



Index to the Minutes

(Draft for Approval)

Regular Meeting

July 11, 2023

This document is a record of the actions taken by the Board of Education at the Regular Meeting held on July 11, 2023. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/icEMDo1qryw>

This meeting came to order at 6:10 pm at the call of Board Chair Scott; and was held at the Dr. Matthew Prophet Education Center (Prophet Center) located at 501 N Dixon St. Portland, OR 97227 and streamed live at: <https://www.youtube.com/user/ppscotts/videos>.

Board Member Attendance

Present: Chair Scott; Vice-Chair Hollands; Directors Brim-Edwards, DePass, Greene, Sullivan, and Wang; Student Representative Silverstein

Absent: None

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RESOLUTIONS AS ADOPTED

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AGENDA

<i>Time Started</i>	<i>Agenda Title</i>
6:10 pm	Called to Order
6:18 pm	Election of Board Chairperson and Board Vice-Chairperson
6:23 pm	Public Comment
6:52 pm	Recess
6:58 pm	Resolution to Establish Board Committees for the 2023-24 School Year
6:59 pm	Discussion: Update to the 2023-24 School Year Budget and State School Fund
7:38 pm	Local Option Levy Overview and Proposed Timeline
7:46 pm	Consent Agenda
7:55 pm	Other Business
7:56 pm	Adjourned

STUDENT AND PUBLIC COMMENT

General Public Comment

- Willow Washburn
- Elizabeth Nelson
- Malak Elkher

Union Representatives

- Service Employees International Union (SEIU)

ACTIONS TAKEN

- **Resolution 6730: Election of Board Chairperson**

Director DePass moved and Director Brim-Edwards seconded the motion to approve Resolution 6730. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Silverstein: Yes (Unofficial)

- **Resolution 6731: Election of Board Vice-Chairperson**

Director Brim-Edwards moved and Director DePass seconded the motion to approve Resolution 6731. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Silverstein: Yes (Unofficial)

- **Resolution 6732: Resolution to Establish Board Committees for the 2023-24 School Year**

Director Greene moved and Director Brim-Edwards seconded the motion to approve Resolution 6732. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Silverstein: Yes (Unofficial)

- **Consent Agenda – Resolutions 6733 through 6738**

Contract Number 93572-RS was pulled from Resolution 6733 for individual consideration at the August 08, 2023 meeting.

Director Greene moved and Director Hollands seconded the motion to approve the Consent Agenda, including Resolutions 6733 through 6738, with contract 93572-RS pulled from Resolution 6733. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Andrew Scott: Yes, Director Patte Sullivan: Yes, Director Eddie Wang: Yes, Student Representative Silverstein: Yes (Unofficial)

RESOLUTION No. 6730

Election of Board Chairperson

Director Gary Hollands is hereby elected Chairperson of the Board for the period beginning July 11, 2023, until his/or her successor is elected.

RESOLUTION No. 6731

Election of Board Vice-Chairperson

Director Herman Greene is hereby elected Vice-Chairperson of the Board for the period beginning July 11, 2023, until his/or her successor is elected.

Resolution No. 6732

Resolution to Establish Board Committees for the 2023-24 School Year

RECITALS

- A. Board Policy 1.20.014-P Board Committees states that Board committees may be formed to consider actions or issues in detail that would otherwise monopolize the Board agenda and provide policy advice for the Board's action or consideration, as appropriate.
- B. Board committees serve in a fact-finding, deliberative and advisory role rather than as a legislative or administrative body and will make recommendations directly to the Board as a whole, which alone may take action.
- C. It is the responsibility of the Board Chair to appoint members to those committees established by the Board.

RESOLVED

For the 2023-24 school year, The Board of Education approves the establishment of the Audit Committee, Student Success Committee, Facility and Operations Committee, Policy Committee, and the Task Force in Equity in Contracting.

RESOLUTION No. 6733

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Admin, Funding Source	Certified Business
BH365, LLC	7/12/23	Purchase Order PO 164888	Purchase of Black History 365 textbooks for 7 th , 8 th , and HS grades. Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$748,351	K. Armstrong Fund 458 Dept. 5511 Project DC201	No
Pediatric Services of America Inc., dba Aveanna Healthcare	7/12/23 through 6/30/26	Personal Services PS 93517	Provide up to two nurses a year for two PPS students. Direct Negotiation – Unique Knowledge and/or Expertise PPS-46-0525(4)	\$836,640	K. Armstrong Fund 101 Dept 5414	No
Smucker Foodservice, Inc.	8/1/23 through 7/1/24 Option to renew for up to two additional one-year terms through 6/30/26	Materials Requirement MR 93508	Provide District with USDA commodity processed peanuts into ready-to-serve products. Request for Proposals 2021-2946	Original Term: \$360,000 Total through renewals: \$1,080,000	D. Jung Fund 202 Dept. 5570	No
CommonLit, Inc.	7/12/23 through 6/30/26	Digital Resource DR 93463	School Essentials & Canvas school wide licenses for District schools. Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$309,660	K. Armstrong Fund 458 Dept. 5445 Project DC160	No
AspirEDU, Inc.	8/1/23 through 7/31/25	Digital Resource DR 93523	Dropout Detective licenses for all middle and high school students. Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$156,031	K. Armstrong Fund 458 Dept. 5445 Project DC160	No
Highstreet IT Solutions, LLC	7/12/23 through 6/30/25	Digital Resource DR 93459 and DR 93459 Amend 1	PeopleSoft hosting and Managed Services. Approved Special Class Procurement – Software and Hardware Upgrades/Maintenance PPS-47-0288(11)	\$1,642,390	D. Wolff Fund 101 Dept. 5582	No

TierPoint Hosted Solutions, LLC	8/1/23 through 7/31/24	Digital Resource DR 93547	Mimecast email archiving, hosting, and support. Sole Source PPS 47-0275	\$166,038	D. Wolff Fund 101 Dept. 5582	No
InLine Commercial Construction Inc.	7/12/23 through 2/29/24	Construction C 93543	ADA and SPED upgrades at eight schools. Invitation to Bid 2023-018	\$5,229,356	D. Jung Fund 458 Dept 5511 Project DS015/16	No
InLine Commercial Construction Inc.	7/12/23 through 2/29/24	Construction C 93542	ADA and SPED upgrades at 11 schools. Invitation to Bid 2023-019	\$3,481,625	D. Jung Fund 458 Dept 5511 Project DS015/16	No
Skyward Construction LLC	7/12/23 through 2/29/24	Construction C 93544	ADA and SPED upgrades at 11 schools. Invitation to Bid 2023-020	\$4,400,000	D. Jung Fund 458 Dept 5511 Project DS015/16	No
Wenaha Group, Inc.	7/12/23 through 7/11/28	Related Services RS 93498	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	MBE
Aecom Technical Services	7/12/23 through 7/11/28	Related Services RS 93490	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Cumming Management Group, Inc.	7/12/23 through 7/11/28	Related Services RS 93494	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Otak, Inc.	7/12/23 through 7/11/28	Related Services RS 93496	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Shiels Oblatz Johnsen, Inc.	7/12/23 through 7/11/28	Related Services RS 93499	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	MBE
Turner & Townsend Heery, LLC	7/12/23 through 7/11/28	Related Services RS 93492	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Piper Mechanical	7/12/23 through 12/31/25	Construction C 93509	Mechanical Upgrades at Kelly Invitation to Bid - Construction 2023-031	\$10,245,400	D. Jung Fund 458 Dept 5511 Project DS018	No
Piper Mechanical	7/12/23 through 12/31/25	Construction C 93510	Mechanical Upgrades at Bridger Invitation to Bid - Construction 2022-055	\$6,676,310	D. Jung Fund 458 Dept 5511 Project DS018	No

BrainPOP	7/12/23 through 6/30/25	Digital Resource DR 93553	Subscription to BrainPOP and Brain POP Jr. for 14 high schools/charter schools/special programs. 82 licenses for elementary and middle schools. Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$317,487.31	K. Armstrong Fund 458 Dept 5445 Project DC160	No
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*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

NEW COOPERATIVE PURCHASING AGREEMENTS

No NEW COOPERATIVE PURCHASING AGREEMENTS

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No NEW INTERGOVERNMENTAL AGREEMENTS

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Amendment Term	Contract Type	Description of Services	Amendment Amount, Contract Amount	Responsible Admin, Funding Source	Certified Business
PDX Yellow Cab LLC	7/12/23 through 6/30/26	Services S 90041 Amend 2	Provide specialized transportation services to District students who are unable to be served by a school bus, as determined by their IEPs. Approved Special Class Procurement - Secure, Specialized Transportation PPS 47-0288(19)	\$2,700,000, \$4,700,000	D. Jung Fund 101 Dept 5560	No

RESOLUTION No. 6734

Approving Board Member Conference Attendance as Representatives of the Board

RECITALS

Board Policy 1.40.070 requires Board approval for individual Board members to attend state or national meetings as representatives of the Board.

RESOLUTION

The Board affirms Directors Julia Brim-Edwards, Michelle DePass, Gary Hollands, Andrew Scott, Patte Sullivan, and Eddie Wang to attend the Council of the Great City Schools Accelerating Board Capacity Conference in Cambridge, MA July 16, 2023 – July 19, 2023.

RESOLUTION No. 6735

The Following Index to the Minutes are offered for Adoption

- June 13, 2023 – Regular Meeting
- June 27, 2023 – Special Meeting
- June 27, 2023 – Special Meeting
- June 27, 2023 – Special Meeting

RESOLUTION No. 6736

A Resolution Regarding Depository Banks for the Funds of the Portland Public School District (School District No. 1-J, Multnomah County Oregon)

RECITALS

- A. At the beginning of each fiscal year, the Portland Public Schools Board of Education, establishes depositories for school funds (ORS 328.441, 294.805 – 294.895).
- B. The District desires to pass a resolution to name official depositories during the 2023-24 fiscal year.

RESOLVED

- 1. RESOLVED that the following depositories are hereby, approved as official depositories of Portland Public Schools funds during the 2023-24 fiscal year:

Institutions:

U.S. Bank
Wells Fargo Bank
Umpqua Bank
Washington Federal Bank
Bank of the West
Bank of New York Mellon
JPM Chase Bank
Bank of America
Local Government Investment Pool (LGIP)

- 2. RESOLVED that any of the following of the District's officers; and in their absence as the Superintendent designates:

Deputy Superintendent of Business & Operations

Chief Financial Officer

Senior Director Financial Services

(each such designated officer an "Officer"), is individually authorized to:

- a) open or close one or more deposit and/or securities accounts (the "Accounts") with any depository institution qualified by the Oregon State Treasurer under Oregon Revised Statutes (ORS) 295 (herein after called "Bank" which account shall be in the name of the District
 - b) execute and deliver in the District's name such agreement (s) regarding the Accounts and the services related thereto as Bank may from time to time require;
 - c) authorize and execute transactions on the Accounts, including, without limitation,
 - i) signing checks and other instruments withdrawing funds from the Accounts,
 - ii) requesting funds transfers by Bank to and from the Accounts,
 - iii) entering into arrangements for the processing of automated clearing house ("ACH") debit entries and/or ACH credit entries to and from the Accounts, and
 - iv) endorsing on behalf of the District, and otherwise negotiating, checks and other items payable to the District;
 - d) incur overdrafts and other obligations in the Accounts at Bank in connection with any of the products, services, or activities authorized by these resolutions;
- 3. RESOLVED, that any one of the following of the District's officers:

Senior Director of Financial Services

Senior Manager/Treasury

(each such designated officer a "Limited Officer"), is authorized to: i) request funds transfers by Bank to and from the Accounts, (ii) enter into arrangements for the processing of automated clearing house ("ACH") debit entries and/or ACH credit entries to and from the Accounts.

4. RESOLVED, that each Officer and each Limited Officer is individually authorized to designate one or more District officials [each such designated official, an "Official"] to: (a) sign checks withdrawing funds from their respective school checking Accounts, including those payable to cash; and (b) issue and release stop payments on checks drawn on their respective school checking Accounts.
5. RESOLVED, that the District is authorized to enter into any other arrangements, agreements and documents with respect to any Bank's deposit and treasury management products and services, in such form and on such terms and conditions as may be agreed to by an Officer signing such agreements and documents, after appropriate Board of Education approval is obtained, if necessary;
6. RESOLVED, that except to the extent provided otherwise in any agreement between the District and Bank, the District authorizes Bank to rely on any act or communication, including telephone, wire or electric communication, purporting to be done by any Officer, Limited Officer or Official of the District if such reliance is in good faith, and the District shall be bound to Bank by such act or communication relied on by Bank in good faith;
7. RESOLVED, that these resolutions are in addition to, and not by way of limitation on, other resolutions, if any, of the District in favor of Bank, and that the authority conferred by these resolutions shall be deemed retroactive and any and all acts authorized by these resolutions performed prior to the passage of these resolutions are hereby approved and ratified as the official acts and deeds of the District; and
8. RESOLVED, that each of these resolutions shall continue in full force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the District's Board of Education and certified by a Secretary or Deputy Clerk of the District.

RESOLUTION No. 6737

Appointment of Clerk and Deputy Clerks

RECITALS

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall appoint a School District Clerk and Deputy Clerks for the 2023-24 fiscal year.
- B. ORS 332.515 requires the appointment of the Chief Administrative Officer as the School District Clerk. Deputy Clerks may also be appointed.

RESOLVED

- 1. The Portland Public Schools Board of Education appoints Superintendent Guadalupe Guerrero as Clerk of Portland Public Schools for the 2023-24 fiscal year.
- 2. The Portland Public Schools Board of Education appoints Chief of Staff Jonathan García, and Director of Purchasing & Contracting Emily Courtnege as Deputy Clerks of Portland Public Schools for the 2023-24 fiscal year.

RESOLUTION No. 6738

Appointment of Budget Officer

RECITALS

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall designate a person to serve as the Budget Officer.
- B. ORS 294.331 requires the Board of Education to designate a person to serve as the Budget Officer.
- C. The Budget Officer shall prepare or supervise the preparation of the budget document and act under the direct supervision of the Superintendent.

RESOLVED

The Portland Public Schools Board of Education designates Junho Chang, Budget Manager as Budget Officer of Portland Public Schools for the 2023–24 fiscal year.