



## Index to the Minutes

*(Adopted January 11, 2022)*

### Regular Meeting

December 14, 2021

#### Attendance

Present: Chair DePass; Vice-Chair Scott; Directors Brim-Edwards, Greene, Hollands, Kohnstamm, and Lowery; Student Representative Weinberg

Absent: None

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### RESOLUTIONS

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## ACTIONS TAKEN

- **Consent Agenda – Resolutions 6409 through 6416**

Director Scott moved and Director Brim-Edwards seconded the motion to approve the Consent Agenda, including Resolutions 6409 through 6416. The motion was put to a voice vote and passed (7 yes, 0 no), with Student Representative Weinberg voting yes (unofficial)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

- **Resolution 6417: Resolution to Adopt Revised PPS Cafeteria Plan Policy 5.10.090-P**

Director Greene moved and Director Kohnstamm seconded the motion to approve Resolution 6417. The motion was put to a voice vote and passed (7 yes, 0 no) with Student Representative Weinberg voting yes (unofficial)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

- **Resolution 6418: Resolution to Adopt Revised Vacation and District Holidays for Non-represented Employees Policy 5.60.031-P**

Director Scott moved and Director Hollands seconded the motion to approve Resolution 6418. The motion was put to a voice vote and passed (6 yes, 1 no) with Student Representative Weinberg voting yes (unofficial)

Director Julia Brim-Edwards: No, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

- **Resolution 6419: Resolution to Adopt Revised Administrative Employees' Terms of Employment Policy 5.60.010-P**

Director Greene moved and Director Kohnstamm seconded the motion to approve Resolution 6419. The motion was put to a voice vote and passed (7 yes, 0 no), with Student Representative Weinberg voting yes (unofficial)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

- **Resolution 6420: Resolution to Rescind Board Policies**

Director Greene moved and Director Hollands seconded the motion to approve Resolution 6420. The motion was put to a voice vote and passed (7 yes, 0 no) with Student Representative Weinberg voting yes (unofficial).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

- **Resolution 6421: Acceptance of the Long-Range Facility Plan**

Director Greene moved and Director Hollands seconded the motion to approve Resolution 6421. The motion was put to a voice vote and passed (7 yes, 0 no) with Student Representative Weinberg voting yes (unofficial).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

- **Resolution 6422: Acceptance of the Annual Comprehensive Financial Report, Reports to Management and the Report on Requirements for Federal Awards**

Director Greene moved and Director Holland seconded the motion to approve Resolution 6422. The motion was put to a voice vote and passed (7 yes, 0 no), with Student Representative Weinberg voting yes (unofficial)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative Weinberg: Yes (Unofficial)

**RESOLUTION No. 6409**

The Following Index to the Minutes are offered for Adoption

- November 16, 2021 – Regular Meeting

**RESOLUTION No. 6410**Authorization for Off-Campus Activities**RECITAL**

Portland Public Schools (“District”) Policy 6.50.010-P (“Off-Campus Activities”) requires the Board of Education (“Board”) consent to student out-of-state travel.

**RESOLUTION**

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

**AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES**

<b>Date(s)</b>	<b>School, Course, and Number of Students</b>	<b>Purpose of Travel</b>	<b>Travel Destination</b>	<b>Estimated Cost</b>
4/8 – 4/11/22	Wells HS Band, 45 students	College visit, band tour, work with soundtrack team @ Disneyland	Disneyland, CA	\$975 per person
12/14 – 12/19/21	Roosevelt HS Women’s Varsity Basketball, 15 students	Tournament, team building, college access workshops	Orlando, FL	\$1600 per person

**RESOLUTION No. 6411****Expenditure Contracts that Exceed \$150,000 for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Admin, Funding Source</b>	<b>Certified Business</b>
Advanced Technology Group, Inc.	12/15/21 through 8/6/24	Flexible Services Contractor Pool FSCP 90733	Flexible Services Contractor Pool – Painting. District-wide use, on-call painting services. Request for Proposals 2021-2963	Not to Exceed \$3,000,000	C. Hertz Funding Source Varies	No
TeleTeachers, Inc.	12/15/21 through 6/13/22	Personal Services PS 90955	Provide up to four special education teachers to provide home instruction for PPS students. Direct Negotiation – Unique Knowledge and/or Expertise PPS-46-0525(4)	\$268,244	S. Bird Fund 101 Dept. 5414	No
Mackenzie	12/15/21 through 12/31/22	Engineering ENG 91004	Pre-design services, master planning, conditional use review, field design, and permitting for Jackson School. Request for Proposals 2021-3002	\$345,322	C. Hertz Fund 445 Dept. 5597 Project K0242	No
Stoner Electric Group	12/15/21 through 11/16/22 Option to renew for up to four additional one-year terms through 11/16/26	Indefinite Deliverable/Indefinite Quantity ID/IQ 90941	Job order contract for classroom backbone infrastructure modernization (CBIM), which will provide additional bandwidth and connectivity throughout classrooms and common areas in schools district-wide. Request for Proposals 2021-3014	Not to Exceed \$16,000,000	C. Hertz Funding Source Varies	No
Harder Mechanical Contractors, Inc.	12/15/21 through 12/1/24 Option to renew for one additional two-year term through 12/1/26	Services S 91036	HVAC/boiler work on an as-needed basis for all District buildings. Request for Proposals 2021-3012	Not to Exceed \$3,750,000	C. Hertz Fund 101 Dept. 5593	No
MacDonald-Miller Facility Solutions, Inc.	12/15/21 through 12/1/24	Services S 91037	HVAC/boiler work on an as-needed basis for all District buildings. Request for Proposals 2021-3012	Not to Exceed \$3,750,000	C. Hertz Fund 101 Dept. 5593	No

	Option to renew for one additional two-year term through 12/1/26					
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\*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

**NEW COOPERATIVE PURCHASING AGREEMENTS**

<b>Contractor</b>	<b>Contract Term, Renewal Options</b>	<b>Administering Contracting Agency</b>	<b>Description of Goods or Services</b>	<b>Estimated Spend During Contract Term</b>	<b>Responsible Administrator, Funding Source</b>	<b>Certified Business</b>
PBS Engineering & Environmental	12/15/21 through 12/31/25	Multnomah County	Environmental consulting services on an as-needed basis.	\$1,000,000	C. Hertz Funding Source Varies	No

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

No New IGAs

**AMENDMENTS TO EXISTING CONTRACTS**

No New Amendments

**RESOLUTION No. 6412****Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority****RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW REVENUE CONTRACTS**

No New Revenue Contracts

**NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
State of Oregon	7/1/21 through 6/30/23	Intergovernmental Agreement / Revenue IGA/R 90982	Grant from the Youth Development Council to support workforce readiness.	\$200,000	S. Bird

**AMENDMENTS TO EXISTING REVENUE CONTRACTS**

No Amendments to Existing Revenue Contracts



**RESOLUTION No. 6413**

Approval of Head Start Policy Council Recommendation

**RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the 2021-2022 PPS Head Start School Readiness Goals. The Head Start approach to school readiness means that children are ready for school, families are ready to support their children's learning, and schools are ready for children. Physical, cognitive, social, and emotional development are all essential ingredients of school readiness. Head Start views school readiness as children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life. Programs must establish school readiness goals that are appropriate for the ages and development of enrolled children in the following domains: Approaches to Learning, Social and Emotional Development, Language and Literacy, Cognition, and Perceptual, Motor, and Physical Development. Implementing and measuring progress toward school readiness goals helps programs individualize for each child and ensure that children know and can do what is needed to be ready for kindergarten. Head Start respects parents as their children's primary nurturers, teachers, and advocates, and programs are required to consult with parents in establishing school readiness goals. As children transition to kindergarten, Head Start programs and schools should work together to promote school readiness and engage families.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

**RESOLUTION No. 6414**

Approval of Head Start Policy Council Recommendation

**RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the PPS Head Start Lice Management Procedures. The Office of Head Start states that policies should not be established that require staff or children to be nit-free before returning because these policies do not prevent the spread of lice. They needlessly exclude children from care and cause unwarranted and excessive burdens on families. Instead, a prevention and treatment approach should be adopted. PPS Head Start, under the guidance of its program nurses, has developed a procedural flowchart to address the presence of lice.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

**RESOLUTION No. 6415**

Approval of Head Start Policy Council Recommendation

**RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the 2020-2021 PPS Head Start Program Annual Report. The Head Start Program Performance Standards provide requirements and procedures for the Annual Report. The Annual Report includes yearlong information regarding Head Start program data. It is used as a community resource and contains information from the PIR. Program budget information is also shared in the annual report.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

**RESOLUTION No. 6416**

Approval of Head Start Policy Council Recommendation

**RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the 2021-2022 PPS Head Start Self-Assessment Timeline. The annual Self-Assessment is a central tenet of continuous quality improvement for Head Start programs. The goal of the Self -Assessment is to meet Performance Standards and move toward program excellence in serving children and families. The process provides programs the means to regularly assess their own management systems and program operations in order to continually strengthen the program and the service delivered to children and families.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

**RESOLUTION No. 6417**

**Resolution to Adopt Revised PPS Cafeteria Plan Policy 5.10.090-P**

**RECITALS**

- A. On November 10, 2021, the Board Policy Committee reviewed and considered the proposed revisions of the PPS Cafeteria Plan policy 5.10.090-P.
- B. On November 16, 2021, the Board presented the first reading of the revised PPS Cafeteria Plan policy.
- C. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

**RESOLUTION**

The Board hereby adopts the revised PPS Cafeteria Plan policy 5.10.090-P and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

**RESOLUTION No. 6418**

Resolution to Adopt Revised Vacation and District Holidays for  
Non-represented Employees Policy 5.60.031-P

**RECITALS**

- A. On September 8, 2021, and September 29, 2021, the Board Policy Committee reviewed and considered the proposed revisions of the Vacation and District Holidays for Non-represented Employees policy 5.60.031-P.
- B. On October 12, 2021, the Board presented the first reading of the revised Vacation and District Holidays for Non-represented Employees policy.
- C. On November 2, 2021 the Board made additional amendments to the revised Vacation and District Holidays for Non-represented Employees policy and presented the policy for another first reading.
- D. On November 10, 2021, the Board Policy Committee recommended nonsubstantive, clarifying edits to the policy, noted on the posted policy.
- E. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

**RESOLUTION**

The Board hereby adopts the revised Vacation and District Holidays for Non-represented Employees policy 5.60.031-P, including the nonsubstantive edits recommended by the Policy Committee on November 10, 2021, and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

**RESOLUTION No. 6419**

Resolution to Adopt Revised Administrative Employees' Terms of Employment Policy 5.60.010-P

**RECITALS**

- A. On November 10, 2021, the Board Policy Committee reviewed and considered proposed revisions of the Administrative Employees' Terms of Employment policy 5.60.010-P.
- B. On November 16, 2021, the Board presented the first reading of the proposed revised Administrative Employees' Terms of Employment policy.
- C. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

**RESOLUTION**

The Board hereby adopts the revised Administrative Employees' Terms of Employment 5.60.010-P and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

**RESOLUTION No. 6420**

Resolution to Rescind Board Policies

Rescission of

- i. 3.40.091: Traffic Safety Patrols
- ii. 4.50.010: Student Interviews And Errands
- iii. 4.50.020: Health Services
- iv. 4.50.023: Dental Health Services
- v. 6.10.013: Career Education – Learning Opportunities
- vi. 5.20.100: Physical And Mental Health Of Staff Members
- vii. 3.20.011-P Planning Time
- viii. 5.20.080-P Evaluation of Teachers

**RECITALS**

- A. On October 19, 2021, the Board of Education’s Policy Committee reviewed and considered the necessity and relevance of:
  - i. 3.40.091: Traffic Safety Patrols
  - ii. 4.50.010: Student Interviews And Errands
  - iii. 4.50.020: Health Services
  - iv. 4.50.023: Dental Health Services
  - v. 6.10.013: Career Education – Learning Opportunities
  - vi. 5.20.100: Physical And Mental Health Of Staff Members
- B. On November 2, 2021, the Board presented the first reading of each of those policies for rescission.
- C. The public comment period was open for at least 21 days, and no public comments were received.
- D. On November 10, 2021, the Board of Education’s Policy Committee reviewed and considered the necessity and relevance of:
  - i. 3.20.011-P Planning Time
  - ii. 5.20.080-P Evaluation of Teachers
- E. On November 16, 2021, the Board presented the first reading of each of those policies for rescission.
- F. The public comment period was open for at least 21 days, and no public comments were received.

**RESOLUTION**

The Board hereby rescinds each of the following policies:

- i. 3.40.091: Traffic Safety Patrols
- ii. 4.50.010: Student Interviews And Errands
- iii. 4.50.020: Health Services
- iv. 4.50.023: Dental Health Services
- v. 6.10.013: Career Education – Learning Opportunities
- vi. 5.20.100: Physical And Mental Health Of Staff Members



vii. 3.20.011-P Planning Time

viii. 5.20.080-P Evaluation of Teachers

**RESOLUTION No. 6421**

Acceptance of the Long-Range Facility Plan

**RECITALS**

- A. In September 2020, the Portland Public Schools began a long-range facility planning effort. This planning effort is an update of the 2012 Long-Range Facility Plan.
- B. The 2021 Long-Range Facility Plan synthesizes three primary considerations: educational program vision, enrollment and capacity, and facility condition. These considerations are guided by the community-developed vision, Portland Public Schools reimagined, which was established by the District and informed by input from the broader District community. In addition to the District's vision, the Long-Range Facility Plan is grounded in, and developed in coordination with the District's 2021-2025 Strategic Plan for Racial Equity, Inclusion, and Excellence, the PPS Racial Equity and Social Justice Lens, the Portland Public Schools Energy & Sustainability Standards, the Middle School Redesign, the draft ADA Transition Plan and a community proposed Climate Crisis Response plan.
- C. Community voice was central throughout the process, and continued dialogue with community members will be essential to the plan's success. Outreach to understand the perceptions, experiences, and aspirations of diverse groups of District stakeholders included students, teachers, parents, and community members. A racial equity model of inquiry was used to illuminate the diverse perceptions and experiences of our community.
- D. Student input was sought through close coordination with District elementary, middle and high school teachers, and other student groups. Affinity groups were organized to enable groups of people to come together around common social identities, including race and cultural backgrounds, fostering a sense of comfort in sharing stories and generating ideas for long-range facility planning efforts. These approaches supported inclusive engagement through empowering the voice of historically excluded or tokenized communities in traditional outreach methods.
- E. The community outreach plan included 13 community dialogue sessions and two classroom sessions conducted in early 2021. The District actively recruited participants for these sessions via the District's website, email listservs, community newsletters, and social media posts. Additionally, key organizations received personalized invitations to contribute to the process, including the District's RESJ partners. Across all of the dialogue sessions, 51% of participants were BIPOC, and 31% of participants were middle or high school students. Finally, the District collected multiple online surveys and leadership interest forms via the District website.
- F. All large school districts in Oregon are required to complete a Long-Range Facility Plan every ten years.

- G. The Long-Range Facility Plan will be used to plan for future capital improvements within the context of current educational vision and student enrollment trends over the next 10 to 15 years and provides a strategic framework to be tested against community voice and vision prior to future bond campaigns.

### **RESOLUTION**

1. The Board affirms the premise of the plan and its alignment with the District's vision of Portland Public Schools reImagined and the 2021-2025 Strategic plan for Racial Equity, Inclusion and Excellence.
2. The Board affirms the goals, guiding principles and methodologies of the 2021 Long-Range Facility Plan as the basis for planning capital investments in District facilities and future bond planning.
3. The Board of Education extends its sincere gratitude to everyone who gave their time, energy, and ideas to this Long-Range Facility Plan, and the community outreach, which elevated the voices of communities of color and student voices using a Racial Equity and Social Justice Lens. The contributions of so many diverse individuals from across the community, including District leadership, teachers, parents, and other community members, helped create a Plan that reflects the needs and aspirations of the Portland Public Schools and its community.
4. The Board hereby accepts the 2021 Long-Range Facility Plan as recommended by the Superintendent.

**RESOLUTION No. 6422**

Acceptance of the Annual Comprehensive Financial Report, Reports to Management and the Report on Requirements for Federal Awards

**RECITALS**

- A. The Board of Education is committed to accountability for how Portland Public Schools spends its tax dollars and other resources, and recognizes that transparency, accuracy, and timeliness in financial reporting are important components of financial accountability.
- B. The District Auditor, Talbot, Korvola & Warwick, LLP, has completed their independent audit of the financial reporting for the year ended June 30, 2021, and provides assurance that the District's accounting and reporting are in compliance with generally accepted accounting principles.
- C. The District has received awards for Excellence in Financial Reporting for 41 consecutive years from both the Government Finance Officers Association (GFOA) and the Association of School Business Officials (ASBO) and plans to submit the current financial reports for similar award consideration.

**RESOLUTION**

The Board of Education accepts the Annual Comprehensive Financial Report, Reports to Management, and Report on Requirements for Federal Awards of School District No. 1J, Multnomah County, Oregon for the fiscal year ended June 30, 2021, and authorizes the reports to be distributed to required state and federal agencies and filed for future reference.