

Code: DED Adopted: 9/09/02 Orig.

7.10.020-P ~~Parent Groups and the Schools~~ Individual School or Program Fundraising in Portland Public Schools

~~Parent groups functioning in various support and communications capacities have made important contributions to Portland schools. The Board recognizes that the assistance of parent organizations in cooperation with the schools is necessary and desirable to achieve the goals established for the schools. The school principals, supervising administrators and the office of the superintendent shall regard as an important aspect of their work cooperation with parent organizations in order to assure the most effective liaison between such organizations and the schools in behalf of good education for Portland children.~~

Parent and community-based organizations and individuals make important contributions to support PPS school communities and programs, as well as students and staff. One element of that support is fundraising to pay for a wide variety of activities and projects. Because the ability of a school community or program to fundraise for significant expenditures relating to staff and capital projects has historically varied greatly across the district, these guidelines and requirements are designed to enhance equity and inclusion across the district and within school communities or programs.

Local School Foundations and school or program fundraising:

The District Foundation, the Fund for Portland Schools, shall serve as fiscal agent for the Local School Foundations (LSF). Fundraising for individual schools and programs also happens through other parent and community organizations, including independent non-profit organizations.

It is important that community fundraising activities be coordinated with school administrators and the District. Fundraising for Staff and Contracted Staff or Capital Projects:

LSFs and any other parent or community organizations that raise money for (1) District staff positions or contracted staffing positions or (2) capital improvements to PPS property and facilities of more than \$XX,XXX in a calendar year must meet the following requirements:

- After the first \$10,000 raised annually for any purpose, a minimum of XX% of the amount expended on staffing (Staffing Funds) and XX% for a capital project by the LSF (Capital Funds) shall be deposited into a fund held at the District Foundation. These Staffing Funds will be re-granted to schools based on a demographic formula, which is annually reviewed by the District Foundation's Board of Directors. Capital Funds will be re-granted to schools through equity grants jointly agreed to by the Foundation's Board and the District's Board of Education.
- LSFs and other parent or community organizations are limited to raising funds for a staff or contracted position each school year not to exceed the equivalent of 0.75 of a full-time teaching position, and the funds must be transmitted to the District prior to staffing commitments being made.

- For LSFs, a minimum of two parents/guardians shall serve as the LSF leaders, including a chair and treasurer.
- Such organizations shall work with school administrators and apply the District's Racial Equity and Social Justice lens to identify the staffing position/s that the school administrator determines will increase educational equity in the school community. Provide opportunities for the broader school community participation to be part of these discussions, especially those whom the educational equity programs are meant to benefit. The school administrator has ultimate authority over all staffing decisions.

Registration: All groups or individuals affiliated with individual schools or programs that include fundraising as one of their activities and that raise funds for school staffing or for school-based capital expenditures of more than \$XX,XXX in a calendar year must register with the district by September 30 each year, and provide organization officer names and contact information and 990 statements as they are filed. PPS staff will prepare an annual report for the Board of Education on fundraising activities by school-based groups in the fall quarter.

Other Requirements: In recognition of the positive impact of fundraising groups on the experiences of PPS students and staff, fundraising groups that raise funds for District or contracted staffing or spend more than \$XX in capital spending commit to:

- Include all who wish to participate [in x] from the benefitting school or program, regardless of ability to pay. For example, if the fundraising group hosts paid events, it shall provide at least 10% of the total anticipated admission tickets free of charge to the school or program for families who wish to attend but for whom the ticket price is a barrier.
- Include and inform the broader school community about fundraising decision-making processes, especially including families for whom the educational equity programs are meant to benefit.
- Adhere to District policies, administrative directives and other requirements.

Other Provisions For purposes of this policy, district and contracted staff includes all manner of contracted and compensated positions, including, but not limited to, interns, artists in residents, coaches, and trainers.

Legal Reference: ORS 332 \07

History: Adpt 6/7\; Amd 9/9/02; BA 2422; Amd _____/20____ Portland Public Schools Page 1