



PORTLAND PUBLIC SCHOOLS
OFFICE OF DEPUTY SUPERINTENDENT

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Date: October 6, 2020
To: School Board
From: Claire Hertz, Deputy Superintendent of Business & Operations
Subject: Approval of the 2021-22 Budget Calendar

BACKGROUND

Staff is requesting that the Board resolve to approve the 2021-22 budget calendar as presented for the first reading at the Board's September 22, 2020 meeting.

RELATED POLICIES/BEST PRACTICES

Action is being taken to comply with Oregon Local Budget law, to leverage Government Finance Officers Association (GFOA) best budgeting practices, to ensure the budget aligns with the state revenue forecast, and Meritorious Budget Award (MBA) requirements.

Improvements to this year's budget process include the board setting long term financial goals, incorporating the completed strategic plan into a multiyear finance plan, and continued community engagement through the Student Investment Account (SIA) process, Community Budget Review Committee (CBRC) and strategic planning process. The SIA process will be similar to last year's process and includes engagement with underserved populations.

A budget workshop will be held in March to share strategic plan investments and include some initial high-level staffing information to be incorporated in the proposed budget.

ANALYSIS OF SITUATION

The Board may choose to approve the budget calendar as presented, approve it with revisions, or not approve it. It includes steps of budget preparation and is built around mandated requirements to allow sufficient time to complete the entire budget process before June 30, as required by ORS 294.408.

As this is a legislative year, funding for future years will be determined late in the spring and budget adoption is scheduled for mid-June. Staff are committed to getting the proposed budget document to the board for their review two weeks prior to the proposed budget message from the Superintendent. This will give the Board six weeks to review the budget before approval.

FISCAL IMPACT

No further impacts beyond those identified in the Analysis of Situation section above.

COMMUNITY ENGAGEMENT (IF APPLICABLE)

The Leadership of the CBRC have reviewed the budget calendar, and the calendar gives additional time for their budget review in the spring of 2021. Community engagement will continue with the Student Success Act process as well as the strategic planning reporting.

TIMELINE FOR IMPLEMENTATION / EVALUATION

If approved, staff will work on developing the budget for 2021-22 as scheduled.

BOARD OPTIONS WITH ANALYSIS

See Analysis of Situation section above.

CONNECTION TO BOARD GOALS

This budget calendar has been developed to ensure the alignment of resources to the Board Goals for 2021-22.

STAFF RECOMMENDATION

Staff recommends the passage of the board resolution to approve the 2021-22 Budget Calendar.

As a member of the PPS Executive Leadership Team, I have reviewed this staff report.

CH (Initials)

ATTACHMENT

Resolution to approve the 2021-22 Budget Calendar.