

Portland Public Schools Board of Education



2011-2012

Agenda

Regular Meeting
November 29, 2011

BOARD OF EDUCATION

Portland Public Schools
Regular Meeting
November 29, 2011

Board Auditorium

Blanchard Education Service Center
501 North Dixon Street
Portland, Oregon 97227

***Note:** Those wishing to speak before the School Board should sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but citizens are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All citizens must abide by the Board's Rules of Conduct for Board meetings.*

Citizen comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Citizen comment on all other matters will be heard during the "Remaining Citizen Comment" time.

This meeting may be taped and televised by the media.

Background materials for this meeting may be found on the Board's website under "Public Notices".

AGENDA

1. **BOARD REPORT** 5:00 pm
2. **SUPERINTENDENT'S REPORT** 5:05 pm
3. **STUDENT TESTIMONY** 5:25 pm
4. **STUDENT REPRESENTATIVE'S REPORT** 5:40 pm
5. **CITIZEN COMMENT** 5:45 pm
6. **MULTNOMAH EDUCATION SERVICE DISTRICT ANNUAL REPORT** 6:05 pm
7. **FIRST READING: CAPITAL ASSET RENEWAL POLICY** 6:15 pm
8. **SECOND READING: CAFETERIA PLAN POLICY AMENDMENT** 6:25 pm
9. **BUSINESS AGENDA** 6:35 pm
10. **REMAINING CITIZEN COMMENT** 6:40 pm
11. **ADJOURN** 7:10 pm

The next meeting of the Board will be a Study Session held on **December 5, 2011**, at **Noon** in the Board Auditorium at the Blanchard Education Service Center.

Portland Public Schools Nondiscrimination Statement

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P

Student Representative Report

Even though the turnout at our second, November 17th Student Union meeting was 17 students instead of last time's 26, our group is still coming along! The students who couldn't make it truly had something else going on, and even though we didn't have physical representation from two high schools at the meeting, the good news is that I have been communicating and sharing ideas with assigned representatives from every traditional high school in the school district and six alternative schools. Most of those who were absent have promised to be at the next meeting, and everybody is optimistic at the progress we've already made.

At the meeting, we made several important decisions. The Student Union will meet biweekly alternating Thursdays and Wednesdays now instead of once every month, giving us more time to get things done. We also made a final list of our "deep-dive" topics. They are: 1) revising money allocation in schools, 2) racial equity, 3) challenging classes that aren't AP or IB, and 4) YouthPass. Because of the looming budget season, the money allocation topic will probably be the first we focus on. An example of why students are interested in this particular topic is that at Lincoln, a brand-new sports field was recently installed using money that students feel could have been better used elsewhere.

We welcomed PPS guest speakers who talked about the new EdBox gradebook program. Students expressed how useful the new tool is but also their frustration when teachers failed to upload grades in a timely or regular fashion. This is one area they would like to see improvement in. We all would love to see unnecessary, wasteful, and expensive progress report mailers eliminated with more consistent and frequent usage of the EdBox program. More than half our teachers don't even have grades on progress reports anyway. Students were also excited when EdBox staff mentioned more research into how assignments not turned in – given zeroes – could have a more fair and equal weight in the grade calculation process.

Schools with only one representative on the Student Union will automatically have that one representative on SuperSAC, the first meeting of which will be December 5th, at Jefferson High School. Some schools reached a consensus as to which of their reps would be on SuperSAC, and other schools will campaign for an upcoming email election. Personally, I am thrilled that SuperSAC is once again meeting regularly with the Superintendent.

The Student Union held a forum for former Marshall students on November 16th in the Marshall High School library. Even though those who came don't necessarily speak for every Marshall student, the stories that they shared require the full attention of the district.

Students talked about massive changes in friendship circles and their old lives, and how emotional they still felt. But these changes, no matter how poignant, aren't really surprises. What are surprises are some aspects of the transition. Students related how, at both Madison and Franklin, TriMet buses were the main way for students to get to their new schools. The buses are so packed that some have to wait for two or three more buses to come before they can arrive at school or home. Some students who live closer to Franklin have to attend Madison instead, and vice versa – because the school district apparently transferred students to their new schools by cohorts: Renaissance Arts, BizTech, etc. The SUN program at Marshall transferred to Franklin, and not to both schools. And at Franklin, students described crowded conditions such that students must sit on windowsills in class. Step-Up, an academic support program at Madison, is only for freshmen. Students would like to take part in that. Lastly, the YouthPass is critical for some to even show up for class.

I learned that gaining feedback from these students is a process – and not a one-time event. We will definitely be continuing the conversation in the future. An idea we entertained that I personally

like was having once-a-month "Marshall Nights" where students can participate in social events with their "old crowd," and maybe even at their old school.

I came away from the campus wondering when the computers, hardware, and other resources lying unused could be worked into the high school system. I also wondered, assuming a new facilities bond passes, what would happen to the students of a school being upgraded. I heard there was a possibility they would be sent to Marshall. If that's true, I hope Madison and Franklin are not the schools being upgraded first.

Through it all, I am very appreciative of how supportive the district is of student voice this year. Our student group was thrilled to hear we would be having representation on the Long Range Facilities Committee as well as the teacher evaluation committee – both thanks to Superintendent Smith. Thanks also to Lincoln Principal Peyton Chapman for volunteering to be our "principal liaison" this year!

I still hope that through whatever mechanism we end up with, student ideas are heard and taken seriously. EdBox replacing progress reports and having once-a-month "Marshall Nights" are both ideas that I find fantastic, and I hope something becomes of them and other ideas I'll be bringing in the future. Is there another committee we can have representation on? Just a thought.

Last, but not least, I want to personally thank Ms.Huson for designing a new website for the PPS Student Union and SuperSAC. And thanks to everyone else for helping us get on our feet.

Henry Li
November 29, 2011



PORTLAND PUBLIC SCHOOLS

P.O. Box 3107 / Portland, Oregon 97208-3107

Telephone: (503) 916-3741 • FAX: (503) 916-2724

BOARD OF EDUCATION STAFF REPORT & SUPERINTENDANT'S RECOMMENDATION

BOARD OF EDUCATION: POLICY FOR CAPITAL ASSET RENEWAL

Board Committee Meeting Date: September 19, 2011 **District Priority:** Design and Implement Capital Improvement Plan

Board Meeting Dates: November 29, 2011 (1st Reading)
January 23, 2012 (2nd Reading) **Executive Committee Lead:**
C.J.Sylvester, COO

Department: Facilities & Asset Management

Staff Lead: Tony Magliano, Director of Facilities and Asset Management

I. ISSUE STATEMENT

The Chief Operating Officer (COO) proposes the adoption of a Board of Education Policy directing:

- 1) The development of a Capital Asset Renewal Plan (CAR Plan) to provide for life-cycle renewal of major building components the District has invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings in the future. Major building components include, but are not limited to, items like roof replacements, athletic field replacements, boiler upgrades, and major mechanical, electrical and plumbing upgrades.
- 2) The establishment of a Capital Asset Renewal Fund (CAR Fund) by dedicating certain current and future revenues to implement the CAR Plan.
- 3) The use of the annual budget process to approve capital asset renewal projects identified in the CAR Plan using the CAR Fund and the Construction Excise Tax (Fund 404).

The proposed policy is designed to extend the useful life of District facilities, ensure public capital investments are properly preserved, and minimize deferred maintenance costs.

II. BACKGROUND

Analysis completed in preparation for submission of a Capital Bond Ballot Measure in 2010 identified the need to develop a sustainable strategy to fund life-cycle renewal of building components after they are renovated to current standards.

The need for similar capital renewal planning for all District facilities was also identified.

Any future proposed Bond program will result in the capital improvement and rebuilding of many District facilities over a number of years. The 2010 pre-bond preparation analysis identified a need to find and dedicate additional sources of capital funds to ensure these capital investments are maintained through a comprehensive capital renewal program.

Staff identified revenue sources for the CAR Plan that could be set-aside to begin funding life cycle renewal of District facilities:

- 1) Construction Excise Tax (CET) Revenues in PPS Fund 404.
- 2) Subsequent to debt retirement estimated to begin in FY 21/22, redirection of the Recovery Zone Bond utility savings to the CAR Fund.
- 3) Lease revenues and surplus property sales to the CAR Fund. At a minimum, lease revenue shall be base-lined at the FY 11/12 present day value to hold the General Fund stable.
- 4) Revenue generated from renting/leasing District athletic fields. Revenue generated from renting/leasing athletic fields will be tracked through the Civic Use of Buildings office.
- 5) Interest earned on the CAR Fund and Fund 404.

III. PROPOSED NEW POLICY- RELATED POLICIES/BEST PRACTICES

The proposed new Policy calling for development of a CAR Plan and the establishment of CAR Fund is consistent with:

- 1) Board Policy 8.70.042-P Dedicated Reserve for Income from Disposition Of Surplus Real Properties. This Policy allows for the use of revenues from the sale or other disposition of surplus properties to be dedicated to a special reserve fund (or general fund) and used to support the district's capital improvement needs (among several other purposes).
- 2) Board Policy 8.80.010-P High Performance Facility Design. This Policy calls for the district to "plan for and seek additional sources of funds to support...preservation, high quality maintenance, renovation, or replacement of its capital stock."

In addition, the Council of Great City Schools analyzed key performance indicators for non-instructional operations across a comparative sample of large school districts including PPS in an October 2009 report. The Council found that PPS has a lower than median percent of its General Fund dedicated to maintenance and operations. Comparisons to other Oregon districts indicate that PPS also dedicates less than the local median amount.

To best stretch limited dollars, PPS has reorganized its service delivery model to conform to the practices outlined in "Best Practices Manual for Maintenance and Operations" by the Collaborative for High Performance Schools. However, it is clear that increasing capital renewal needs cannot be fully addressed solely by organizational efficiencies alone.

IV. FISCAL IMPACT

The proposed Policy would set-aside millions of dollars over the course of the next 20 years in the CAR Fund -- to be used for the life cycle renewal of major building components the District has invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings in the future.

The Construction Excise Tax (CET) is a relatively new source of capital exclusive funds for the District, authorized by the Legislature in 2007 and imposed by the District in January of 2008. To date, the District has held the revenue from the CET in reserve. As of July 1, 2011, an estimated \$2.5 million of CET funds were available.

The Recovery Zone Bond utility savings are the result of energy and water conservation improvements to our facilities. These debt service dollars will be redirected to the CAR Fund upon retirement of debt service estimated to begin in FY21/22.

Lease revenues and Surplus Property sales are currently directed by Board Resolution to either general fund use or for use to support capital improvements. This proposal would dedicate a portion of those proceeds to the CAR Fund for use to support the CAR Plan while maintaining the General Fund at the FY 11/12 level in present day dollars.

Lease/Rental revenue from District athletic fields are currently directed to the General Fund. Staff are developing a plan to more fully utilize PPS's synthetic turf fields while still accommodating PPS athletic and school events. This plan provides field space for outside community groups and increases field revenue which contributes to the maintenance and replacement of District athletic fields. This proposal would dedicate those proceeds (currently about \$19,000/year) to the CAR Fund for replacement of District athletic fields. Staff will track and report field revenue separately to provide visibility as to whether synthetic fields are generating enough revenue to sustain themselves.

V. COMMUNITY ENGAGEMENT

Staff sought input on the preliminary plan from outside financial experts including the Portland Business Alliance and the Building Owners and Managers Association. Because this is a capital renewal planning proposal and an internal financial procedure with expenditures subject to the annual District budget process, no general community input was sought.

Subsequent to the September 19, 2011, Board Work Session on this Plan and Policy, staff met with members of the Portland Business Alliance (PBA) and informed them of District progress toward Board adoption of this work effort. The PBA will provide a business leader to actively participate on the Facility Planning Advisory Committee.

VI. BOARD OPTIONS

The Board of Education in Resolution No. 3833 on January 14, 2008 imposed a Construction Excise Tax as provided for under Oregon Revised Statutes (ORS). ORS requires the Board of Education adopt a long-term facilities plan for making capital

improvements. The Statues allow the use of CET funds for a wide variety of capital improvements including new construction, reconstruction, improvements, equipment, furnishings, and other tangible property or asset with a useful life of more than one year as well as other costs related to capital improvements.

Under the proposed Policy, the Board directs the development of a CAR Plan. The Policy will establish a CAR Fund to implement the Plan and identify the types of revenue that may be utilized as funding.

At its discretion, the Board may choose:

- 1) To approve or not approve the proposed Policy, CAR Plan and CAR Fund
- 2) To modify the Policy or Plan including changing the types of funding sources for the Reserve

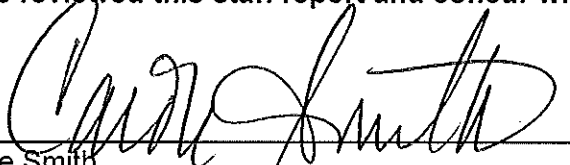
VII. STAFF RECOMMENDATION

Staff recommends approval of the proposed Capital Asset Renewal Policy establishing a Capital Asset Renewal Fund, identifying revenue sources for the Fund, and directing the development of a Capital Asset Renewal Plan as described above. The purpose of the Policy is to provide for life cycle renewal of major building components the District has invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings through future voter-approved Bond measures or other sources of funding.

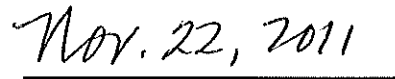
VIII. TIMELINE FOR IMPLEMENTATION/EVALUATION

The proposed Capital Asset Renewal Fund will be established following Board adoption of the proposed Policy after its second reading. A proposed Capital Asset Renewal Plan will be developed and submitted for Board review in FY 11-12. Annual CAR Plan expenditures will be submitted for Board review starting with the FY 12-13 annual budget process.

I have reviewed this staff report and concur with the recommendation to the Board.



Carole Smith
Superintendent
Portland Public Schools



Date

ATTACHMENTS

- A. Representative Example of 20 year Capital Renewal Expenses and Revenue
- B. Resolution including Policy

REPRESENTATIVE EXAMPLE
20-Year Capitial Asset Renewal Plan for Rebuilt Schools

September 3, 2011

Year End	Buildings	Capital Expense	CET Revenue Fund 404 (Note 1)	RZB (Note 2)	Interest Earned	Lease Revenue (Note 3)	Athletic Field Revenue (Note 4)	Surplus Sales (Note 5)	Total Revenue (Note 6)	ISF Balance (Note7)
2011	2		\$2,476,972		\$6,083				\$2,483,055	
2012	1		\$1,500,000		\$9,097		\$125,400	\$2,000,000	\$3,634,497	\$2,483,055
2013		(6,052)	\$1,500,000		\$18,176		\$125,400		\$1,643,576	\$6,117,552
2014	2	(88,829)	\$1,500,000		\$22,622		\$125,400		\$1,648,022	\$7,755,077
2015	4	(190,712)	\$1,500,000		\$35,746		\$125,400		\$1,661,146	\$9,314,269
2016	1	(95,922)	\$1,500,000		\$41,264	\$215,377	\$293,175		\$2,049,816	\$10,784,703
2017	1	(844,418)	\$1,500,000		\$46,927	\$221,839	\$293,175		\$2,061,941	\$12,738,597
2018	1	(6,144)	\$3,000,000		\$68,655	\$228,494	\$293,175		\$3,590,324	\$13,956,120
2019		(509,469)	\$3,000,000		\$83,382	\$235,349	\$293,175		\$3,611,906	\$17,540,300
2020	2	(1,799,964)	\$3,000,000		\$95,536	\$242,409	\$293,175		\$3,631,120	\$20,642,737
2021	4	(4,095,327)	\$3,000,000		\$122,120	\$249,681	\$293,175		\$3,664,976	\$22,473,893
2022	1	(1,534,856)	\$3,000,000		\$129,250	\$257,172	\$293,175		\$3,679,597	\$22,043,542
2023	1	(2,659,371)	\$3,000,000	\$1,200,000	\$145,766	\$264,887	\$293,175		\$4,903,828	\$24,188,283
2024	1	(2,117,247)	\$3,000,000	\$1,200,000	\$188,612	\$272,834	\$293,175		\$4,954,621	\$26,432,740
2025		(3,187,077)	\$3,000,000	\$1,200,000	\$207,435	\$281,019	\$293,175		\$4,981,629	\$29,270,114
2026	2	(6,930,962)	\$3,500,000	\$1,200,000	\$218,941	\$289,449	\$293,175		\$5,501,565	\$31,064,666
2027	4	(6,835,954)	\$3,500,000	\$1,200,000	\$249,135	\$298,133	\$293,175		\$5,540,443	\$29,635,269
2028	1	(6,472,568)	\$3,500,000	\$1,200,000	\$231,755	\$307,077	\$293,175		\$5,532,007	\$28,339,758
2029	1	(13,215,080)	\$3,500,000	\$1,200,000	\$204,694	\$316,280	\$293,175		\$5,514,149	\$27,399,198
2030		(20,380,810)	\$3,500,000	\$1,200,000	\$144,062	\$325,778	\$293,175		\$5,463,015	\$19,698,267
Total	29	(\$70,970,763)	\$52,976,972	\$9,600,000	\$2,269,260	\$4,005,778	\$4,899,225	\$2,000,000	\$75,751,235	\$4,780,471

Cost Estimates from Archectural Cost Consultants (ACC), Rider Levett Bucknall (RLB) and District internal estimates.

Notes

1. CET: Construction Excise Tax. \$1.5M years 1-7. \$3M years 8-15. \$3.5M years 16-20.
2. Recovery Zone Bond: Energy (Utility Bill) Savings used to pay off Recovery Zone Bond debt redirected toward Capital Maintenance Program
3. Lease Revenue: Revenue used for Capital Maintenance from the lease of District property. At a minimum, lease revenue would be base-lined at the FY 11/12 present day value to hold the General Fund
4. Future Athletic Field Lease Revenue Beginning 2012
5. Estimated Revenue from the Sale of Washington Monroe
6. Sum of CET Revenue + RZB + Interest Earned + Lease Revenue + Athletic Field Revenue + Surplus Sales
7. Internal Service Fund Balance = Total Revenue - Capital Expense

For more information, contact Facilities and Asset Management, Tony Magliano at 503-916-3401.

Portland Public School District 1st Reading

DATE: November 29, 2011

Notice of Proposed Policy and Public Comment for Capital Asset Renewal Funds and Plans (Policy 8.70-044-P)

The Portland Public School District is providing Notice of Proposed Policy and Public Comment to offer interested parties reasonable opportunity to submit data or comments on the proposed policies noted below.

Public comment may be submitted in writing directly to the district or through the district Web site noted below. Written comments must be submitted by 5:00 p.m. on the Last Date for Comment listed below.

1st Reading by: Pamela Knowles, Co-Chair, Portland Public School Board
Summary: Proposed Policy: Capital Asset Renewal Funds and Plans

Draft Policy Web Site:

<http://www.pps.k12.or.us/departments/board/872.htm>

(click on draft policy link)

Recommended for 1st Reading by: Board of Education

Policy Contact: Caren Huson

Last Date for Comment: December 20, 2011

Address: P.O. Box 3107, Portland, OR 97208-3107

Telephone: 503-916-3741

E-mail: chusonqu@pps.net

Last Date for Comment: December 20, 2011



DRAFT
BOARD POLICY

**Capital Asset Renewal
Funds and Plans**

8.70.044-P

8.70.044 Capital Asset Renewal Funds and Plans

The Board of Education believes that all students deserve a quality learning environment. Consequently, the District should have a plan governing how all physical facilities that house and support the education programs of the District can be continuously maintained, regularly revitalized, and constructed using current best practices and methods that promote student learning. Such a plan should reflect actual funding capacity while supporting the goal of adequate funding to meet this policy goal.

The following policy provides the foundation for the implementation of a strategy designed to extend the useful life of District facilities, ensure public capital investments are properly preserved, and reduce deferred maintenance costs.

Therefore, it is Board Policy that:

- 1) The Superintendent shall develop a 20 year Capital Asset Renewal Plan (CAR Plan) for Board approval in FY 11-12, with updates at subsequent five year intervals, to provide for life-cycle renewal of major building components the District has invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings in the future. Major building components include, but are not limited to, items like roof replacements, athletic field replacements, boiler upgrades, and major mechanical, electrical and plumbing upgrades.
- 2) The District shall establish funding for the Capital Asset Renewal (CAR) Plan that shall include, but not be limited to, the following components:
 - a. Fund 404: Construction Excise Tax (CET) Revenues (net of approved expenses and charges).
 - b. A new Capital Asset Renewal (CAR) Fund.
 - i. Subsequent to debt retirement estimated to begin in FY 2021/22, redirection of the Recovery Zone Bond utility savings.
 - ii. Lease revenues and surplus property sales. At a minimum, lease revenue shall be base-lined at the FY 2011/12 present day value to hold the General Fund stable.



DRAFT
BOARD POLICY

8.70.044-P

**Capital Asset Renewal
Funds and Plans**

- iii. Revenue generated from renting/leasing District athletic fields. Revenue generated from renting/leasing athletic fields will be tracked through the Civic Use of Buildings office.
 - c. Interest earned by funds in any of the above Funds.
- 3) Capital asset renewal projects identified in the CAR Plan and the use of funds from the CAR Fund and the CET Fund (Fund 404) will be proposed by the Superintendent in the District's annual budget process and are subject to annual Board of Education approval.

History:

Report – November 7, 2011

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board’s monthly business meeting a list of all contracts in amounts over \$25,000 and up to \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent’s delegated authority.” Contracts meeting this criterion are listed below.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Richard Colman, PhD	11/01/11 through 10/31/12	Personal / Professional Services PS 58730	District-wide: Mental health consultations for Head Start students, families, and staff through SY 2011-12.	\$39,200	D. Berry Fund 205 Dept. 6303 Grants 1200-01
Laura Bennett, PhD	11/01/11 through 10/31/12	Personal / Professional Services PS 58759	District-wide: Mental health consultations for Head Start students, families, and staff through SY 2011-12.	\$37,800	D. Berry Fund 205 Dept. 6303 Grants G1200-01 & 1044
McCoy Plumbing, Inc.	10/18/11	Purchase Order PO 104837	Boise-Eliot PK-7, Faubion PK-7, Grout K-5, James John K-5, Lee K-7, Ockley Green K-8, Sitton K-5, Vestal K-8 & Whitman K-5: Installation of District-purchased food preparation sink faucets and sprayer arms.	\$30,375	G. Grether-Sweeney Fund 202 Dept. 5570
Mt. Scott Park Center for Learning	10/01/11 through 09/30/12	Personal / Professional Services PS 58xxx	District-wide: Alternative education services.	\$125,000	S. Higgins Fund 205 Dept. 5485 Grant G1116
Organization for Educational Technology and Curriculum	10/21/11	Purchase Order PO 104965	District-wide: Purchase of one-year renewal of Microsoft Premier Support for new email system.	\$62,590	N. Jwayad Fund 101 Dept. 5581
Self Enhancement Inc.	07/01/11 through 08/30/12	Personal / Professional Services PS 58691	Humboldt PK-7: Implementation of SUN Community School model and after-school academic support, enrichment, and intervention programming.	\$116,000	L. Poe Fund 205 Dept. 1164 Grant G1197
Impact NW	07/01/11 through 08/30/12	Personal / Professional Services PS 58731	Scott K-7: Implementation of SUN Community School model and after-school academic support, enrichment, and intervention programming.	\$116,000	L. Poe Fund 205 Dept. 1164 Grant G1197
A+ Advantage Point Learning, Inc.	09/15/11 through 06/30/12	Personal / Professional Services PS 58733	Bridger K-7, George 6-8, Kelly K-5, Jefferson HS & Roosevelt Campus: SES tutoring services to eligible students.	\$75,000	L. Poe Fund 205 Dept. 5407 Grant G1181
Neighborhood House, Inc.	07/01/11 through 08/30/12	Personal / Professional Services PS 58745	Peninsula PK-7: Implementation of SUN Community School model and after-school academic support, enrichment, and intervention programming.	\$103,500	L. Poe Fund 205 Dept. 1180 Grant G1197

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Open Meadow Alternative Schools, Inc.	07/01/11 through 08/31/12	Personal / Professional Services PS 58771	Franklin HS: Implementation and management of STEP UP program for transitioning 8th-9th graders.	\$145,000	L. Poe Fund 205 Dept. 5431 Grant G1198
Impact NW	07/01/11 through 06/30/12	Personal / Professional Services PS 58772	Kelly K-5, Lane 6-8, Lent K-7 & Woodmere PK-7: Hiring, training, and supervision of 0.5 FTE parent engagement specialist to work with existing SUN Community School programs.	\$80,659	L. Poe Fund 205 Dept. 5431 Grant G1198
Kate McPherson	07/01/11 through 06/30/12	Personal / Professional Services PS 58757	Roosevelt Campus: Establishment of Youth Engagement Center for Writing and Publishing and related partnerships.	\$45,000	J. Villano Fund 205 Depts. 3330-32 Grants G1108-10
A&J Educational & Professional Consulting LLC	08/29/11 through 06/30/12	Personal / Professional Services PS 58763	Roosevelt Campus: ENVoY program review, revision, training, coaching, and consulting services.	\$47,350	J. Villano Fund 205 Depts. 3330-32 Grants G1108-10

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
University of Oregon	09/01/11 through 07/31/12 Year 4 of Contract	IGA 57242 Amendment 3	District-wide: One-year extension to contract for foreign language assistance program.	\$25,000 \$75,000	A. Lopez Fund 205 Dept. 5454 Grant G0964

INTERGOVERNMENTAL AGREEMENTS ("IGAs")

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58714	Special Education: MESD will provide 1:1 registered nursing services to a particular District student.	\$96,895	R. Ford Fund 101 Dept. 5424
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58780	Special Education: MESD will provide 1:1 registered nursing services to a particular District student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58781	Special Education: MESD will provide 1:1 registered nursing services to a particular District student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58782	Special Education: MESD will provide 1.0 FTE 1:1 registered nursing services to a particular District student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	07/01/11 through 06/30/12	IGA 58786	Special Education: MESD will provide 1.0 FTE special needs registered nursing services for 200 days during SY 2011-12.	\$92,796	R. Ford Fund 101 Dept. 5415

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58787	Special Education: MESD will provide 1:1 registered nursing services to a particular student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58788	Special Education: MESD will provide 0.9375 FTE 1:1 licensed practical nursing services to a particular student.	\$55,769	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58789	Special Education: MESD will provide 0.75 FTE 1:1 licensed practical nursing services to a particular student.	\$45,615	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58790	Special Education: MESD will provide 1.0 FTE 1:1 licensed practical nursing services to a particular District student.	\$45,615	R. Ford Fund 101 Dept. 5415
Oregon Health & Science University	07/01/11 through 06/30/12	IGA 58756	District-wide: Athletic trainer and sports consultant services for PIL athletic events.	\$30,000	G. Ross Fund 101 Dept. 5423

N. Sullivan

Report – November 29, 2011

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board's monthly business meeting a list of all contracts in amounts over \$25,000 and up to \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent's delegated authority.” Contracts meeting this criterion are listed below.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Strada Communications, Inc.	09/01/11 through 06/30/12	Personal / Professional Services PS 58797	District-wide: Transcription services for deaf / hard of hearing impaired students.	\$65,000	R. Ford Fund 101 Dept. 5414
Portland Workforce Alliance	07/01/11 through 06/30/12	Personal / Professional Services PS 58808	District-wide: Pathways Program and career-related learning development assistance.	\$25,000	T. Goodall Fund 101 Dept. 5404
Mt. Scott Park Center for Learning, Inc.	10/01/11 through 09/30/12	Personal / Professional Services PS 58774	District-wide: Alternative education services.	\$125,000	S. Higgins Fund 205 Dept. 5485 Grant G1116
Open Meadow Alternative Schools, Inc.	07/01/11 through 08/31/12	Personal / Professional Services PS 58771	Franklin HS: Step Up middle-to-high school transition services for Academic Priority students.	\$145,000	L. Poe Fund 205 Dept. 5431 Grant G1198
Impact NW	07/01/11 through 08/31/12	Personal / Professional Services PS 58773	Kelly K-5 & Woodmere PK-7: SUN school lead agency services, including before- and/or after-school academic and enrichment programming for 100 students.	\$30,000	L. Poe Fund 205 Dept. 5431 Grant G1198
Northland Systems, Inc.	11/10/11	Purchase Order PO 105394	District-wide: Purchase of network equipment needed for updating District's Internet filtering solution; funded by a grant from the Mt. Hood Cable Regulatory Commission grant	\$40,760	N. Jwayad Fund 205 Dept. 5581 Grant G1172

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Lewis & Clark College	11/01/11 through 12/31/12 Year 6 of Contract	Master Contract MSTR 54812 Amendment 6	District-wide: Fourteen-month extension of contract for professional development for teacher certification and endorsement, curriculum development, and related services.	\$125,000 \$500,000	D. Fajer Various funding sources
Emerick Construction Co.	08/05/11 through 12/31/11	Construction C 58428 Amendment 3	Franklin HS: Additional tenant improvement, fire alarm, and other minor construction services to accommodate incoming Marshall Campus students; part of 2011 Facility Improvement Project.	\$32,748 \$841,795	T. Magliano Funds 191 & 405 Depts. 3215, 5511 & 5597 Projects F0002, C0901 & F0357

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Passport to Languages	06/30/11 through 06/30/12 Year 2 of Contract	Personal / Professional Services PS 57954 Amendment 1	District-wide: Eight-month extension to contract and additional funds for greater-than-anticipated interpretation and translation services.	\$35,000 \$85,000	E. Campbell Fund 101 Dept. 5406
Telelanguage, Inc.	10/15/11 through 10/15/12 Year 3 of Contract	Personal / Professional Services PS 56902 Amendment 3	District-wide: One-year extension to contract for oral interpretation services, as needed.	\$30,000 \$77,000	E. Campbell Fund 101 Dept. 5403
IRS Environmental, Inc.	11/20/11 through 11/19/12 Year 5 of Contract	Service Requirements SR 55618 Amendment 4	District-wide: One-year extension to contract for continued hazmat abatement services, as needed.	\$25,000 \$75,000	T. Magliano Fund 101 Dept. 5597 Project F0231
Professional Minority Group, Inc.	11/20/11 through 11/19/12 Year 5 of Contract	Service Requirements SR 55622 Amendment 5	District-wide: One-year extension to contract for continued hazmat abatement services, as needed.	\$25,000 \$95,000	T. Magliano Fund 101 Dept. 5597 Project F0231
Immigrant & Refugee Community Organization	10/15/11 through 10/15/12 Year 3 of Contract	Personal / Professional Services PS 56899 Amendment 4	District-wide: One-year extension to contract for oral interpretation services, as needed.	\$75,000 \$175,000	E. Campbell Fund 101 Dept. 5406
Rose City Moving and Storage	10/18/11 through 06/30/12 Year 2 of Contract	Service Requirements SR 57655 Amendment 2	District-wide: Additional funds for continued moving and furniture installation services.	\$75,000 \$205,000	T. Magliano Fund 191 Dept. 5597 Project F0232

INTERGOVERNMENTAL AGREEMENTS ("IGAs")

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	07/01/11 through 06/30/12	IGA 58683	Special Education: MESD will provide 1.2 FTE registered nursing services for 190 days during SY 2011-12.	\$117,703	D. Berry Fund 205 Dept. 6303 Grants 1200-01 & G1044
Multnomah Education Service District	07/01/11 through 06/30/12	IGA 56752	District-wide: In-person first aid training and e-learning option for first aid, CPR, and AED training.	\$30,884	R. Ford Fund 101 Dept. 5424
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58783	Special Education: MESD will provide 1.0 FTE registered nursing services for a particular District student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	07/01/11 through 06/30/12	IGA 58784	Special Education: MESD will provide 0.875 FTE licensed practical nursing services for 186 days in the Lifeskills program during SY 2011-12.	\$48,161	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	07/01/11 through 06/30/12	IGA 58785	Special Education: MESD will provide 1.0 FTE registered nursing services for 183 days in the Lifeskills program during SY 2011-12.	\$94,472	R. Ford Fund 101 Dept. 5415

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58787	Special Education: MESD will provide 1:1 registered nursing services to a particular student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58788	Special Education: MESD will provide 0.9375 FTE 1:1 licensed practical nursing services to a particular student.	\$55,769	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58789	Special Education: MESD will provide 0.75 FTE 1:1 licensed practical nursing services to a particular student.	\$45,615	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58790	Special Education: MESD will provide 1.0 FTE 1:1 licensed practical nursing services to a particular District student.	\$45,615	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58803	Special Education: MESD will provide 1.0 FTE licensed practical nursing services to a particular District student.	\$54,153	R. Ford Fund 101 Dept. 5415
Oregon City School District	07/01/11 through 06/30/12	IGA 58813	Columbia Regional Program: OCSD will provide autism services to regionally eligible students.	\$111,618	T. Hunter Fund 205 Dept. 5433 Grant G1203
Oregon Health & Science University	07/01/11 through 06/30/12	IGA 58756	District-wide: Athletic trainer and sports consultant services for PIL athletic events.	\$30,000	G. Ross Fund 101 Dept. 5423

N. Sullivan

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

INDEX TO THE AGENDA
REGULAR BUSINESS MEETING

November 29, 2011

Board Action Number	Page
---------------------------	------

Personnel

4508	Election of Probationary Administrators	3
4509	Election of Temporary Administrators	4
4510	Election of Contract Teachers	4
4511	Election of First-Year Probationary Teachers (Full Time)	5
4512	Election of Second-Year Probationary Teachers (Full Time)	7
4513	Election of Third-Year Probationary Teachers (Full Time)	8
4514	Election of First-Year Probationary Teachers (Part Time)	9
4515	Election of Second-Year Probationary Teachers (Part Time)	10
4516	Appointment of Temporary Teachers and Notice of Nonrenewal	11
4517	Recommended Termination Decision regarding Employee #007773	14
4518	Recommended Termination Decision regarding Employee #010610	14
4519	Recommended Termination Decision regarding Employee #013060	14

Purchases, Bids, Contracts

4520	Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority	16
4521	Personal/Professional Services, Goods, and Services Expenditure Contracts Exceeding \$150,000 for Delegation of Authority	17

Other Matters Requiring Board Action

4522	Adoption of Amended Board Policy on Cafeteria Plan, Policy 5.10.090-P, "Cafeteria Plan"	19
------	--	----

Personnel

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4508 through 4519

RESOLUTION No. 4508

Election of Probationary Administrators

RECITAL

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as First-Year Probationary Administrators.

RESOLUTION

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as First-Year Probationary Administrators for the school year 2011-12 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First	Last	ID
Carol	Campbell	006359
Cherie	Kinnersley	020369
Evelyn	Flowers	006010
Ewa	Chomka-Campbell	020328
Filip	Hristic	020334
Gina Elisa	Roletto	020370
Jeandre	Carbone	015531
Ji	Kim	020366
Karen	Bailey	020371
Kathleen	Ellwood	019983
Kevin	Taylor	013594
Kristyn	Westphal	020503
Nalota	Herms	000857
Nilka	Rager	020387
Oscar	Gilson	000863
Pamela	Van Der Wolf	000336
Rebecca	Wagner	000291
Robert	Ford	001582
Sandra	Ndubisi	008332
Sarah	Jones	000157
Shawn	Garnett	009218
Silvia	Asson	020372
Vanessa	Martinez	020525

M. Riddell

RESOLUTION No. 4509

Election of Temporary Administrators

RECITAL

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as Temporary Administrators.

RESOLUTION

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as Temporary Administrators for the school year 2011-12 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First	Last	ID
Joseph	Malone	008575
Brandi	Streeter	007887
Susan	Tong	004839

M. Riddell

RESOLUTION No. 4510

Election of Contract Teachers

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as Contract Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as Contract Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First	Last	ID
Ken	Austin	010878
Ella	Backer	017048
Devon	Baker	007027
David	Hamilton	005851

M. Riddell

RESOLUTION No. 4511

Election of First-Year Probationary Teachers (Full-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as First-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as First-Year Probationary Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-Time

First	Last	ID
Miriam	AlSuhaimi	020407
Robert	Allen	015439
Grace	Altamirano	020470
Ninon	Anker-Lagos	020379
Marcela	Arredondo	020442
Obdulia	Avila	020147
Dalina	Bagby	020363
Danielle	Bailey	019991
Courtney	Baker	020428
Jo	Benns Scott	020171
Judi	Blackwell	016873
Eugenia	Bluebird	012259
Catherine	Borzy	015269
Yulia	Brooks	020377
Leigh	Brown	020475
Jessica	Burich	019950
Cassandra	Canales	020457
Jonetta	Carter	020195
Yolanda	Coleman	020463
Lisa	Collins	020412
Robbie	Davis	020426
Jennifer	Finke	000899
Susan	Fodell	008111
Erica	Fortson	020001
Constance	Freeman	019543
Bianca	Freire	020439
Ryan	Ghan	020423
Nelson	Gonzalves-Shinnick	020418
Margarita	Gothard	020395
Paige	Gowin	020408
Margaret	Green	020474

First	Last	ID
Antoinia	Griffin	007899
Maalaea	Gustafson	015189
Sarah	Hedges	019922
Genoa	Hillis	020546
Melia	Hinatsu	014908
Lucy	Hinds	020397
Dixie	Hoback	003604
Anne	Hopfensperger	017699
Jennifer	Jenkins	019589
Karen	Kempster	019874
Maria	Kleiner	020385
Tanya	Lee	020394
Peter	Madden	020446
Fabian	Mak	020427
Serena	Marquardt	020410
Kathryn	McCartney	020473
Yolanda	McKinney	016154
Gracia	Merrill	015813
Sarah	Meyers	020391
Jennifer	Moe	019686
Marie	Montalbano	020383
Martha	Mosqueda	020464
Kelsey	North	020505
Melissa	Ortiz	020429
Maureen	Paige	014071
Marie	Pearson	016073
Adrienne	Peterson	014485
Sharon	Putnam-Almaguer	020533
Cynthia	Radler-Okby	019989
Kelly	Read	020390
Miles	Rooklyn	020393
Darlene	Rosteck	020364
Sarah	Ruttan	020378
Quinn	Sanford	020413
Shaunice	Silas	020189
Rachel	Silverman	020419
Shawn	Swanson	020441
Moira	Tofanelli-Dougherty	020409
Candice	Vickers	018576
Danni	Waddell	020496
Liza	Whitaker	013579
Amy	Widmer	019871
Sharese	Williams	020538
Mark	Wilson	020405

RESOLUTION No. 4512

Election of Second-Year Probationary Teachers (Full-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as Second-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as Second-Year Probationary Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-Time

First	Last	ID
Erin	Arias	016594
Febe	Armendariz	017305
Brady	Bennon	018773
Samantha	Breen	018949
Cheryl	Champlain	015154
Kirk	Dodson	020060
Ryan	Dutchuk	019121
Adam	Gaede	016811
Kelsey	Green	019814
Melenie	Hammond	019987
Janice	Holstine	008125
Kelli	Joy	019056
Gretchen	Kraig-Turner	019581
Caroline	Lehmkuhl	018961
Melissa	McClure	020130
Denise	Omey	019255
Trisha	Rhoades	016903
Kelly	Rundle	018699
Natalie	Speer	018948
Petra	Toscano	020042
Kristin	Werts	017923

M. Riddell

RESOLUTION No. 4513

Election of Third-Year Probationary Teachers (Full-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as Third-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as Third-Year Probationary Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Full-Time

First	Last	ID
Caley	Crowder	018028
Cindy	Ewers	014560
Diane	Goff	002724
Ashley	Osborne	018921
Helen	Radow	008900
Kari	Serkland	015821
Jennifer	Walker	016883

M. Riddell

RESOLUTION No. 4514

Election of First-Year Probationary Teachers (Part-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as First-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as First-Year Probationary Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

First	Last	ID
Daniel	Aaker	020057
Andrew	Boehm	020458
Lindsay	Dance	020494
Gregory	Davis	015863
Elissa	Dingus	017802
Martin	Douglass	019890
Jenny	Gapp	018693
Carolyn	Grillo	020424
Alyssa	Hamel	020447
Dena	Hawes	000324
Jennifer	Herbage	020425
Spencer	Hoffer	006826
Aurora	Jimenez	020411
Holly	Kanz	020430
Erika	Kohn	019184
Jason	Krebs	020456
Joel	Machiela	020471
Marinela	Meyer	020506
Nicole	Newman	020461
Timothy	Revett	012620
Tiffany	Sahib	013729
Yamin	Shih-Emmi	020389
Kathryn	Stilwell	020508
Naomi	Sumiya	020472
Kirsten	Truman	020562
Garnetta	Wilker	020406
Jamie	Williams	020005
Julie	Wright	018993

RESOLUTION No. 4515

Election of Second-Year Probationary Teachers (Part-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as Second-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as Second-Year Probationary Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

First	Last	ID
Barbara	Cope	020058
Melody	Finamori	020037
Linda	Rozman	015675
Caitlin	Shelman	019753
Virginia	Silvey	020089
Andreina	Velasco	019756

M. Riddell

RESOLUTION No. 4516

Appointment of Temporary Teachers and Notice of Nonrenewal

RESOLUTION

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

First	Last	Location	Job Title	FTE	Eff Date	Term Date
Sarah	Arrington	Beverly Cleary K-8	Teacher-K8 Math	0.50	2011-11-14	2012-06-16
Gary	Bahen	West Sylvan MS	Teacher-MS Gr 7 LA/SS	1.00	2011-10-17	2012-06-16
Lisa	Barnett	Boise-Eliot PK-8	Teacher-K8 Gr 4	1.00	2011-09-19	2012-12-13
Lynda	Battle	Grant HS	Media Specialist-HS	1.00	2011-08-30	2012-06-22
Julie	Becker	Wilcox	Teacher-CRP Deaf Ed Itinerant	1.00	2011-08-30	2012-06-16
Kenneth	Berry	Franklin HS	Dean-HS	0.50	2011-08-30	2012-03-05
Mary	Bierwirth	Sunnyside Environmental	Teacher-K8 Gr 6-8 Core/Math	1.00	2011-08-16	2012-06-16
Gail	Black	Benson HS	Teacher-HS LA Support	0.50	2011-10-31	2012-06-16
Jeffery	Boyd	da Vinci Arts MS	Teacher-MS LA/SS	0.50	2011-08-30	2012-06-16
Ronette	Bryson	Woodmere K-5	Tchr-SPED LC Class Suppt Only	1.00	2011-08-30	2011-11-27
Gwen	Campbell	Beaumont MS	Teacher-MS Gr 7 LA/SS	1.00	2011-08-30	2012-06-16
Heather	Campos	Lincoln HS	Teacher-HS Health	1.00	2011-08-30	2011-12-17
John	Carolan	Wilson HS	Teacher-HS Spanish	0.80	2011-08-16	2012-02-02
Nancy	Chang	Sitton K-5	Teacher-ES Reading	0.50	2011-10-24	2012-06-16
Katie	Charlston	Alameda K-5	Teacher-ES Gr 2	1.00	2011-08-30	2012-06-16
Elizabeth	Christie	Roseway Heights K-8	Counselor-K8	0.50	2011-09-23	2012-03-01
Jennifer	Cleary	Stephenson K-5	Teacher-ES Gr 2	0.50	2011-08-30	2011-11-24
David	Clingan	Lincoln HS	Counselor-HS	0.45	2011-10-13	2012-06-22
Yesenia	Colon	Bridger K-8	Teacher-K8 Gr K Spanish Imm	1.00	2011-08-16	2012-06-16
Holly	Conger	Jackson MS	Teacher-SPED Learn Ctr-Math	1.00	2011-09-08	2012-06-16
Deborah	Crews	Forest Park K-5	Teacher-ES Gr 2	1.00	2011-10-31	2012-02-04
Susanna	Cronen	Llewellyn K-5	Teacher-ES Gr 1	0.50	2011-11-01	2012-02-01
Darlene	Daniels	Wilcox	Teacher-CRP BI/Vis Im Itin	1.00	2011-08-16	2012-04-11
Deborah	Delman	Lincoln HS	Teacher-HS SS	1.00	2011-09-07	2012-06-16
Pamela	Dixon	Itinerant @ BESC	School Psychologist	0.20	2011-10-17	2012-06-16
Jessica	Doehne	Capitol Hill K-5	Teacher-ES Gr 1	1.00	2011-09-26	2012-06-16
Elisabeth	Early	Boise-Eliot PK-8	Teacher-K8 Gr 6 LA/SS	1.00	2011-09-26	2011-10-29
Glenn	Elliott	Roosevelt HS Campus	Athletic Director-HS	0.40	2011-08-30	2012-06-16
Jason	Enyeart	Madison HS	Teacher-SPED Learn Ctr-LA	1.00	2011-08-30	2011-11-24
Jill	Erickson	Boise-Eliot PK-8	Teacher-SPED Gr K-5 Learn Ctr	0.50	2011-10-25	2012-06-16
Shauna	Ewing	Benson HS	Teacher-HS Advanced Math	1.00	2011-10-15	2012-06-16
Carol	Fernandez-Colon	Duniway K-5; Beaumont	Teacher-ES ESL	0.35	2011-09-20	2012-06-16
Rian	Ford	Llewellyn K-5	Teacher-ES Gr 1	0.50	2011-08-16	2012-06-16
Shannon	Foxley	Skyline K-8; Capitol Hill K-5	Counselor-K8; Counselor-ES	0.90	2011-08-22	2012-06-22
Jacqueline	Fransen	Wilcox Year Round	Teacher-CRP Deaf Ed Itinerant	1.00	2011-10-17	2012-08-04
Sarah	Fredericks	Ainsworth K-5	Teacher-ES Gr K	1.00	2011-08-30	2012-06-16
Gregory	Glascocock	Rice Site	Teacher-ES Gr 5 Sci Starbase	0.75	2011-09-01	2011-12-11
Kristina	Godfrey	Forest Park K-5	Teacher-ES Tech/Gr 2-3 Math	0.63	2011-10-31	2012-06-16

First	Last	Location	Job Title	FTE	Eff Date	Term Date
Kala	Goodman	Kelly Center	Teacher-ES Gr PK	0.50	2011-09-19	2012-06-16
Catherine	Griesdorn	Sunnyside Environmental K-8	Teacher-K8 Gr K	1.00	2011-09-12	2012-06-16
Michela	Grohn	Lent K-8	Teacher-K8 Art	0.80	2011-09-12	2012-06-16
Elsa	Guiney	Roseway Heights K-8	Counselor-K8	0.50	2011-09-06	2012-01-28
Andrea	Gulley	Lane MS	Teacher-MS Drama	0.80	2011-11-08	2012-06-16
Mary	Hagerty	Sabin PK-8	Instr Spec Hrly-Staff Dev/Math	0.20	2011-08-16	2012-06-16
April	Haskell	BESC; Ockley Green K-8	Teacher-K8 Reading	1.00	2011-09-05	2012-06-16
Dorothy	Hebert	Sellwood MS	Teacher-MS Gr 6 Math	0.31	2011-10-12	2012-06-16
Amanda	Helmerts	Franklin HS	Teacher-HS LA/SS	1.00	2011-11-10	2012-06-16
Julie	Hoffer	Metropolitan Learning Ctr	Teacher-K12 Gr7-8 Alt Ed/LA	1.00	2011-08-16	2012-01-17
Kimberly	Hoffman	Franklin HS	Teacher-HS SS	0.50	2011-11-04	2012-06-16
Claire	Holm	Chapman K-5	Teacher-ES Gr 2	1.00	2011-08-16	2011-12-17
Elizabeth	Israel-Davis	Creston K-8	Teacher-K8 Gr K-5 Math	0.39	2011-08-30	2012-06-16
Jeanne	Johnson	Lent K-8	Teacher-K8 Gr 4	1.00	2011-08-30	2011-12-01
Michelle	Keizer	Forest Park K-5	Teacher-ES Gr 5	1.00	2011-08-30	2012-06-16
Michele	Kellar	Lent K-8	Teacher-K8 Reading	1.00	2011-09-15	2012-06-16
Lauren	Kern	Bridlemile K-5	Instr Spec-ES Literacy Support	0.70	2011-11-09	2012-06-16
Melissa	Kirkpatrick	Itinerant @ BESC	School Psychologist	1.00	2011-10-13	2012-06-16
David	Kloucek	Beaumont MS	Teacher-MS Gr 7 Math	0.80	2011-10-10	2012-06-16
Renee	Kruger	Skyline K-8	Teacher-K8 Gr 4-8 Span	1.00	2011-09-14	2012-06-16
Jamie	Larson	Scott K-8	Teacher-K8 Gr 6 Math/Science	1.00	2011-08-30	2012-06-16
Sheree	LeDoux	César Chávez K-8	Teacher-K8 Gr 1 Spanish Imm	1.00	2011-08-30	2012-01-03
Nesa	Levy	Creative Science K-8	Teacher-K8 Gr 1	0.50	2011-08-16	2011-12-17
Elizabeth	Maier	Lent K-8	Teacher-K8 Gr 8 LA/SS	1.00	2011-08-30	2011-12-17
Elizabeth	Markovich	Sunnyside Environmental K-8	Tchr-K8 Gr K-5 Math	0.20	2011-11-08	2012-06-16
Amy	Marquardt	Lewis K-5	Tchr-SPED LC Class Suppt	1.00	2011-08-16	2011-12-17
Deanna	Marron	Hayhurst K-5/K-8	Teacher-K8 Gr 3-5 Odyssey	1.00	2011-09-19	2011-12-17
Heidi	Masunaga	ESL @ Roosevelt	Teacher-K8 ESL	0.90	2011-08-30	2012-06-16
Kellie	May	Sellwood MS	Teacher-MS Art	0.50	2011-11-07	2012-02-05
Sonja	Meadows-Cameron	Franklin HS	Teacher-HS LA	1.00	2011-08-31	2012-06-16
Carol	Meyer	Wilcox Year Round	Speech Language Pathologist	0.49	2011-08-30	2012-06-16
Jane	Moser	Creative Science K-8	Teacher-K8 Gr 1	0.50	2011-08-30	2011-11-28
Elaine	Mullen	Jefferson HS-Mid Coll Adv Stud	Tchr-SPED LC Class Suppt/SS	0.50	2011-11-09	2012-06-16
Michele	Mulvihill	Grout K-5	Teacher-ES Gr 3	1.00	2011-08-30	2011-11-23
Dipti	Muni	Creston K-8	Teacher-K8 Gr 1	1.00	2011-08-30	2011-11-01
Sarah	Mussio	Sacajawea Site	Teacher-ES Gr PK	1.00	2011-09-30	2011-12-17
Mario	O'Brien	Jefferson HS-Mid Coll Adv Stud	Teacher-HS Spanish	1.00	2011-09-09	2011-12-17
Reba	Parker	Abernethy K-5	Media Specialist-ES	0.50	2011-08-16	2012-06-16
Jerrie	Perkins	Marysville K-8	Instr Spec-K8 Reading	0.40	2011-08-16	2012-06-16
Rebecca	Pryor	Sellwood MS	Teacher-SPED Learning Center	0.50	2011-11-02	2012-06-16
Gregorio	Rangel	Lincoln HS	Teacher-HS Spanish	0.40	2011-10-21	2012-06-16
Kristina	Raucheisen	Bridger K-8	Teacher-K8 ESL	0.50	2011-09-26	2011-11-24
Joan	Reynolds	Rosemont	Teacher-DART Math/Integ Sci	1.00	2011-08-30	2012-02-02
Barbara	Riggin	Grant HS	Teacher-HS Advanced Math	0.50	2011-11-09	2012-06-16
Adam	Sanchez	Jefferson HS-Mid Coll Adv Study	Teacher-HS SS	1.00	2011-09-14	2012-06-16

First	Last	Location	Job Title	FTE	Eff Date	Term Date
Mackinsey	Scheller	Capitol Hill K-5	Teacher-ES Gr K	1.00	2011-10-03	2012-06-16
Kathleen	Shipley	Atkinson K-5	Teacher-ES Gr 3 Span Imm/ELD	1.00	2011-11-03	2012-01-21
Allyson	Sievers	Astor K-8	Teacher-K8 Gr K	1.00	2011-09-13	2012-06-16
Stefanie	Simpson	Beverly Cleary K-8	Teacher-K8 Gr 2	1.00	2011-08-16	2012-06-16
Suzanne	Smith	Maplewood K-5	Teacher-ES Gr 5	0.90	2011-08-30	2012-06-16
Susan	St Michael	Duniway K-5	Teacher-ES Reading	0.25	2011-08-30	2012-06-16
Michele	Stahlecker	Llewellyn K-5	Teacher-ES Gr 3	1.00	2011-08-30	2011-12-17
Jonathan	Tharp	Lent K-8	Teacher-K8 Gr 7-8 Science	1.00	2011-09-16	2012-06-16
Bren- Marie	Trask	Cleveland HS	Teacher-SPED Intsv Skills	1.00	2011-11-14	2012-06-16
Sally	Valentine	Gray MS	Teacher-MS Math	1.00	2011-09-28	2012-06-16
Rene	Vanrooyen	Sellwood MS	Teacher-MS Gr 8 LA/SS	0.80	2011-08-16	2011-12-17
Kyla	Walker	Rieke K-5	Teacher-ES	0.50	2011-08-16	2012-06-16
Elise	Weigandt	Sitton K-5	Teacher-ES Gr 4	1.00	2011-10-25	2012-01-21
Gabrielle	Williams	Metropolitan Learning Ctr	Teacher-K12 Gr 7-8 SS	0.50	2011-08-30	2011-11-07
Douglas	Winn	Grant HS	Teacher-HS LA	0.40	2011-08-16	2012-06-16
Patricia	Zimmerman	Lewis K-5	Teacher-ES Gr 3	0.50	2011-08-30	2011-12-17
Gregory	de Nevers	Vernon PK-8	Teacher-K8 Gr 7-8 Math	1.00	2011-08-16	2012-06-16

M. Riddell

RESOLUTION No. 4517

Recommended Termination Decision regarding Employee #007773

RESOLUTION

The Board of Education accepts the recommendation of the Superintendent to terminate the employment of Employee #007773 effective November 29, 2011.

M. Riddell / J. Fish

RESOLUTION No. 4518

Recommended Termination Decision regarding Employee #010610

RESOLUTION

The Board of Education accepts the recommendation of the Superintendent to terminate the employment of Employee #010610 effective November 29, 2011.

M. Riddell / J. Fish

RESOLUTION No. 4519

Recommended Termination Decision regarding Employee #013060

RESOLUTION

The Board of Education accepts the recommendation of the Superintendent to terminate the employment of Employee #013060 effective November 29, 2011.

M. Riddell / J. Fish

Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following items:

Number 4520 and 4521

RESOLUTION No. 4520

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts for \$25,000 or more per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

No New Contracts

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
East Multnomah Soil & Water Conservation District	10/15/11 through 08/31/13	IGA/R 58804	Lent K-7: Funding for a project combining creative science education with hands-on habitat restoration.	\$26,600	C. Randall Fund 205 Dept. 9999 Grant G1218

LIMITED SCOPE REAL PROPERTY AGREEMENTS

No Limited Scope Real Property Agreements

N. Sullivan

RESOLUTION No. 4521

Personal / Professional Services, Goods, and Services Expenditure Contracts
Exceeding \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount reaches \$150,000 or more per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
CDW Government, LLC	11/30/11 through 02/29/12	Cooperative Agreement COA 58704	District-wide: Technology supplies and equipment, as needed; District will be using an existing InterMountain ESD (fka Umatilla-Morrow ESD) contract (start date: 02/10/10) on a cooperative basis as allowed in that contract’s terms.	Greater than \$250,000	D. Fajer Various funding sources
Club Z Tutoring, LLC	09/15/11 through 06/30/12	Personal / Professional Services PS 58726	Bridger K-7, George 6-8, Kelly K-5, Jefferson HS & Roosevelt Campus: SES tutoring services to eligible students.	\$400,000	L. Poe Fund 205 Dept. 5407 Grant G1181
Open Meadow Alternative Schools, Inc.	09/15/11 through 06/30/12	Personal / Professional Services PS 58724	Roosevelt Campus: SES tutoring to eligible students.	\$200,000	L. Poe Fund 205 Dept. 5407 Grant G1181

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Ferrelgas, Inc.	11/30/11 through 12/01/12 Year 2 of Contract	Material Requirements MR 57179 Amendment 1	District-wide: One-year extension of contract for the furnishing of propane HD-5 for use by District and District’s transportation carrier, as needed.	\$949,000 \$3,449,000	A. Leibenguth Fund 101 Dept. 5560

INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No IGAs

N. Sullivan

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following item:

Number 4522

RESOLUTION No. 4522

Adoption of Amended Board Policy on Cafeteria Plan, Policy 5.10.090-P, "Cafeteria Plan"

RECITALS

- A. Portland Public Schools ("District") established the Portland Public Schools Cafeteria Plan ("Plan") effective May 1, 1994.
- B. The Plan was last amended and restated effective January 1, 2006, and was last amended effective January 1, 2011.
- C. The District intends that this Plan continue to satisfy the requirements of Section 125 of the Internal Revenue Code of 1986, as amended.
- D. The District wishes to amend the Plan in certain respects.

RESOLUTION

The District's Board of Education ("Board") has reviewed recommendations to amend the policy to align it with current federal requirements. Per Board Policy 1.70.020-P, "Policies and Administrative Directives," the Board is required to place any new policy or policy updates on the District website for a 21-day public review. Having fulfilled this obligation and having received no public input on the proposed policy amendment, the Board supports the proposed policy language for adoption.

PROPOSED POLICY AMENDMENTS:

Article 4.1 (d) Cash Benefit. This benefit consists of taxable cash compensation payable in substantially equal amounts ratably over the Plan Year or over the portion of the Plan Year during which the Participant's Compensation is generally paid when the Participant has elected to be compensated on a school year basis. An eligible Participant may elect to receive a portion of the District contribution as taxable cash compensation instead of electing coverage under a District-provided group health plan. The eligibility and other requirements for cashing out the District contribution are set forth in Exhibit B, which is attached hereto and incorporated by reference herein. Exhibit B may be revised from time to time by the Plan Administrator without a formal amendment of this Plan document.

Article 5.1 (c) District Contributions. Prior to the beginning of each Plan Year, the District shall determine the amount to be credited to each Participant for the purchase of benefits described in 4.1. The amount so established for each Plan Year shall be set forth in Exhibit C, to be attached hereto and incorporated by reference herein. The Plan Administrator may change the District contribution amount set forth in Exhibit C without amending this Plan. District contributions or credits may be made in substantially ratable installments throughout the Plan Year.

Article 5.1 (d) Records of Contributions. The Plan Administrator shall maintain appropriate records and shall record the amounts credited for a Participant for a specified benefit under (b) and (c) above in the Participant's Account established for such benefit.

M. Riddell / T. Burton

EXHIBIT B

Cash Out of District Contribution (Referent Section 4.1(d))

A Participant for whom the Plan Year under Exhibit A would be October 1 through September 30 shall be entitled to \$200 in taxable cash compensation in each month in which he or she elects not to receive (and does not receive) coverage under the District's medical, dental, and vision plans, provided the Participant demonstrates to the Plan Administrator's satisfaction that he or she has coverage under another group medical plan, including a government provided basic medical plan.

EXHIBIT C

District Contribution (Referent Section 5.1(c))

The amount of the District monthly contribution for each Plan Year for each Participant shall be the District's share of the premium for coverage under the District-provided group health plans.