses.

Students enrolled in summer programming will have the opportunity to build academic skills, earn credit toward their high school diploma, gain experience leading to post-graduation goals in a small and personalized environment. Students will develop relationships with school staff in a different context, thus supporting their overall school engagement.

Summer core content coursework will include in-person instruction. Seniors and students with previously failed or incomplete coursework will be prioritized. Coursework will include instruction in Science, Language Arts, Math & Social Studies. CTE instruction includes CTE Construction, CTE Resource Management, CTE Bike Shop Mechanics.

Additional Services and Supports: Drivers' Ed, mentoring, home visits to foster engagement and help support with families unmet needs, meals on campus and food support for families in need, work connection support for summer employment, childcare for student parents, Intake and Orientation for new referrals, Rent Well classes for older students, supports for families experiencing gun violence, Men's Mentoring and Community Outings.

- Students will work to earn High School Credit or gain critical academic skills based on course/assignment completion
- Students will engage in wrap around supports that are critical to their well being in school, work and home
- Students will be engaged in school-based programming measured by attendance and credit advancement outcomes.

RESJ Summer partner will attend all pre-planning meetings for information on invoicing, attendance tracking and reporting.

2. Performance Period/ Dates and Times of Service:

This Contract runs from May 10, 2022 – October 1, 2022

June 13, 2021 to August 19, 2022, Monday - Friday, 9:00am - 3:00pm



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3. Detailed Description of Goals and Activities:

<p>Goal #1: Help students stay engaged in school and be better prepared for regularly scheduled school programming during the following school year and have a positive impact on student retention, attendance and academic achievement.</p>
<p><u>Activities designed to help achieve this goal:</u></p>
<p>Programmatic features will include class instruction, field trips, CTE programming and other enrichment activities which will support high school graduation as well as post graduation transition and success. In some cases Helensview will provide additional services, such as mental health counseling and support, work training or additional wrap around support. All programming will follow ODE/OHA required guidelines to ensure safety for all students and staff.</p>
<p>Goal #2: Supporting Seniors and students with previously failed or incomplete coursework will be prioritized.</p>
<p><u>Activities designed to help achieve this goal:</u></p>
<p>Core Class & CTE Instruction as well as staff School Counselor available for 35 days, Therapeutic Classroom Teacher for 35 days, groups online and in person (On campus and in the community), parenting groups, wrap-around to connect students to more intensive and long-term Mental Health providers when needed, crisis support outside of school hours, Gun-Violence trauma assistance for students and families.</p>

4. Contract Conclusion Performance Measures (submitted with final report):

Number of students served (total: per grade, per school)	
Youth Employment	
Staff Demographics	
Staff FTE	
What worked well?	
What can be improved?	



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Provide final project artifacts (if applicable)	
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5. **Payment:** See Contract Section 4(a) through 4(d). The total amount of this contract is **\$200,000.00** (not including in-kind contributions). Invoices for actual costs incurred will be submitted monthly. [Summer program invoicing/attendance tracking.Template](#)

6. **Contractor Mandatory Training:** Contractors and staff who work directly with students must participate in mandatory training required based on the number of unsupervised hours spent with students. [Mandatory Contractor Training](#)