



**PORTLAND PUBLIC SCHOOLS**  
**OFFICE OF DEPUTY SUPERINTENDENT**

**Business and Operations**

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**Date:** December 17, 2019

**To:** Members of the Board of Education

**From:** Claire Hertz

**Subject:** The Gunter Group Amendment 6

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Subject: Contract# PS 65849

The Gunter Group (TGG) began initial work with the District in 2017 when Sharon Reese joined the team as the Interim CHRO. Since then, Sharon has moved into the role of CHRO and the District engaged TGG for work in the Finance, HR and IT Departments. Work has included organizational assessments/recommendations, strategic planning, executive coaching, process and technology assessments, project planning and implementation of key initiatives aligned with the district's strategic system architecture.

Moving forward, TGG will continue to support the management of strategic HR and HR Systems projects, process redesign work and overall strategic program development and project management. Within IT, TGG's focus will be on implementing a strategic project prioritization process and ongoing consultation on the overall technology architecture. Within Finance, TGG will support process redesign work and the analysis, project and change management of key strategic technology initiatives. Throughout the organization, TGG will support the development of project management, business analysis and change management capability. Executive Coaching support will be provided as needed. This work is supported by a generalist team specializing in program and project management, analysis and change management as well as a part time Senior IT Architect, who will continue to direct IT portfolio management.

The Gunter Group has provided a contract extension through June 30, 2020, which will increase the total contract amount to \$2,307,880.00. This represents an increase of \$447,090.00 in contract value.