

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

INDEX TO THE AGENDA

May 28, 2019

Board
Action
Number

Page

Purchases, Bids, Contracts

5886	Expenditure Contracts that Exceed \$150,000 for Delegation of Authority	3
5887	Revenue Contracts that Exceed \$150,000 for Delegation of Authority	4

Other Matters Requiring Board Approval

5888	Calendar of Regular Board Meetings School Year 2019-20	7
5889	Approval of Head Start Policy Council Recommendation	8
5890	Approval of Head Start Policy Council Recommendation	8
5891	Approval of Head Start Policy Council Recommendation	9
5892	Approval of Head Start Policy Council Recommendation	9
5893	Approval of Head Start Policy Council Recommendation	10
5894	Approval of Head Start Policy Council Recommendation	10
5895	Approval of Head Start Policy Council Recommendation	11
5896	Approval of Student Representative and District Student Council Policy, 1.20.012-P	11
5897	HOLD for Budget Committee Approval of the FY 2019/20 Budget.....	12

Purchases, Bids, Contracts

Resolutions Number 5886 and 5887

RESOLUTION No. 5886

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Immigrant and Refugee Community Organization (IRCO)	5/29/19 through 5/6/20 Options to renew for two additional one-year terms through 5/6/22	Personal Services PS 68013	Interpretation services on an as-needed basis in the following formats: Consecutive, simultaneous, and video. RFP 2018-2543	Original Term: \$80,000 Total if renewed: \$240,000	S. Soden Fund 101 Dept. 5489
CBRE/HEERY	5/29/19 through 12/31/21	Related Services RS 67853	Project Management Services for the Benson HS Modernization Project RFP 2017-2352	\$1,855,643	C. Hertz Fund 455 Dept. 5511 Project DF120
Raptor Technologies, LLC	6/1/19 through 6/30/20 Option to renew for four additional one-year terms through 6/30/24	Software SW 68021	Visitor and volunteer management software. RFP 2019-2615	Original Term: \$171,120 Total if renewed: \$387,120	C. Hertz Fund 191 Dept. 5597 Project F1315
Insight Investments, LLC	5/29/19 through 12/31/24	Cooperative Contract COA 67730	Utilize leasing services to procure computer equipment for District-wide use. Administering Contracting Agency: Organization for Educational Technology	\$2,000,000	C. Hertz Fund 101 Dept. 5581

			& Curriculum (OETC)		
--	--	--	---------------------	--	--

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
TriMet	8/28/19 through 6/23/20	Intergovernmental Agreement IGA 67995	Youth Pass program for 19-20 school year.	\$1,936,433	C. Hertz Fund 101 Dept. 5560

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Amount	Responsible Administrator, Funding Source
Athletic Transportation Services, LLC	5/29/19 through 8/21/19	Services S 63494 Amendment 1	Provide Special Pupil Activity Bus (SPAB) coach transportation services. SPAB transportation is regulated by OAR 581-053-0615.	\$37,250 \$186,250	C. Hertz Fund 101 Dept. 5560

RESOLUTION No. 5887

Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW REVENUE CONTRACTS

No New Revenue Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

No New Intergovernmental Agreements/Revenue Contracts

AMENDMENTS TO EXISTING REVENUE CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Amount	Responsible Administrator, Funding Source
City of Portland	7/1/17 through 6/30/20	Intergovernmental Agreement / Revenue IGA/R 64750 Amendment 1	Children's Levy support of Head Start extended day classrooms.	\$524,280 \$1,504,087	Y. Curtis Fund 205 Dept. 9999 Grant G1886

Other Matters Requiring Board Approval

Resolution Number 5888 through 5898

RESOLUTION No. 5888

Calendar of Regular Board Meetings
School Year 2019-2020

RESOLUTION

The Board of Education hereby adopts the below calendar as its schedule of Regular Board Meetings for the upcoming 2019-2020 school year.

**Portland Public Schools
BOARD OF EDUCATION
Schedule of Regular Meetings
2019-2020 School Year**

Board meetings are held at 501 North Dixon Street, Portland, Oregon, 97227, and begin at 6:00pm on Tuesdays. On occasions, Board meetings may be held in a school building.

July 2, 2019	January 7, 2020
July 16, 2019	January 21, 2020
August 13, 2019	February 11, 2020
August 27, 2019	February 25, 2020
September 10, 2019	March 3, 2020
September 24, 2019	March 17, 2020
October 15, 2019	April 7, 2020
October 29, 2019	April 21, 2020
November 5, 2019	May 5, 2020
November 19, 2019	May 19, 2020
December 3, 2019	June 9, 2020
December 17, 2019	June 23, 2020

The Board may also hold Work Sessions, Special Meetings, and Executive Sessions on Tuesday Evenings when a Regular Board Meeting is not scheduled.

RESOLUTION No. 5889

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the: Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)

The Head Start Program Performance Standards Provides requirements and procedures for the eligibility determination, recruitment, selection, enrollment, and attendance of children in the Head Start program. In order to prioritize those most in need of Head Start services, staff with parents developed a point system to ensure the intended population is reached. The point system is reviewed and updated and approved annually.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No.1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No. 5890

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the: Program Planning Recommendations.

Prior to development of the annual budget and submission of the Federal and State grant applications, budget and program priorities are developed with Head Start Parent Policy Council Attached you will find the budget priorities developed by the Parent Policy Council with staff. Priorities are developed depending on available funding.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No.5891

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the: PPS Head Start Program Options. Head Start Performance Standards mandate Board approval of the program service options offered to children and families. The program proposes to offer 7 Double session classrooms and 27 Extended Day classrooms at 9 sites.
- D. If Federal or State funds become available for Dosage and Duration or Conversion, PPS Head Start will apply to create 4 Extended Day classrooms from 2 Double session classrooms. We currently have classroom materials and empty classrooms for a smooth transition.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No. 5892

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the: Enrollment Reduction Request. The Community Needs Assessment is designed to identify and incorporate trends and other information about challenges and trends the community and families we serve are experiencing. The purpose of the assessment is to collect and analyze information on the status and needs of the Head Start eligible children and families. This information and subsequent recommendations are used to make decisions regarding the long range goals of the program, the recruitment area, selection criteria, staffing needs as well as program service options.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No. 5893

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends submitting the application for year two of the Non-Competing Continuation grant for fiscal year 2020.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No. 5894

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the: Internal Dispute Resolution Policy and Procedures
To facilitate meaningful consultation and collaboration about decisions of the governing body (PPS School Board) and the Parent Policy Council (PC) each agency's governing body and PC must establish written procedures for resolving internal disputes between the governing board and policy council in a timely manner that includes impasse procedures.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No. 5895

Approval of Head Start Policy Council Recommendation

RECITALS

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the: Community Needs Assessment

The Community Needs Assessment is designed to identify and incorporate trends and other information about challenges and trends the community and families we serve are experiencing. The purpose of the assessment is to collect and analyze information on the status and needs of the Head Start eligible children and families. This information and subsequent recommendations are used to make decisions regarding the long range goals of the program, the recruitment area, selection criteria, staffing needs as well as program service options.

RESOLUTION

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

RESOLUTION No. 5896

Approval of Student Representative and District Student Council Policy, 1.20.012-P

RECITAL

Portland Public Schools (“District”) Policy 1.20.012-P (“Student Representative and District Student Council Policy”) requires the Board of Education (“Board”) approve the revisions made to the policy.

RESOLUTION

The Board has reviewed revisions suggested by students, the community and staff. The Superintendent recommends that the Board approve the amendments to the policy. The Board accepts this recommendation and by this resolution approves the updated Student Representative and District Student Council Policy.

RESOLUTION No. 5897

Budget Committee Approval of the 2019-20 Budget and Imposition of Property Taxes

RECITALS

- A. Oregon Local Budget Law, Oregon Revised Statute (ORS) 294.426, requires the Budget Committee of Portland Public Schools (District) to hold one or more meetings to receive the budget message and the budget document; and to provide members of the public with an opportunity to ask questions about and comment upon the budget document.
- B. On April 23, 2019, the Budget Committee received the Superintendent's budget message and Proposed Budget document for fiscal year 2019-20.
- C. On April 7, 2019, the Budget Committee held an advertised public hearing to discuss an receive public comment on the Proposed Budget and on April 10, 2019 the Budget Committee held an advertised listening session to receive public comment on the Proposed Budget.
- D. Oregon Budget Law, ORS 294.431, requires submission of the budget document to the Tax Supervising Conservation Commission (TSCC) by May 15, 2018 of each year. ORS 294.431 allows taxing jurisdictions to request an extension of the submission date.
- E. The District requested, and the TSCC authorized, extending the submission date to no later than May 28, 2019.
- F. The Board of Education (Board) appointed a Community Budget Review Committee (CBRC) to review the Proposed Budget and current year expenditures of the existing Local Option Levy. The CBRC acts in an advisory capacity to the Board.
- G. On May 14, 2019, the Budget Committee received testimony and a report on the current year Local Option Levy expenditures and testimony and recommendations from the CBRC.
- H. Oregon Local Budget Law, ORS 294.428 requires that each legal jurisdiction's Budget Committee approve a budget and specify the *ad valorem* property tax amount or rate for all funds.
- I. It is noted that \$0.5038 per \$1,000 of assessed value of the Permanent Rate Tax Levy, (commonly known as the "Gap Tax") and, based on an analysis presented to the Board, the entirety of the Local Option Tax Rate Levy are excluded from State School Fund calculations.
- J. ORS 457.010(4)(a)(D) provides the opportunity for a school district to be excluded from urban renewal division of tax calculations with a statutory rate limit on July 2003, that is greater than \$4.50 per \$1,000 of assessed value. To the extent that the rate limit was increased under section 11 (5)(d), Article XI of the Oregon Constitution, property tax revenue from said increase is excluded from local revenues. The District will notify the county assessors of the rate to be excluded for the current fiscal year not later than July 15.
- K. Portland Public Schools has a statutory rate limit that is in excess of the \$4.5 limitation that includes an increase under section 11 (5)(d), Article XI of the Oregon Constitution.

RESOLUTION

1. The Budget Committee approves the budget as summarized in Attachment "A".
2. The Budget Committee approves the budget for the fiscal year 2019-20 in the total amount of \$1,376,347,000.
3. The Budget Committee resolves that the District imposes the taxes provided for in the approved budget:
 - a. At the rate of \$5.2781 per \$1,000 of assessed value for operations;
 - b. At the rate of \$1.9900 per \$1,000 of assessed value for local option tax for operations;
 - c. In the amount of \$130,825,000 for exempt bonds

Taxes are hereby imposed and categorized as for tax year 2019-20 upon the taxable assessed value of all taxable property in the District, as follows:

	Education Limitation	Excluded from Limitation
Permanent Rate Tax Levy	\$5.2781/\$1,000 of assessed valuation	
Local Option Rate tax Levy	\$1.9900/\$1,000 of assessed valuation	
Bonded Debt Levy		\$130,825,000

4. The Budget Committee further resolves that \$0.5038 per \$1,000 of taxable assessed value is excluded from division of tax calculations, as the Permanent Rate Tax Levy attributable to the increase provided in section 11 (5)(d). Article XI of the Oregon Constitution (such increase is a result of the expiring Gap Tax Levy).
5. The Budget Committee directs submittal of this approved budget to the TSCC by May 29, 2019 in accordance with ORS 294.431, under the extension as granted by the TSCC.