



PORTLAND PUBLIC SCHOOLS
OFFICE OF RISK MANAGEMENT

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Date: July 8, 2022
To: Portland Public Schools Board of Directors
From: Joe Crelier, Director of Risk Management
Subject: Contract extension with Origami Risk LLC.

BACKGROUND

PPS has been using Origami Risk software since 2018. The procurement of the product was through a cooperative contract originating from an RFP conducted by Multnomah County. The contract amendment before the Board on July 12, 2022, authorizes continuing the use of the Origami Risk software for an additional three years. This product is used in four operational areas: Risk Management/Claims and Insurance, Risk Management/Environmental Health and Safety, General Counsel, and Human Resources.

RELATED POLICIES/BEST PRACTICES

8.60.021-P Liability Claims Handling
8.60.022-P Workers' Compensation—Self Insurance
5.10.064-P Professional Conduct Between Adults and Students

ANALYSIS OF SITUATION

The product allows for collaborative incident or claim management across functional areas, centralized and secure digital storage of incident and claim records, District-wide incident reporting forms for staff, named user custom dashboards, claim reports, automated notification functions, etc.

FISCAL IMPACT

\$396,185 for the three-year period, an average of \$132,061 per year. Funded from four General Fund department budgets.

TIMELINE FOR IMPLEMENTATION / EVALUATION

New contract will take effect upon passage of the resolution and signing by Purchasing and Contracting. Implementation is already established and work will continue.

BOARD OPTIONS WITH ANALYSIS

1. Approve contract extension in current form.
2. Not approve contract extension, require a RFP process. Short-term contracts with Origami Risk, LLC would be required until an RFP process is completed and a contract is awarded.

CONNECTION TO BOARD GOALS

Optimizes business practices to help achieve financial goals.

STAFF RECOMMENDATION

Staff recommends approval of the contract.

As a member of the PPS Executive Leadership Team, I have reviewed this staff report.

_____ *(Initials)*