

2.50.020-P Student Education Records

7/26/2023 DRAFT

- (1) Education records are those records maintained by the ~~D~~istrict that are directly related to a student.
- (2) In addition to the protection and procedures included in this policy and accompanying administrative directive, students with disabilities and their parents have additional rights under federal and state law with regard to student education records. Those rights and procedures have been included in the Special Education Manual located on the ~~d~~District website [\[insert link\]](#).
- (3) The primary reason for the keeping and maintaining of education records for students is to help the individual student in ~~his/her~~their educational development by providing pertinent information for the student, ~~his/her~~their teachers and ~~his/her~~their parents/guardians. ~~These records also serve as an important source of information to assist students in seeking productive employment and/or post-high school education.~~
- ~~(4) It is the policy of t~~The ~~D~~istrict ~~to~~ shall keep education records for students ~~to conform as required by~~ ~~with~~ state and federal laws and regulations.
- (5) Information recorded on official education records should be carefully selected, accurate and verifiable, and should have a direct and significant bearing upon the ~~student's~~students educational development.
- ~~(6) The district will develop administrative directives for the maintenance, access and release of education records as well as for preserving confidentiality and for challenging the content of those records.~~
- ~~(7) The district may withhold the grade reports, diploma or other records of students who owe fees, fines or damages until those fees, fines or damages are paid. Students or parents will receive written notice stating the district's intent to withhold records. The notice will include an itemization of the fees, fines or damages owed and will notify parents of their right to request a hearing. The district may waive fees, fines and charges if the student or parents cannot pay.~~
- (8) ~~The District has an affirmative duty to provide r~~Records requested by another school district to determine a ~~student's~~students appropriate placement ~~may not be withheld.~~
- (9) The ~~D~~istrict shall give full rights to education records to either parent, ~~or legal guardian~~, unless the ~~D~~istrict has been provided legal evidence that specifically revokes ~~or modifies~~ these rights. However, once the student reaches age 18, those rights transfer to the student.
- (10) A copy of this policy and administrative regulation shall be made available upon request by parents/~~guardians~~ and students 18 years or older or emancipated.

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Legal References: ORS 30.864; ORS 107.154; ORS 326.565; ORS 326.575; ~~ORS 330.260~~; ORS 343.177 (3); OAR 166-405-0010 to 166-415-0010; OAR 581-021-0210 to ~~ri0440~~; OAR 581-022-1660; OAR 581-022-1670; Education of the Handicapped Act of 1975, as amended, 20 U.S.C. Sections 1400-1427, as amended and renamed Individuals with Disabilities Education Act (IDEA), P.L. 101-476, 104 Stat 1103 (1990), as amended P.L. 105-17 (1997). Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g; 34 CFR Part 99 (2000). Assistance to States for the Education of Children with Disabilities, 34 CFR Section 300.501 (2000).

History: Adpt. 6/71; Amd. 8/11/75; Amd. 10/1/81; Amd. 5/84 ed.; Amd. 5/8/86; Amd 7/10/86; Amd. 5/14/87; Amd. 12/14/89; Amd. 1/24/91; Amd. 10/22/92; Amd. 9/02, BA 2424; Amd ___/23