



**SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON**  
**School Improvement Bond Committee Meeting**  
**December 10, 2020**

**MEETING NOTES**

---

*The purpose of this document is to provide an overview of the actions taken by the School Board and of discussions and reports given. Anyone interested in viewing the full meeting, please visit the School Board website at <https://www.pps.net/domain/219>.*

A meeting of the Board of Education's School Improvement Bond Committee came to order at 4:30 pm at the call of Committee Chair DePass. This meeting was held virtually due to Covid-19 and streamed live at <https://www.youtube.com/user/ppscmms/videos>

**Attendance**

Committee Members

Present: Directors DePass (chair), Kohnstamm and Scott, Student Representative Shue

Absent: none

Other Attendees

Kara Bradshaw – Executive Assistant, Board of Education  
Julia Brim-Edwards – Board Director  
Marina Creswell – Senior Director, Office of School Modernization  
Dan Jung – Chief Operation Officer  
Darren Lee – Manager, Office of School Modernization  
David Mayne – Communications and Public Affairs  
Rosanne Powell – Senior Manager, Board of Education  
Terry Proctor – Manager, Multimedia Services  
Kevin Spellman – Bond Accountability Committee  
David Roy – Senior Director, Communications  
Dr. Luis Valentino – Chief Academic Officer  
Don Wolff – Chief Technology Officer

**Pre-meeting**

The virtual meeting opened for attendees to arrive at 4:15 pm. No deliberation or decisions were made prior to the start of the meeting.

**Public Comment**

Time Started: 4:33

Don McIntosh: Journalist with NW Labor Press. There is no transparency regarding bond contracting policies. He has sent emails and left voicemails with some questions and has received no response. He asked for a commitment for someone to respond to him.

**Bond Accountability Committee (BAC) Quarterly update**

Time Started: 4:40 pm

Kevin Spellman provided an overview of the Bond Accountability Quarterly Report. He noted that the committee held a meeting on November 04, 2020. The report included the status of the current bond programs, details regarding delays and costs associated with COVID-19, and the Health and Safety program. He shared that they discussed contractor equity, adding that it continues to be an issue but that contractors and consultants have been focusing on improving diversity.

Committee members asked questions. There was discussion regarding the selection of new Bond Accountability Committee member applicants. It was noted that the Bond Accountability Committee was not involved in the selection process. Director DePass added that they would discuss it later in the meeting.

### **OSM Quarterly Report**

Time Started: 4:54 pm

Marina Cresswell provided a status update for the current Office of School Modernization projects. She noted that the window installation at Roosevelt High School had been completed. She shared that Kellogg Middle School, Madison High School, and Lincoln High School modernizations, and the Multiple Pathways to Graduation (MPG) swing-sites were in progress. She noted that increased costs related to Covid are expected to be covered by project contingencies and that contractors keep track of the costs. Ms. Cresswell stated that the negotiation of final payments and the final paperwork have been completed for the Grand High School modernization and that an audit of the paperwork is needed prior to final payment is made. She stated that the Benson High School estimates have come in high and that they are applying value engineering. She provided an overview of the Health and Safety improvements program. She noted that there have been supply delays to due to Covid and that they are looking at strategies to mitigate delays. Ms. Cresswell provided details regarding the open positions and within the OSM department and summarized hiring statuses. There was discussion regarding the open positions. There was discussion regarding actively recruiting with BIPOC organizations. There was discussion regarding permitting delays and advocating for city prioritization.

Ms. Cresswell thanked Kevin Spellman for the many years he invested in the Bond Accountability Committee.

### **2020 Bond Execution plan**

Time Started: 5:25 pm

Marina Cresswell shared an overview of the draft 2020 Bond execution. She noted that the plan is meant to be a framework for how work will be managed, noting that it includes details regarding engagement, procurement, public contracting rules, prioritization, and general budget and financial operations. She stated that the Office of School Modernization (OSM) would provide financial oversight of the 2020 Bond Program, as well as provide an umbrella for communications and community engagement. There was discussion regarding the Jefferson High School Modernization timeline, noting that the process is expected to take longer than other modernization projects due to extensive engagement and the development of an on-property swing-site. There was discussion regarding moving forward with the existing masterplan or a new build. It was noted that it would be part of the engagement process. There was discussion regarding the ADA plan. Dan Jung noted that a district-wide ADA plan is being developed, which reflects community engagement which would be presented at a future date.

### **Bond Accountability Committee (BAC) Member Opening**

Time Started: 5:45 pm

Director DePass provided an overview of the application process. She noted that they received fourteen applications and that four were chosen for referral to the full board for consideration. She stated that they focused on balancing diversity in age, color and gender and experience and expertise. There was discussion regarding finding representation from the different areas of the 2020 Bond, such as someone from the tech industry since there is a technology element to the 2020 Bond package.

The committee agreed to refer all four applicants to the full board for approval.

### **Adjourn**

Committee Chair DePass adjourned the meeting at 6:01 pm.

Submitted by:

Kara Bradshaw

Kara Bradshaw, Executive Assistant  
PPS Board of Education