



Exhibit A
Portland Public School
Student, Instructional, and Family Engagement Services Contracts:
Scope of Work and Performance Requirements
Summer Enrichment 2022
Portland Playhouse

1. Synopsis of Contractor’s Work:

Using our 13 years’ experience designing and delivering student centered theatre education programs, Portland Playhouse (PPH) will implement week-long theatre programs for grades 2 - 5 at 3 Portland Public School sites. The program design centers around PPS and PPH’s shared goal to empower youth as they Create, Learn & Play. Making theatre draws on and develops physical, social, intellectual, and emotional skills – and all of this begins with play. Each week-long session will guide students through age appropriate games and activities with the aim of building connections, developing confidence, and supporting self-expression as youth find and share their unique stories and abilities. While the shape of each week-long session will be similar, content will be adjusted to fit the needs and interests of students (including ELL and ESL) and the skills of PPH’s professional teaching artists. Our teaching professionals are guided by the philosophy that all students are already brilliant and will rise to the bar set for them. We set our standards high and offer hands to pull each other up when needed.

RESJ Summer partner will attend all pre-planning meetings for information on invoicing, attendance tracking and reporting.

2. Performance Period/ Dates and Times of Service:

This Contract runs from May 10, 2022 – October 1, 2022
 Program begins June 21st through August 10th from 9:00-3:00

3. Detailed Description of Goals and Activities:

Goals: This program will provide collaborative, creative activities to help young people realize their diverse and deep potential, strengthen communication and develop social connections, and cultivate curiosity about their own stories and the experiences of others. Each week-long session is a step toward building a future generation of empathetic, justice driven individuals.

Activities designed to help achieve this goal:

Portland Playhouse’s Week-Long Camps will:

- Engage 210 students weekly in creative play and theatre making over 8, week-long sessions.
- Introduce youth to theatre fundamentals (acting, movement, storytelling and design) through play that makes space for all to shine.
- Provide creative outlets for participants to foster self-expression and share their voices.
- Increase emotional literacy and empathy across differences.
- Build confidence in public speaking.
- Teach valuable leadership skills such as teamwork, communication, and accountability.



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- Foster skills in project-based learning and collaboration.

4. Contract Conclusion Performance Measures (submitted with final report):

Number of students served (total: per grade, per school)	
Youth Employment	
Staff Demographics	
Staff FTE	
What worked well?	
What can be improved?	
Provide final project artifacts (if applicable)	

- 5. Payment:** See Contract Section 4(a) through 4(d). The total amount of this contract is **\$450,000.00** (not including in-kind contributions). Invoices for actual costs incurred will be submitted monthly. [Summer program invoicing/attendance tracking.Template](#)
- 6. Contractor Mandatory Training:** Contractors and staff who work directly with students must participate in mandatory training required based on the number of unsupervised hours spent with students. (Per Contract Exhibit C: Mandatory Contractor Training)