



PORTLAND PUBLIC SCHOOLS

OFFICE OF FINANCE

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Date: October 15, 2019

To: School Board

From: Cynthia Le, Chief Financial Officer
Jordan Ely, Director of Budget and Analytics
Nicole Bassen, Manager of Budget

Subject: The Budget Development Calendar for the 2020-21 fiscal year, aligned with Portland Public Schools Reimagined, Student Success Act, and a Multi-Year Business Plan.

BACKGROUND

On September 23, 2019, the Portland Public Schools Board reviewed the Budget Development Calendar for the 2020-21 fiscal year, aligned with PPS Reimagined, Student Success Act, and a Multi-Year Business Plan.

We have made a revision to the first draft of the Budget Development Calendar shared on September 23, 2019. We now have included the locations for the SSA Community Engagement meetings.

The Tax Supervising & Conservation Commission (TSCC) has granted a 26 day extension (from May 15 to June 10) of the submission of the Proposed Budget to TSCC. TSCC understands the complexity of the budget changes created by the 2019 legislative session (SSA) and recognizes Portland Public Schools' need for more time to consider and assemble the district's 2020-21 budget.

RELATED POLICIES/BEST PRACTICES

The District adheres to Government Financial Officers Association (GFOA) best budgeting practices and aligns with the Student Success Act requirements and timeline from the Oregon Department of Education (ODE).

STAFF RECOMMENDATION

Staff recommends that the Board approve the Budget Development Calendar for the 2020-21 fiscal year, aligned with Portland Public Schools Reimagined, Student Success Act, and a Multi-Year Business Plan.

As a member of the PPS Executive Leadership Team, I have reviewed this staff report.

CA (Initials)

ATTACHMENTS

Resolution to approve the Budget Development Calendar for the 2020-21 fiscal year, aligned with PPS Reimagined, Student Success Act, and a Multi-Year Business Plan.



**Portland Public Schools
Budget Calendar 2020-21**

			Board Inform / Review	Board Action	
Multi-Year Business Plan PPS Reimagined Student Success Act	September 23, 2019	School Board Meeting 6:00 PM Inform Board on the Student Success Act (SSA), the Student Investment Account (SIA) , and the Strategic Plan Framework/Continuous Improvement Plan (CIP) Board reviews draft 2020-21 Budget Calendar	✓ ✓		BESC Building
	October 15, 2019	School Board Meeting 6:00 PM Board approves 2020-21 Budget Calendar Board appoints Community Budget Review Committee (CBRC) members TSCC Hearing for Local Option Levy	✓	✓ ✓	BESC Building
	October 17, 2019	SSA Community Engagement Meetings, 1 of 3, 6:00 PM Engage community and stakeholders in needs assessment process to inform Strategic Plan Framework/CIP and SIA application	✓		Lent School
	October 19, 2019	SSA Community Engagement Meetings, 2 of 3, 9:00 AM Engage community and stakeholders in needs assessment process to inform Strategic Plan Framework/CIP and SIA application	✓		Faubion School
	October 22, 2019	SSA Community Engagement Meetings, 3 of 3, 6:00 PM Engage community and stakeholders in needs assessment process to inform Strategic Plan Framework/CIP and SIA application	✓		Roosevelt School
	November 5, 2019	School Board Meeting 6:00 PM Work session with CBRC Board reviews draft Strategic Plan Framework/CIP and Multi-Year Business Plan Board approves Mission Statement	✓	✓	BESC Building
	November 19, 2019	School Board Meeting 6:00 PM Work session with CBRC Board reviews 2020-23 Strategic Plan Framework/CIP and Multi-Year Business Plan	✓		BESC Building
	December 3, 2019	School Board Meeting 6:00 PM Board adopts Multi-Year Business Plan		✓	BESC Building
Budget Development	February 25, 2020	School Board Meeting 6:00 PM Work session with CBRC Board reviews SIA grant application	✓		BESC Building
	March 29, 2020	Publish 1st Notice of Budget Committee Meeting <i>(5 to 30 days before the meeting)</i>			The Oregonian
	April 12, 2020	Publish 2nd Notice of Budget Committee Meeting <i>(5 to 30 days before the meeting)</i>			The Oregonian
	April 21, 2020	School Board Meeting 6:00 PM CBRC in attendance Board reviews the SIA grant agreement Proposed Budget: Superintendent delivers 2020-21 Proposed Budget message and presentation	✓ ✓		BESC Building
	May 6, 2020	School Board Work Session 6:00 PM Board conducts public engagement session on Proposed Budget		✓	School TBD
	May 19, 2020	School Board Meeting 6:00 PM CBRC presents 2020-21 Proposed Budget report to the Board	✓		BESC Building
	June 9, 2020	School Board Meeting 6:00 PM Approved Budget: Board as Budget Committee approves 2020-21 Proposed Budget		✓	BESC Building
	June 14, 2020	Publish Notice of Budget Hearing and Budget Summary			The Oregonian
	June 23, 2020	TSCC Hearing 5:00 PM TSCC certifies 2020-21 Approved Budget School Board Meeting 6:00 PM Adopted Budget: Board conducts a public hearing, adopts budget, makes appropriations and imposes taxes	✓		BESC Building
	July 15, 2020	Submit Tax Certification documentations <i>File budget information with County Recorder and Designated Agencies</i>		✓	