



**PORTLAND PUBLIC SCHOOLS**  
**OFFICE OF Head Start/Early Learners**  
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**Date:** May 19, 2022  
**To:** PPS School Board  
**From:** Dr. Emily Glasgow, Interim Senior Director of PK-5 Core Academics  
Dr. Robert D. Cantwell, Principal/Director of Head Start  
**Subject:** Head Start Action Items

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**BACKGROUND**

- A. Federal requirements call for the Governing Board of Head Starts to approve recommendations and reports for the program.**
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for PPS Head Start.**

**1. FY22 Federal COLA and Quality Improvement (QI) Award Application**

Federal funds have been made available through the Office of Head Start (OHS). The funds are for cost of living increases (\$128,209) and for quality improvement (\$15,457). The Head Start Parent Policy Council approved PPS Head Start applying for these funds on May 10, 2022. Application is due June 1, 2022. A Board Letter of Approval and Resolution are requested.

**RELATED POLICIES/BEST PRACTICES**

Items listed above are required to be reviewed, updated, and/or approved by the Parent Policy Council and Governing Board.

**ANALYSIS OF SITUATION**

All items listed above support the high quality, comprehensive wraparound services provided to the children and families attending PPS Head Start.

**FISCAL IMPACT**

1. The COLA and QI funds awarded to PPS Head Start will help offset increases in staff compensation and fringe benefit costs, including implementation of the new PreK EA stipend and clerical staff reclassification.

**COMMUNITY ENGAGEMENT (IF APPLICABLE)**

PPS Head Start Parent Policy Council reviewed, provided input, and approved this action on May 10, 2022 as noted above and as reflected in the attached meeting minutes.

**TIMELINE FOR IMPLEMENTATION / EVALUATION**

The timeline for implementation will be the 2021-2022 and 2022-2023 school years.

## **BOARD OPTIONS WITH ANALYSIS**

Board approval needed.

## **CONNECTION TO BOARD GOALS**

The goal of PPS Head Start is to prepare the city's diverse and resilient young children for successful transitions to kindergarten and beyond by leveraging each child's strengths, building their social competence, and developing school readiness skills.

Portland Public Schools' vision is this: Every student, every teacher, and every school succeeding. The school district's mission is that every student by name is prepared for college, career, and participation as an active community member, regardless of race, income, or zip code. The Board adopted the following four priorities for the 2018-19 school year to move the school district toward the above aspirations:

- Set a clear vision and strategic plan.
- Create equitable opportunities and outcomes for all students.
- Build management accountability systems and structures.
- Allocate budget, funding, and resources focused on improving outcomes for students.


The above items support the district's and School Board's vision and priorities.

## **STAFF RECOMMENDATION**

Develop Board resolution and obtain signature approval of the Board Chair of the attached documents.

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*As a member of the PPS Executive Leadership Team, I have reviewed this staff report.*

 (Initials)

## **ATTACHMENTS**

- A. 5.10.22 FY22 COLA Budget Narrative
- B. 5.10.22 FY22 QI Budget Narrative
- C. FY22 COLA\_QI Application Approval Board Resolution
- D. FY22 COLA\_QI Application Board Approval Letter
- E. FY22 COLA\_QI Application Policy Council Approval Letter
- F. 5.10.22 PPS Head Start Parent Policy Council Meeting Minutes