



**MEETING OVERVIEW: POLICY COMMITTEE**

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The purpose of this document is to provide an overview of the reports to and actions taken by the School Board. In accordance with ORS 192.650, the District’s official School Board Meeting Minutes are maintained via video recording and may be viewed at

<https://www.youtube.com/live/GLqYInLBCDg?si=6tkDR-1-3YGL3ifb>

A meeting of the board’s Policy Committee came to order at 4:36 pm at the call of Committee Chair Julia Brim-Edwards. This meeting was held at the Dr. Matthew Prophet Education Center (Prophet Center) 501 N Dixon St. Portland, OR 97227 and streamed live at: <https://www.youtube.com/user/ppskomms/videos>.

**Attendance**

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There were present:

Committee Members

Directors Julia Brim-Edwards (Committee Chair), Michelle DePass, and Eddie Wang

Staff and Other Attendees

- Kara Bradshaw – Executive Assistant, Board of Education
- Rosanne Powell – Senior Board Manager
- Director Gary Hollands – Board Member
- Liz Large – Contracted General Counsel
- Rachel Lent – Paralegal
- Mary Kane – Senior Legal Counsel
- Guadalupe Guerrero – Superintendent
- Stacey Jung – Senior Director, HR Operations

**Agenda**

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<i>Time Started</i>	<i>Agenda Title</i>
4:36 pm	Called to Order
4:37 pm	Policies set for a First Reading/Introduction
4:43 pm	Class Size/Class Size Guidelines and School Staff Allocations 3.10.031-P
4:53 pm	Naming School District Property 2.20.010-P
5:32 pm	Affirmative Action Policy/Equitable Employment Policy 5.10.025-P
5:27 pm	Nutrition Services, Meal Pricing, and Purchasing 3.60.040-P
5:53 pm	Public Comment
6:01 pm	Other Business
6:04 pm	Adjourn

**Committee Referrals**

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The Committee referred the rescission of the following policies to the full Board for a First Reading:

- Nutrition Services, Meal Pricing, and Purchasing 3.60.040-P

**Student and Public Comment**

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- Suzanne Clarke – Foundations Policy
- Donna Ingram – Foundations Policy

## Committee Discussions

### Policies Set for a First Reading

- Student Educational Records 2.50.020-P
- Instructional Materials Selection 6.40.010-P

Director Brim-Edwards shared that the policies are planned for a first reading at tonight's Study Session, noting that they will be open for public comment for at least 21 days.

### Affirmative Action Policy/Equitable Employment Policy 5.10.025-P

Staff: Liz Large, Mary Kane, and Stacy Jung

Staff provided an overview of what prompted the changes in the policy, noting that there were changes in state law. There was discussion regarding whether the Equal Opportunity Act section dilutes the focus on equity from educators of color. Staff provided an overview of the current efforts to recruit staff of color. Members should email concerns or feedback on the draft policy with committee members and staff, reminding them to not respond to the emails. Staff will rework the first paragraph to be explicit regarding the efforts to increase the percentage of teachers of color.

### Class Size Guidelines and School Staff Allocations 3.10.031-P (previously names: Class Size 3.10.031-P)

Staff: Mary Kane and Liz Large

Director Brim-Edwards provided an overview the proposed amendments including policy background. It was noted that some immersion programs have lower class size maximum than in neighborhood schools, and the policy revisions are meant to make them aligned with neighborhood schools. There was discussion regarding the current practice for classroom sizes for focus options and neighborhood schools.

The Committee referred the revised policy to the Board for a First Reading.

### Naming School District Property 2.20.010-P

Staff: Mary Kane and Liz Large

It was noted that there was an error in the redline, and paragraph four is an addition and not a deletion.

Director Brim-Edwards provided an overview of the proposed changes in the policy, stating that she would like each group that requests a name change should receive a response to their request. There was discussion regarding who decides when a request would be declined, for what reasons, and what role the Board should play in the decision-making process. Director Wang will design a threshold system to ensure that not too many requests are received without community support.

### Nutrition Services, Meal Pricing, and Purchasing 3.60.040-P

Staff: Liz Large

Staff confirmed that all of the values in the policy are in state or federal requirements.

The committee referred the rescission of the policy to the Board for a first reading.

### School Initiation and Closure 6.10.030-P

This policy was on the agenda but the Committee however it was not discussed due to time.

Public Comment

- Suzanne Clarke – Reform PPS Foundations.
- Donna Ingram – Keep Local Foundations.

Other Business

Time started: 6:01 pm

It was noted that there was a proposal for a Foundations Policy that was submitted by a parent group, which was shared with the Committee. The Committee will follow due process and the proposal will be addressed within the Committee. There was a request for financial data from the Fund for PPS.

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**Adjourn**

Committee Chair Julia Brim-Edwards adjourned the meeting at 6:04 pm.

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**Submitted by**

Kara Bradshaw

Kara Bradshaw, Executive Assistant  
PPS Board of Education