

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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December 1, 2015

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following items:

Numbers 5175 and 5176

Director Knowles moved and Director Kohnstamm seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed by a vote of 6-0-1 (yes-6, no-0, abstain-1 [Buel]), with Student Representative Davidson voting yes, unofficial.

December 1, 2015

RESOLUTION No. 5175

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$25,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW REVENUE CONTRACTS

No New Revenue Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE ("IGA/Rs")

No New IGA/Rs

AMENDMENTS TO EXISTING REVENUE CONTRACTS

Contractor	Contract Amendment Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
State of Oregon, Department of Education	7/1/2015 through 6/30/2017	Intergovernmental Agreement IGA/R 59939 Amendment 2	Funding for Columbia Regional Program to provide educational services for children birth to age 21 who have severe low-incidence disabilities and live in Clackamas, Multnomah, Hood River and Wasco counties.	\$19,021,029 \$37,722,929	H. Adair Fund 205 Grants G1498 & G1499

Y. Awwad

December 1, 2015

RESOLUTION No. 5176

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
CDWg	12/2/2015 through 2/28/2018	Cooperative Agreement COA 61262	Pricing agreement for the purchase of software on an as-needed basis. The Association of Educational Purchasing Agencies (AEPA), on behalf of Intermountain Education Service District, is the administering contracting agency for the cooperative contract.	\$150,000	J. Klein Various based on department use
Keystone Contracting Inc.	12/2/2015 through 03/31/2016	Construction C 62500	Remove and dispose of all identified accessible and inaccessible asbestos containing material throughout Faubion. Bond 2012. ITB 2015-2022	\$284,900	J. Vincent Fund 453 Dept. 1248 Project DA004

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

No New Amendments

Y. Awwad

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Other Matters Requiring Board Approval

The Superintendent RECOMMENDED adoption of the following items:

Numbers 5177 through 5179

During the Committee of the Whole, Director Anthony moved and Director Esparza Brown seconded the motion to adopt Resolution 5177. The motion was put to a voice vote and passed unanimously, with Student Representative Davidson voting yes, unofficial.

Resolution 5178 was tabled to a dated uncertain.

Director Knowles moved and Director Kohnstamm seconded the motion to adopt Resolution 5179. The motion was put to a voice vote and passed by a vote of 6-0-1 (yes-6, no-0, abstain-1 [Buel]), with Student Representative Davidson voting yes, unofficial.

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RESOLUTION No. 5177

Adopting Board Priorities for 2015-16 and 2016-17

RESOLUTION

The Portland Public Schools Board of Education adopts the Board Priorities for fiscal years 2015-16 and 2016-17 as attached in Exhibit "A".

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RESOLUTION No. 5178
(TABLED)

Adopting Board Member Operating Protocols

RESOLUTION

The Board of Directors of Portland Public Schools approves and adopts the *Board Member Operating Protocols* as attached in Exhibit "A".

Board Member Operating Protocols

Board Meeting Materials

- In order for Board members to be adequately prepared for staff presentations and to take action on an agenda item, the Board office will provide, by messenger service, meeting materials to all Board members on the Thursday or Friday prior to a Board meeting. This information will also be sent electronically.
- If a PowerPoint presentation will be given by staff during a Board meeting, it will be included in the Board packet as well, with the understanding that there may be changes at the final Board presentation. Copies of final PowerPoint presentations will be available at Board member seats at the meetings.
- For contracts listed in the Business Consent Agenda, staff will provide copies of these contracts. These will not be posted as part of the meeting materials.
- Board members will continue to work with staff to ask questions in advance of Board meetings. If staff is unable to answer a question that comes up during Board discussion, the Board office will note the question and provide follow up to the Board.
- For items heard at a Committee meeting, Committee members should ask the question during the Committee meeting where reasonable.

Public Comment Protocols

- Each person wishing to make public comment must contact the Board office directly providing both contact information and the topic they wish to speak on. The Board Office will no longer allow for slots to be "held" for others.
- Individuals wishing to sign up the day of the meeting can do so, if slots are available, up until public comment is complete.
- If a commenter is late to a meeting, the spot is forfeited, unless public comment is still occurring and the Chair requests that the name(s) be called again.
- Student testimony slots will now be a part of each Board meeting.
- The Board may ask clarifying questions of people making public comment, but will not engage in dialogue.
- If an individual making public comment uses that time to disparage staff, it is the responsibility of the Chair to interrupt and to let the commenter know the Board office will follow up with that concern on behalf of the Superintendent.
- There will continue to be six slots reserved for public comment and each action item and five slots for student testimony. If there are additional public comment slots requested beyond the six, it will be at the discretion of the Chair to decide whether or not additional slots will be added.

Meeting Protocols

- The agenda is co-developed by the Chair and the Superintendent and is distributed to the rest of the Board for feedback.
- Notes from agenda setting meetings are sent out to the entire Board by the Board office. Board agendas are made up of action and discussion items, with monthly reports from the Student Representative and Superintendent.
- The majority of items that require Board action are first reviewed in a Board Committee meeting, an executive session, or a Board meeting.
- The times allotted for each agenda item are estimates and are to be used as a guideline by the Chair in managing the meeting; however, there are not specific end times.
- During Board meetings, only presenters may address the Board and Superintendent from the table.
- The Board will not call up external speakers during presentations.

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Committee Protocols

- The agendas for Committee meetings are co-developed by the Committee Chair and staff lead[s]. Committee meeting materials should be provided at least 48 hours in advance of the meeting. Committee meetings will be publicly noticed 48 hours ahead of time and agendas will be posted prior the meeting.
- Each Committee Chair will determine when to hear public comment during a committee meeting.
- Like public comment at a Board meeting, Committee members will not engage in dialogue.
- Recommendations coming from a Committee are referenced in staff reports for discussion items and resolutions for action items before the full Board.
- The Committee chair will review all minutes before they are sent to the rest of the Committee and posted on the Committee web page.
- All Committee meetings will be audio recorded for record keeping purposes and are available upon request.

Communication Protocols

- Board members should only contact the Superintendent's Direct Reports with questions or concerns. Information received as a result, will be provided to the full Board.
- The Chief of Staff and Board Manager should be copied on communication to the Superintendent's Direct Reports requesting data or other information.
- The Board is committed to modeling respectful behavior and civil discourse for our students and our community.

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RESOLUTION No. 5179

Settlement Agreement

The authority to pay a total of \$75,000 is granted to settle special education claims regarding student D.H. The settlement agreement will be in a form approved by the General Counsel.

J. Patterson