



Kathy Schuknecht  
Regional Program Manager  
Office of Head Start

Subject: Enrollment Modification Request

Dear Ms. Kathy Schuknecht,

Portland Public Schools Head Start Policy Council has approved the program's request to reduce its overall enrollment from 760 to 648 slots starting in fall 2022. The Oregon Early Learning Division has approved the program's request to convert its remaining part-day state slots to extended day slots to meet the needs of families.

The signature below is confirmation the Head Start Policy Council has approved this request.

Thank you,

Head Start Director

8/22/22  
Date

Huynh Pool  
Policy Council Chair

8/22/2022  
Date