

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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OFFICE OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON  
BLANCHARD EDUCATION SERVICE CENTER  
PORTLAND, OREGON

A Study Session of the Board of Education came to order at 6:01pm at the call of Co-Chair Greg Belisle in the Board Auditorium of the Blanchard Education Service Center, 501 N. Dixon St, Portland, Oregon.

There were present:

Pam Knowles  
Ruth Adkins  
Bobbie Regan  
Trudy Sargent - *absent*  
Martin Gonzalez, Co-Chair  
Matt Morton -  
Greg Belisle, Co-Chair

Alexia Garcia, Student Representative

Staff

Carole Smith, Superintendent  
Caren Huson-Quiniones, Board Senior Specialist

**SUPERINTENDENT'S REPORT**

Superintendent Smith provided reports on: the International Youth Leadership Conference, the Fit to Learn Program which was created by two Benson teachers, Teacher for a Day, her attendance at the East Portland Rotary Meeting at Vernon, and Lorenzo Poe being recognized by the Black Parent Initiative and receiving the Dream Keeper Award.

**STUDENT COMMENT**

Joseph Justice, 7<sup>th</sup> grader at Ockley Green, provided his vision of an ideal school: great staff, great classrooms, a computer lab, band, art, PE, drama, woodshop, and getting middle graders ready for High School. Transportation services should not be cut.

Olivia Dean reported that ACCESS has been the best school for her; she has friends there and is always challenged.

Emily Volpert, editor of the Grant High School magazine, and David Austin, formerly of the Oregonian, suggested a credit course that teaches students real world journalism. Alex Gerald, Grant magazine staff, stated that he was afraid that they will not be able to continue the program due to funds. It takes a lot of people contributing to make this happen, and they need the district's support. The Board needs to find a way to audit the CTE classes in the district. They would like to partner with the district and explore receiving CTE funding.

Catcher Kemmerer, 1<sup>st</sup> grader at ACCESS, says he loves it. He loves ACCESS because he is always learning new stuff and his teachers give him extra challenges. He asked the Board to please find a big space for ACCESS to grow.

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### **STUDENT REPRESENTATIVE'S REPORT**

Student Representative Garcia read her report aloud. The report focused on: the Opt Out Campaign, standardized testing, meeting with the Portland Business Alliance, and connecting with other Student Unions.

### **PUBLIC COMMENT**

Ben Jacklet stated his concern on the transportation system that PPS provides for special education students. His son is autistic and he has heard that it takes months to sign-up for special education transportation. The customer service he has received from the Transportation Department had been atrocious. The District policy on transportation needs to be re-examined.

Betsy Salter thanked the Student Union for their boycott of testing this year. Across the country, school districts are speaking out on unfunded mandates which are further deteriorating the quality of public education. She hopes that Oregon will place something similar to California's moratorium on state testing until 2014-15.

### **JEFFERSON ENROLLMENT BALANCING**

Superintendent Smith stated that the goal was to make sure students had access to robust programming. The disruption of the Jefferson cluster was constantly repeated by the community as the problem in the schools, and we need to do something that promotes stability. Individual school communities want the ability to rebuild their schools. The request was for us to take a step back and review district-wide policies. She was presenting the Board with a revised resolution.

Kristen Sheeran, Margret Oethinger, Mr. Dexter, Cathy Kemmerer, and Nicole Dean thanked the Board for including ACCESS in their discussion.

Director Regan commented that Board members had worked in collaboration with the Superintendent in writing the final resolution. Co-Chair Gonzalez stated that parents have a right to advocate for the best education for their child and requested that ACCESS parents remember that sometimes it takes a while to find a facility for a program. There were subjects missing in regards to the resolution because it could not capture everything the Board heard. Particularly it was about having strong academic programs in schools and also having the staff that has a proven track record in improving the work of the students. Staff will follow-up on those items.

Director Morton added that, in general, the proposed resolution represents new values that the Board now has the opportunity to demonstrate. The Board will hold the Superintendent and staff accountable to the resolution. Director Knowles commented that this was just the beginning and that she looks forward to the work we will be doing on the transfer policy and boundaries.

### **OPEN ENROLLMENT PARTICIPATION 2013-2014**

Judy Brennan, Director of Enrollment and Transfer, reported that it was an annual responsibility for every school district in Oregon to adopt an Open Enrollment Participation resolution. Open enrollment allows you to accept students from other districts. Last year, PPS opted out and staff was recommending that the District opt out once again for 2013-2014.

Director Regan asked for a serious analysis the following year as she would like to know who was opting out to leave PPS. Is it because we are not serving them well? Also, how many Marshall

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students opted out when that High School was closed? She questioned the long-term projections and implications. She would also like an analysis of the impact of the law at the state level.

### **CAPITAL BOND OVERVIEW: ENGAGEMENT**

CJ Sylvester, Chief Operations Officer, provided a PowerPoint presentation. A staff person will be hired to take care of long-term communications on the capital bond work. Jim Owens, Executive Director of the Office of School Modernization, provided an overview of the stakeholders in the capital bond process.

Director Regan asked what the plans were for the seismic/ADA work. Ms. Sylvester responded that it was a communication activity rather than public engagement. It was important that the public know the work that is going on and the contracting activities which will occur on the school campuses this summer. There are advocates in the community on the universal design and ADA advocates. Director Knowles commented that she would encourage a lot more work on information provided to the general public, and asked how students were involved in the process. She would like a report back at the end of the summer on how successful the student involvement program was. Co-Chair Gonzalez stated that this was a historic opportunity to build a new culture in how we engage the communities/city with the school buildings. We do not provide an opportunity for volunteers and there are people willing to help.

### **LEGISLATIVE UPDATE**

David Williams, Government Relations Director, reported that he was cautiously optimistic about the way the legislature is headed in terms of the state budget. The Ways and Means Committee will present their report on March 4<sup>th</sup>. PPS had submitted a bill on charter schools.

### **ADJOURN**

Co-Chair Belisle adjourned the meeting at 8:52pm.

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Personnel

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4715 and 4716

Director Adkins moved and Director Morton seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (vote: 6-yes, 0-no; with Director Sargent absent and Student Representative Garcia voting yes, unofficial).

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**RESOLUTION No. 4715**

Election of Temporary Administrators

**RECITAL**

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as Temporary Administrators.

**RESOLUTION**

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as Temporary Administrators for the school year 2012-13 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First	Last	ID
David	Lizaola	019564
Katherine	Polizos	007833

*S. Murray*

**RESOLUTION No. 4716**

Appointment of Temporary Teachers and Notice of Non-renewal

**RESOLUTION**

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

First	Last	ID	Eff. Date	Term Date
Karen	Boyer	005279	1/3/2013	6/19/2013
Kamron	Burchett	021550	1/28/2013	6/19/2013
Mishaun	Christian	020681	1/9/2013	6/19/2013
Michael	Fish	021444	1/23/2013	4/1/2013
Rachel	Kyriss	014966	1/14/2013	4/13/2013
Gina	Portillo	021350	10/17/2012	6/19/2013
Susan	Russell	017432	9/5/2012	2/1/2013

*S. Murray*

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following item:

Number 4717

Director Adkins moved and Director Morton seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (vote: 6-yes, 0-no; with Director Sargent absent and Student Representative Garcia voting yes, unofficial).

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**RESOLUTION No. 4717**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

**NEW CONTRACTS**

No New Contracts

**NEW INTERGOVERNMENTAL AGREEMENTS ("IGAs")**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
AmSan	02/01/13 through 10/12/15	Cooperative Agreement COA 59624	District-wide: Janitorial, cleaning, and facility maintenance supply products, as needed; District will be using an existing Fresno Unified School District contract on a cooperative basis as allowed in that contract's terms.	Not to exceed \$250,000	E. Baker Various funding sources
Schetky Northwest	02/26/13	Purchase Order PO 112150	District-wide: Purchase of three Thomas Built GM 4500, 12-passenger, wheelchair accessible, propane-fueled buses, and three Thomas Built GM 4500, 20-passenger, propane-fueled buses; partially funded by a Clean Fuel USA grant.	\$357,042	T. Brady Fund 101 Dept. 5560

**AMENDMENTS TO EXISTING CONTRACTS**

No Amendments to Existing Contracts

*N. Sullivan*



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Other Matters Requiring Board Action

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4718 through 4722

During the Committee of the Whole, Director Gonzalez moved and Director Knowles seconded the motion to adopt Resolution 4718. The motion was put to a voice vote and passed unanimously (vote: 6-yes, 0-no, with Director Sargent absent and Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Adkins moved and Director Gonzalez seconded the motion to adopt Resolution 4719. The motion was put to a voice vote and passed unanimously (vote: 6-yes, 0-no, with Director Sargent absent and Student Representative Garcia voting yes, unofficial).

During the Committee of the Whole, Director Morton moved and Director Adkins seconded the motion to adopt Resolution 4720. The motion was put to a voice vote and passed unanimously (vote: 6-yes, 0-no, with Director Sargent absent and Student Representative Garcia voting yes, unofficial).

Director Adkins moved and Director Morton seconded the motion to adopt Resolutions 4721 and 4722. The motion was put to a voice vote and passed unanimously (vote: 6-yes, 0-no; with Director Sargent absent and Student Representative Garcia voting yes, unofficial).

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**RESOLUTION No. 4718**

Jefferson PK-8 Cluster Enrollment Balancing

**RECITALS**

- A. Each year, Portland Public Schools analyzes student enrollment at each of our schools and prioritizes actions for schools that are larger or smaller than target sizes in order to improve equity of access to rigorous programs. Due to district resource constraints, a limited set of changes are identified in any given school year.
- B. In 2011, the School Board defined enrollment balancing priorities across the school district, based on which schools were persistently below district target sizes while others were facing overcrowding. Several schools in the Jefferson cluster were identified as priorities. The Board directed staff to address these issues on a cluster-wide basis in the 2012-13 school year, after addressing priorities in other clusters in the 2011-12 school year.
- C. As a first step, and in light of significant budget shortfalls, Boise-Eliot and Humboldt PK-8 schools were consolidated and the Harriet Tubman Young Women's Leadership Academy was closed in spring 2012.
- D. A community process was launched in summer 2012 for the eight cluster schools: Beach PK-8, Boise-Eliot/Humboldt PK-8, Chief Joseph K-5, Faubion PK-8, King PK-8, Ockley Green PK-8, Vernon K-8 and Woodlawn PK-8.
  - More than 30 public meetings were held between July 2012 and January 2013, and input was gathered from more than 1,000 community members. A community-based team was convened to plan outreach and monitor district progress. Outreach occurred through news advisories and fact sheets (distributed to media, neighborhood associations and local pre-K providers), PPS Pulse e-newsletter, PPS web site and social media; school websites, school auto-dialers, meeting fliers and parent-to-parent efforts.
- E. Throughout this dialogue, it has been clear that the issues facing the Jefferson cluster are complex and long-standing. Portland Public Schools itself carries a measure of responsibility for these issues. The enrollment and student achievement challenges in some Jefferson cluster schools are compounded by the community's experience of decades of PPS policy and program decisions, as well as broader community dynamics that have had an impact on the neighborhood. Race and equity are front and center in all aspects of these issues.
- F. Community members have demonstrated their strong support for their schools and their desire to work with us to change the story in the Jefferson cluster. They are looking to our school district to provide a framework of greater stability and support.
- G. During the course of this process, options were presented that increased grade level sizes but required substantial school reconfiguration, consolidation and closure. Community members voiced strong concerns that the options were too disruptive to be successful, given the major changes schools have experienced since the K-8 reconfiguration in the mid-2000s, multiple school closures, loss of enrollment through No Child Left Behind and other transfers, changes to special education classroom locations, and continual budget reductions.
- H. Community members also called for broad district-wide efforts that would impact the enrollment potential for their schools:
  - A review of the student assignment and transfers policies including the state's new Open Enrollment law

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- Boundary changes that would not be constrained to specific clusters or sets of schools
- I. In response to the community's strongly expressed desire to minimize disruption, the Superintendent is not recommending the cluster-wide school reconfiguration decisions that would be necessary to restore a Jefferson cluster middle school. However, if capture rates and enrollment increase, the District will continue to consider the possibility of providing both a middle school and K-8 options to Jefferson cluster families.
- J. The superintendent is seeking board action to end the Ockley Green K-5 focus option program, and consolidate Chief Joseph and Ockley Green to a single K-8 neighborhood school on two campuses, beginning in September 2013:
- Ockley Green is an under-enrolled school with 222 K-8 students. The K-5 program was established as an arts and technology focus option in 2004 funded by a federal magnet grant that sunset in 2007, and draws students from other schools primarily in the Jefferson cluster. Chief Joseph is the only feeder school for its 6-8 program. Without a change, Ockley Green will continue to need supplemental staffing in order to offer minimum program levels for students.
  - At the same time, Chief Joseph is a growing K-5 school that will need additional classrooms next year in order to maintain its current academic program.
  - The exact grade structure for each campus will be determined as part of a transition planning process this spring that would involve staff and community members. The administrative structure will be consistent with other shared-campus schools: a single principal and two assistant principals overseeing the two buildings. A process to determine leadership of the new K-8 school will follow the district's established administrative hiring process and will include community and staff input. Chief Joseph Elementary is an important location for providing culturally specific programming to Native American and Alaska Native students through Title VII, Indian Education and community partners. Title VII Indian Education would continue to provide services for families and will assist in the process of identifying and traditionally naming the consolidated neighborhood school.
  - Students attending the Ockley Green focus option program may choose to remain as part of the newly-formed neighborhood K-8, return to their neighborhood school or may apply to attend King PK-8 and be ensured a place in an arts-focused program.
  - Staff will create an implementation team to address the above-mentioned issues and also: community building, transportation, school naming process, school identification number, Title I status, student supports, and special education classrooms. This team will also be responsible for the continued monitoring and evaluation of the two campus model.
- K. The superintendent also proposes the following program level changes to strengthen and stabilize Jefferson PK-8 cluster schools:
- Ensure that all schools in the Jefferson cluster are staffed to offer core program requirements for elementary and middle grades.
  - Continue to allocate resources and support for Vernon and King to sustain Implementation of the International Baccalaureate programs.
  - Develop a sustainable district-wide plan for middle and high school feeder patterns for elementary Spanish language programs and program expansion that would include schools in the Jefferson cluster.
  - Work with school communities to determine how best to provide district level support to raise the capture rate and explore developing and/or strengthening of a school wide thematic focus, in schools that do not yet have one, such as the arts, 3 to PhD, environmental education and STEM or STEAM (Science, Technology, Engineering (Arts) and Math) or immersion.

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- Building on its recent successes, staff should develop a plan with the King school community to increase enrollment in the school as the federal School Improvement Grant sunsets.
- Prioritize facilities educational upgrades, such as the middle grades science lab at Vernon and other projects covered by the school building improvement bond.
- Maintain the special education classrooms and autism program at Woodlawn and the Intensive Skills classroom at King.
- Continue to provide teaching and learning support to the emerging bilingual (ESL) students in the Jefferson cluster while engaging in outreach recruitment efforts for Beach's dual language immersion program to reach the target of 50 percent native Spanish speakers.

L. The superintendent directs staff to:

- Engage the Superintendent's Advisory Committee on Enrollment and Transfer (SACET) to review student assignment and transfer policies, identify opportunities to address broader city-wide demographic shifts and boundaries and expand possible solutions to present enrollment challenges and align with the Racial Educational Equity Policy.
- Continue a site search for a suitable new location for ACCESS academy to ensure a move prior to the start of the 2013-14 school year and include an evaluation of program size as part of that process.
- Work in collaboration with school communities to encourage enrollment growth and outreach to families.

### **RESOLUTION**

1. The Board accepts the recommendation forwarded by Superintendent Smith to end the Ockley Green focus option K-5 program, and consolidate Chief Joseph and Ockley Green to a single K-8 neighborhood school that will operate on both campuses beginning in September 2013.
2. The Board acknowledges and appreciates the parents, teachers, students, community members and neighborhood association representatives who have provided vital information and feedback throughout this process. It is clear that the Jefferson community's strong support for its neighborhood schools offers us a tremendous opportunity to work together to build strong, sustainable and high-performing schools that prepare every student well for high school and college.
3. The Board directs staff to work with the Chief Joseph and Ockley Green communities to develop implementation plans for student and staff transitions that support families.
4. The Board directs staff to develop and recommend a process for a comprehensive review of school boundaries district-wide and policies related to student assignment and transfer to better align with the Racial Educational Equity Policy and promote strong capture rates and academic programs at every grade level.
5. The Board directs the Superintendent or staff to brief Board members in June 2013 on the steps that are being taken to strengthen middle grades programs in Jefferson PK-8 cluster schools, the implementation of the consolidation and the review of policies. The board further directs that the Superintendent or staff provide status updates in the fall and spring of each year for the next 3 years to monitor progress on the implementation of this resolution.

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**RESOLUTION No. 4719**

Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage  
8.60.023-P

**RECITALS**

- A. Portland Public Schools has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles.
- B. The estimated costs of uninsured / underinsured motorist claims, based on the minimum limits under the law, are \$25,000 per person / \$50,000 per accident for bodily injury or death. Defining insurance coverage to limit uninsured / underinsured motorist claims would create substantial savings over electing limits equal to the District's self-insured retention of \$1 million.
- C. The Board of Education for Portland Public Schools reviewed recommendations by the Risk Management Department to adopt the Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage policy.
- D. Per District Policy (1.70.020-P), the Board of Education is required to place any new policy on the District website for a 21-day public review. Having fulfilled this obligation and having received no public input on the proposed policy, the Board of Education supports the proposed policy language for adoption.

**RESOLUTION**

- 1. Be it therefore resolved that the Board of Education is defining its insurance coverage to limit Portland Public Schools' exposure to uninsured / underinsured motorist (UM/UIM) claims and personal injury protection (PIP) claims.
- 2. As is permitted under the law, the District elects to provide the minimum uninsured / underinsured motor vehicle coverage required by law for bodily injury or death. In addition, the district shall not provide personal injury protection benefits under its self-insurance program for motor vehicle liability.
- 3. Under the direction of the Superintendent, the Risk Management Department is responsible for implementing the foregoing uninsured / underinsured coverage policy and appropriate claim procedures consistent with Oregon law.

Policy and Legal References: ORS 30.260; 30.282; ORS 278.215(2); ORS 742.500-504; ORS 742.518; ORS 742.542; ORS 742.524; ORS 806.070

*N. Sullivan / B Meyers*

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**RESOLUTION No. 4720**

House Bill 3681 "Open Enrollment" Participation for 2013-14 School Year

**RECITALS**

- A. Each year, PPS responds to more than 1,000 requests for interdistrict transfers, both for students who live within the PPS boundary to attend schools in other districts and for students from other districts to attend schools here. During the 2011-12 school year, more than 800 non-resident students attended PPS schools with the approval of their resident district through the standard interdistrict transfer process.
- B. In June 2011, the Oregon Legislature approved House Bill 3681, which offered a new option for enrolling students from other districts, commonly referred to as "Open Enrollment". The new option allows a district to accept non-resident students without consent of their resident district. It requires:
  - o A spring timeframe for announcing space, accepting applicants, running a lottery (if more applicants than space) and providing results,
  - o Approval through 12<sup>th</sup> grade, without the need for annual renewal, that cannot be revoked by the non-resident or resident district,
  - o Resident applicants must be accepted before non-resident applicants in the "Open Enrollment" lottery,
  - o No weighting, preference or denial can be given based on student demographics, including race, gender and family income level, or special program status, including disability, English language proficiency or athletic ability.
- C. By March 1, 2013, the School Board must determine whether PPS will participate in the "Open Enrollment" option for the 2013-14 school year. If the district chooses to participate, PPS must also announce the spaces available by school on that date.
- D. 132 students were allowed to attend schools in other districts through open enrollment in 2012. The majority were students who had been approved by PPS to attend another district in the prior year, or who had been paying tuition to attend school in other districts.
- E. Participating in "Open Enrollment" has the potential to offset enrollment loss of students approved to other districts. However, the provision noted above that resident applicants must be accepted before non-residents could further destabilize district efforts to balance enrollment between schools.
- F. Based on these and other concerns, Superintendent Smith recommends that PPS opt-out of the "Open Enrollment" program for the 2013-14 school year. Impact of the "Open Enrollment" program due to participation in other districts will be monitored and shared with the Board later in the year.

**RESOLUTION**

1. The Board accepts the recommendation forwarded by Superintendent Smith to continue to offer our existing system for non-resident students to opt-in to PPS schools and to opt out of the interdistrict transfer option known as "Open Enrollment" for the 2013-14 school year, as provided through House Bill 3681.
2. The Board requests that the Superintendent provide an impact analysis on the interdistrict transfers out of PPS due to the new "Open Enrollment" process no later than December 2013, and a new recommendation for participation for the 2013-14 school year no later than February 2014.

*S. Higgs*

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**RESOLUTION No. 4721**

Annual Multnomah Education Service District Resolution Process

**RECITALS**

- A. The 2013-14 Multnomah Education Service District ("MESD") Local Service Plan ("LSP") is essentially an annual menu of options offered to the MESD Superintendents' Council for the Council's review, modification(s), and approval.
- B. The services offered in the LSP require approval of the component districts' boards by March 1, annually. The Services offered in the LSP must be adopted by two thirds of component districts' boards.
- C. A separate list of the specific services for Portland Public Schools, or the District Service Plan, will be included in the 2013-14 budget development process.
- D. The actual selection and use of resolution funds to pay for selected services remains at the discretion of each individual district. This Resolution does not commit Portland Public Schools to each of the specific services offered by MESD; it affirms the overall services offered to all of the local component districts and contains the terms of the LSP offered by the MESD.

**RESOLUTION**

- 1. Be it resolved that, according to ORS 334.175, the Board of Directors of Portland Public Schools, School District No. 1J, Multnomah County, Oregon, agrees to the conditions and provision of all programs and services, described in the 2013-14 Local Service Plan – Multnomah Education Service District with no exceptions.
- 2. In the event that the required resources are not available, each and every program and service is subject to reduction or elimination at the discretion of the Multnomah ESD Board. If such reductions or eliminations are necessary, they will be made through contingency planning in cooperation with the Superintendents of the local component districts.

*N. Sullivan*

**RESOLUTION No. 4722**

Minutes

The following minutes are offered for adoption:  
January 15, 22, and 28, 2013