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To: PPS School Board
From: Dr. Jon Franco, Chief of Schools
Date: September 2, 2022
Subject: Southeast Enrollment and Program Implementation Update

District staff have begun the process of planning out the multi-departmental effort to carry out the Southeast Enrollment and Program Implementation as directed in [Board Resolution 6513](#). Implementation involves coordinating and planning for various streams of work involving many departments including Facilities and Maintenance, IT, Textbooks/Curriculum, Human Resources, Budget/Finance, Research, Assessment, and Accountability, and Enrollment and Transfer, amongst other departments.

Re-Engagement Plan with Lent Community:

Assistant Superintendent, Dr. Esther Omogbehin with support from Jamaal Tibbs, Director of Student Learning and Family Engagement and Jeffrey Wisner, Program Manager for Community Engagement, and Raddy Lurie, Area Senior Director, have begun to re-engage the Lent community in regards to the recommendation from the Southeast Guiding Coalition to move the Neighborhood Scholars program to Marysville. Pertinent Lent community engagement dates:

- September 6th Virtual Principal Meet and Greet @ 6:30 pm - 7:30 pm
- September 14th In-Person Principal Meet and Greet @ 8:45 am - 9:45 am
- September 19th English Scholars Meeting (Make calls to families to determine best evening time)
- September 22nd Back to School Night In-Person (Share Performance School Data)
- September 27th Virtual English Scholars Meeting @10:00 am-11:30 am
- September 29th In-Person English Scholars Drop-In Sessions @8:15 am - 3:00 pm
- Digital survey will be sent to families on September 15th and close on September 30th

All community engagement events will offer translation, and all materials, including invitations, and surveys will be available in Vietnamese, Russian, Somali, Chinese, Spanish. Additional events may be added to the schedule as opportunities arise.

The goal of this engagement process is:

- To ensure we listen to the voices of the impacted stakeholders
- To provide information to enable families to make an informed decision regarding the future of their students

Staff will be asking the Board to vote to finalize the location of the Lent Neighborhood Program, also known as the “English Scholars” program, at the October 25th board meeting. The board vote is needed to adhere to the timeline to implement staffing changes for the 2023-24 school year. Input from the Lent Community will be shared with the board at this time. Please refer to the dates in the paragraph above to see a schedule of proposed meetings with the Lent community.

Harrison Park Middle School Conversion Update:

The Harrison Park Middle School conversion is fully underway and currently in multiple stages of development. The project will convert Harrison Park from a K-8 to a middle school housing grades 6-8. An initial phase of work, planned for summer 2022, is wrapping up construction in anticipation of the start of the 2022 school year. These updates included cosmetic upgrades to the main entry, main office and cafeteria space as well as minor parking lot upgrades. The design team is currently working on design development for future phases of construction. The team is anticipating a multi-year, phased construction approach to fully convert the building. A mid-process cost estimate is in progress while the team continues to make progress defining the project scope.

User group meetings and outreach with administration and teachers has been on-going. The team facilitated an open house targeting feedback on specific project goals and concerns from students and families at the end of May 2022. The team has planned a follow-up open house to re-engage the students, parents and staff in the Fall of 2022 to provide a progress update. Additional efforts are currently in the works to find ways of connecting with the Harrison Park community. The team is excited to accompany staff in welcoming students back to school for the fall 2022 school year. Presentations are in the works to help address concerns and questions that families may have as they start the new school year. Lastly, the team is working on setting up meetings with specific community partners operating at Harrison Park and those that have been involved with the Southeast Guiding Coalition.

FTE to Support the Transition:

Per the criteria set out to allocate FTE in Board Resolution 6513, building principals of schools impacted by the changes have been asked to request FTE that meet the criteria in the Resolution:

- FTE needed to create bridges as programs move and boundaries change **AND**
- FTE needed to support changes from one school to another and provide full programming for low enrollment schools that will grow over five years

District staff are still in the process of soliciting requests for FTE from impacted schools. A district inter-departmental team will look at the requests and will allocate according to the criteria in the resolution.

FTE allocated to date:

- 0.5 FTE to Harrison Park to correct a projection error in 6th grade
- 0.115 FTE to Creative Science to keep full-time EA
- 0.5 FTE to Bridger increase Social Worker vacancy to 1.0
- 0.125 FTE to Bridger to make School Secretary full time
- 0.875 FTE to Bridger to add 2 educational assistants